



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



June 24, 2019

Division Memorandum
No. 444, s. 2019

**ORGANIZATIONAL MEETING OF HEADS OF PRIVATE SCHOOLS
AND ORIENTATION ON VARIOUS DEPED PROGRAMS AND ACTIVITIES**

To: CID Chief and SGOD Chief
Public Schools District Supervisors
Education Program Supervisors (Program Holders)
All Schools Heads in the Private Schools
Senior Education Program Specialist for Private Schools
Education Program Specialist for Private Schools

1. In reference to D.O. no. 88, s. 2010, the Division of Digos City will conduct an organizational meeting of all Heads of Private Schools on June 28, 2019, 8:00 am onwards, at the Division Conference Hall, Digos City Division.
2. The said meeting has the following objectives:
 - a. Orientation on Deped Programs/activities where the Private Schools are invited to join;
 - b. Orientation on DECS Order # 26, 1994;
 - c. Updates on the preparation and issuance of Special Order in Grade 12 students;
 - d. Updates on the issuance of Permit to operate;
 - e. Orientation on Test Standardization; and
 - f. Organizing all Private School Heads to identify representatives of the group during the division conferences and activities.
3. The respective Program Holders are tasked to present and discuss their annual program of activities to the Heads of Private Schools for uniform interpretation and synchronization of activities between and among public and private schools.
4. Everybody's attendance and promptness in the meeting will highly be appreciated

Wep
WINNIE E. BATOON, Ed.D

Assistant Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
35914
DATE: 26 JUN 2019 TIME: 12:47 PM

Enclosure: none

References: D.O # 88, s. 2010

To be indicated in the Perpetual Index under the following program/subject:
Curriculum Private Schools Conference

hac: private schools Organizational Meeting of Heads of Private Schools and Orientation on various DepEd Programs and Activities

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**ORGANIZATIONAL MEETING OF HEADS OF PRIVATE SCHOOLS
AND ORIENTATION BY PROGRAM HOLDERS**

TIME	TOPICS/ACTIVITIES	PROGRAM HOLDER/ FACILITATOR
7:30 – 8:00 AM	Registration	Eleser dela Peña – EP Specialist SGOD
8:00 – 8:30 AM	Opening Program	
8:30-9:00 AM	Updates/Observation on the Checking of S.O. Forms & Others (schedule in checking, closing exercises & Saturday & Sunday meetings) Monitoring Tool	Helen A. Casimiro
	Orientation on the Following Programs:	
9:00 –9:30 AM	Campus Journalism	Joan Niones, EdD
9:30 – 10:00 AM	Science & SHS updates	Luzminda Jasmln
10:00 – 10:30 AM	MTB-MLE	Ferna Renera Alde
10:30 – 11:00 NN	COMARTS	Tito Endrina, EdD
11:30 – 12:00 NN	Technolympics	
12:00 – 1: 00 PM	NOON BREAK	
1:00 – 2:30 PM	Organizational Meeting and discuss process of participation to the DFOT	Helen A. Casimiro
2:30 – 3:00 PM	Sports	Grace Presto
3:00 – 3:30 PM	Kindergarten updates	Mary Glor Tabanao
3:30 – 4:00 PM	Updates on the issuance of Permit to Operate	Eleser Mateo
4:00 – 4:30 PM	Orientation on Test Standardization	Reyzen Monserate
4:30 – 5:00 PM	Closing Message	Beverly S. Daugdaug, EdD Chief, CID