



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
553-8376 | 553-8396
Fax. (082) 553-8376

June 10, 2019

DIVISION MEMORANDUM

No. 408, series of 2019

**DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) OF CY 2019
2nd QUARTER PROGRAMS, PROJECTS AND ACTIVITIES (PPAs)**

TO: OIC- Assistant Schools Division Superintendent
Division Chiefs (CID & SGOD)
Public Schools District Supervisors
Education Program Supervisors
Elementary & Junior/Senior High School Heads
Concerned Schools Division Office Personnel
All Others Concerned

1. Pursuant to Administrative Order No. 161, "Institutionalizing Quality Management System in Governance" amended through Executive Order No. 605, "Institutionalizing the Structure, Mechanisms and Standards to Implement Quality Management Program", this office will be conducting the Division Monitoring, Evaluation & Adjustment (DMEA) of CY 2019 2nd Quarter Programs, Projects and Activities (PPAs) on **July 4-5, 2019**. Venue will be announced later.

2. The objectives of the activity are as follows:

- a. To identify the concerns, issues, gaps and problems of Programs, Projects Activities (PPAs) aligned in the Office Key Result Areas (KRAs) and in the Division Basic Education Development Plan (DBEDP);
- b. To track progress and measure the effectiveness of the programs and projects;
- c. To present the 2nd quarter physical and financial accomplishments of the different Programs, Projects and Activities; and
- d. To present plans and adjustments to solve the concerns, issues, gaps and problems

3. The participants of the said activity are the OIC- Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Schools Division Office Unit/Section Heads/Program Holders, and all Elementary, Junior/Senior High School Heads.

4. Each Division/Unit is required to conduct pre-DMEA before July 4-5, 2019. Only the Division Chief/Unit Head will present the consolidated 2nd quarter accomplishment per division/office using the prescribed templates. Means of Verification (MOV) of all the accomplishments shall also be prepared.

Encls: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE SMM&E DMEA
ROM: Division Monitoring, Evaluation and Adjustment (DMEA) of CY 2019 2nd Quarter PPAs
10 June, 2019



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
553-8376 | 553-8396
Fax. (082) 553-8376

5. Soft copies of the consolidated DMEA templates shall be sent at reyzen.monserate@deped.gov.ph on or before July 2, 2019.
6. Meals, snacks, transportation, accommodation and other allowable expenses of School Heads shall be charged to School MOOE while for Schools Division Office personnel shall be charged to Division MOOE subject to the existing accounting and auditing rules and regulations. Registration fee will be announced later.
7. For your information, guidance and compliance.


WINNIE E. BATON, EdD

Officer-In-Charge

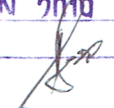
Office of the Schools Division Superintendent

DepEd Schools Division Office of Digos City

RECORDS SECTION

RELEASED 1906-335

DATE: 13 JUN 2019 TIME: 9:24 AM

BY: 

Encls: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE SMM&E DMEA

ROM: Division Monitoring, Evaluation and Adjustment (DMEA) of CY 2019 2nd Quarter PPAs
10 June, 2019