



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 356, s. 2019

May 14, 2019

ATTENDANCE TO THE WORKSHOP ON DATA MANAGEMENT AND
INFORMATION REQUIREMENTS FOR SY 2019-2020

To: **AIRON M. ALEJANDRO**
Planning Officer III

MELACRES L. CAMPOMAYOR
Teacher III
Ramon Magsaysay Central Elem. School

1. For the information and guidance of all concerned, enclosed is a copy of DepEd Memorandum No. DM-PFO-2019-00384 from Undersecretary for Planning, HROD, and Field Operations Jesus R. Mateo providing the information on the upcoming Workshop on Data Management and Information Requirements for School Year 2019-2020.
2. For your reference.

Went
DR. WINNIE E. BATON, CESE
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City,
RECORDS SECTION

RELEASED
1905-432
DATE: 15 MAY 2019 TIME: 9:47 AM

BY: *[Signature]*

Encls:

List Enclosures



Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

MEMORANDUM
DM-PFO-2019-0384

TO: Regional Directors
Schools Division Superintendents
All Others Concerned

FROM: 
JESUS L.R. MATEO
Undersecretary for Planning, HROD, and Field Operations

SUBJECT: Conduct of the Workshop on Data Management and Information Requirements for School Year 2019-2020

DATE: 15 April 2019

The Education Management Information System Division of Planning Service will conduct the Workshop on Data Management and Information Requirements Workshop for School Year 2019-2020, in five clusters in different venues. This is in consonance with our goal of achieving accurate and quality collection and reporting of basic education statistics and performance indicators from our schools to our information systems,

For this year's Data Management and Information Requirement workshop, it has the following objectives: (1) provide updates on the information requirements for School Year 2019-2020; (2) reiterate policies of the Department on enrollment; (3) orient Planning Officers on the data gathering forms; (4) present the policy, plans, timelines, and facilities for deployment in the system; and (5) address issues in the LIS and BEIS.

The above mentioned Workshop will be conducted in the schedules and venues (*to be announced in a separate memorandum*) of each cluster, as shown below:

Cluster	Venue	Date
Cluster I - I, II, III, CAR	Olongapo City	May 15-17, 2019
Cluster II - IVA, IVB, V, NCR	Olongapo City	
Cluster III - VI, VII, VIII	Bacolod City	May 29-31, 2019
Cluster IV - IX, XII, ARMM	General Santos City	May 22-24, 2019
Cluster V - X, XI, XIII	Davao City	

Participants in this workshop are the Regional and Division Planning Officer and One (1) School LIS/BEIS Coordinator. The **Division Planning Officer** shall choose one (1) among the **School LIS/BEIS Coordinators** to serve as co-lead during the roll out of data collection orientation in their respective division.

EMISD/Sueno

Attached is the Indicative Program of Activities. Participants may check in at Day 0 and the first meal to be served is dinner of the same day. Check out is 12:00 of Day 3 and last meal is lunch of the last day of the orientation.

For confirmation of attendance you are required to register at <http://bit.ly/dmir2019>.

Transportation and other incidental expenses of all participants shall be charged against their local funds subject to usual accounting and auditing rules and regulations.

For coordination and further clarification, kindly contact **Mr. Ariel C. Tandingan** of EMISD-PS at telephone numbers (02) 638-2251 or 635-3985; or e-mail at ps.emisd@deped.gov.ph.

For your immediate attention and appropriate action.

Data Management and Information Requirements
Planning Service- Education Management Information System Division

INDICATIVE PROGRAM OF ACTIVITIES

DAY AND TIME	ACTIVITY
Day 0 – Check-in	
Day 1	
8:30 AM – 9:00 AM	Opening Program Welcome Remarks House Rules and Expectations
9:01 AM –9:30 AM	Presentation of Basic Education Statistics SY 2018-2019 <i>EMISD-PS</i>
9:31 AM- 10:30 AM	Absorptive Capacity & Last Mile Learner
10:31 AM- 11:30 AM	Special Hardship Allowance & School Typology
11:31-12:00 NN	OPEN FORUM
12:01- 1:00 PM	Healthy Lunch
1:30-2:30 PM	Updates on Disaster Risk Reduction Management
2:31-3:30 PM	Updates on Special Education Presentation
3:31-4:15PM	Updates on Indigenous People Education Presentation
4:15–5:00 PM	Updates on MADRASAH Education Presentation
Day 2	
8:30 AM – 9:00 AM	Management of Learning (Regional Office)
9:01AM-10:00 AM	Updates on School Health
10:01 AM – 11:00 AM	Updates on Senior High School
11:01AM-12:00NN	Kindergarten Policy (DepEd Order Nos. 47, s. 2016 and 20, s. 2018)
12:01-1:00 PM	Healthy Lunch
1:31 PM – 3:00 PM	Beginning of School Year –LIS
3:01 PM – 5:00 PM	Beginning of School Year –BEIS
Day 3	
8:30 AM – 8:45 AM	Management of Learning (Regional Office)
9:00 AM – 11:00 AM	Updates for the BOSY and Timelines
11:00 AM – 12:00 NN	Planning for the Roll-out of the BOSY Next Steps Closing Program
12:00 NN – 1:00 PM	Healthy Lunch
	HOME SWEET HOME