



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM

No. 445, s. 2019

ADDENDUM TO DIVISION NO. 431, s. 2019
RE: "ATTENDANCE TO O365 EMPOWERMENT AND LEADERSHIP
TRAINING WORKSHOP"

To: Chief of the Curriculum Implementation Division
Public Schools District Supervisors
Public Secondary/ Elementary School Principals

1. In addendum to Division Memorandum No. 431, s. 2019, re: Attendance to O365 Empowerment and Leadership Training Workshop, based on Advisory from Information and Communications Technology Service received dated June 21, 2109, the participants are advised that the venue for the O365 Empowerment and Leadership Training Seminar Workshop will be at Apo View Hotel and the accommodations will still be at the RELC-NEAP, Quirino Avenue, Davao City.
2. Helen A. Casimiro, PSDS will attend in Batch 1 and Jessica G. Lucero, Principal of Digos Central Elementary School will attend in Batch 2.
3. Travel expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. For information and guidance.


WINNIE E. BATOON, Ed.D.
Assistant Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RECEIVED
35647
DATE: 26 JUN 2019 TIME: 1:51 PM
BY: 

Encls: none

References: Unnumbered Advisory

To be indicated in the Perpetual Index under the following subjects:
CURRICULUM TLE TRAINING

NDB: Addendum: attendance to O365 empowerment and leadership training and workshop.
24 June 2019



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 431, s. 2019

June 21, 2019

**ATTENDANCE TO 0365 EMPOWERMENT AND LEADERSHIP
TRAINING WORKSHOP**

- To:** Chief - Curriculum Implementation Division
Public Schools District Supervisors
Public Secondary/ Elementary School Principals
- Attached are copies of Unnumbered Regional Memorandum, dated June 20, 2019, and Office of the Undersecretary for Administration Memorandum 14-0619-0206 dated June 10, 2019 entitled "0365 Empowerment and Leadership Training Workshop" on June 23 – 26, 2019 (Batch 1) and June 26 - 29, 2019 (Batch 2) at RELC – NEAP, Quirino Ave., Davao City.
 - The participants are divided into two batches; Batch 1, two (2) School Heads, three (3) Public Schools District Supervisors and one (1) EPS in TLE. And for Batch 2, three (3) School Heads and four (4) Public Schools District Supervisors.
 - The following are the participants for the aforementioned training.
 - Batch 1 (June 23 – 26, 2019):
 - Neil D. Bongcayao – PSDS/TLE Division Coordinator
 - Ida I. Juezan - Public Schools District Supervisor
 - Ferna Renira T. Alde - Public Schools District Supervisor
 - Cherry Rossette E. Oliva – Public Schools District Supervisor
 - Merilyn T. Salboro – Principal II – Ramon Magsaysay CES
 - Jessica G. Lucero – Principal II – Digos City CES
 - Batch 2. (June 26 – 29, 2019)
 - Ely G. Cataluña – PSDS
 - Felipe E. Degamo, Jr. – Principal I – Igpit NHS
 - Aimee Amor C. Porto - Principal I - Matti NHS
 - Elizabeth R. Bueron – Principal I – Kapatagan NHS
 - Helen A. Casimiro - PSDS
 - Arlene P. Barba - PSDS
 - Zenaida G. Guya - PSDS
 - Check-in time is 2:00 p.m. onwards of June 23, 2019 and check out up to 12:00 p.m. of June 26, 2019 for Batch 1. While Batch 2, check-in time is 2:00 p.m. onwards of June 26, 2019 and check out up to 2:00 p.m. of June 29, 2019.
 - Registration for the event can be accessed through this link <http://bit.ly/0365LeadershipWorkshop> and deadline is set on or before 19 June 2019. It is compulsory that participants pre-register to secure rooms, meals and ensure that 0365 accounts will be readily available on the start of the training day.
 - Participants must have their individual DepEd email accounts (Ex. Firstname.lastname@deped.gov.ph). And for new, inactive or inaccessible DepEd email accounts, please get in touch with the Division Information Technology Officer (ITO).
 - Participants must bring along with them the following items:
 - Laptop devices, preferably running on licensed MS Windows 8/10 & MS Office 2013/2016
 - Extension cord/s
 - Mobile internet devices

8. For compliance.

DepEd Schools Division of Digos City

TRAINING SECTION

35566
DATE: 21 JUN 2019 TIME: 1:30 PM

WINNIE E. BATOON, Ed.D

Assistant Schools Division Superintendent
Officer In-Charge

Office of the Schools Division Superintendent

Encls: Unnumbered Regional Memorandum dated June 20, 2019 and OUA memorandum 14-0619-0206 dated June 10, 2019
To be indicated in the Perpetual Index under the following subjects:

TLE Training-Workshop

ndb: attendance to 0365 empowerment and leadership training workshop
21-June-19



DepEd Schools Division of Digos City



RECORDS SECTION

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DATE: 21 JUN 2019 TIME: 3:47 PM

BY: _____

Republic of the Philippines
Department of Education

INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE

Pasig City, Philippines

User Support Division (USD)

ADVISORY

Due to logistical concerns, please be advised that the venue for the **O365 Empowerment and Leadership Training-Workshop** will be at **Apo View Hotel** and accommodations will still be at the National Educators Academy of the Philippines (NEAP) Region 11 located at Elpidio Quirino Ave, Poblacion District, Davao City, Davao del Sur.

Travel expenses will be charged to local funds subject to the usual accounting/auditing rules and regulations.

Regarding other concerns, please contact Mr. Manuel Pascual at (02)633-7264 or via email manuel.pascual002@deped.gov.ph.

Issued this 18th day of June 2019.

For your information, reference and immediate dissemination.


ENCARNACION T. ESCUADRO
Information Technology Officer III