



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Division Advisory No. 088 s. 2019
July 30, 2019

In compliance with Regional Memorandum No. 073, 2019, issued on July 25, 2019, this Advisory is issued for the purpose of disseminating the guidelines in the transfer/reassignment of schools in the elementary and secondary grades.

CONDITIONS ON THE TRANSFER OF SCHOOL HEADS

1. Regional Memorandum NO. 073, s. 2019 dated July 25, 2019 enumerates four (4) conditions in transferring or reassigning schools heads to new school assignment in the elementary and secondary. The conditions are very self-explanatory.
2. Attached is a copy of the Regional Memorandum No. 074, s. 2019 dated July 25, 2019, entitled: **"CONDITIONS ON THE TRANSFER OF SCHOOLS HEADS."**
3. For information and dissemination.


WINNIE E. BATON, Ed. D.
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
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25 JUL 2019

TIME: 2:30

July 25, 2019

REGIONAL MEMORANDUM

No. 073, s. 2019

CONDITIONS ON THE TRANSFER OF SCHOOL HEADS

To : OIC – Office of the Assistant Regional Director
All Schools Division Superintendents
Chiefs of the Functional Divisions

1. In relation to transfer of school heads in both elementary and secondary, this Office enjoins all Schools Division Offices to consider the following:

- The said transfer will most likely maximize the potential of school heads;
- Inasmuch as there is a limited number of school heads who are trained on specific specializations especially in the Junior High School (JHS) and Senior High School (SHS), and especially in the case of Special Curricular Programs, such as Technical Vocational and Livelihood (TVL) Education, Special Science Curriculum/STEM, Special Program in Foreign Language (SPFL), Special Program for Sports (SPS), Special Program in the Arts (SPA), Special Program in Journalism (SPJ), the said transfer shall be based on their qualifications and academic preparations to ensure full support in terms of the implementation of specific curricular programs;
- School heads will be assigned to a school that will challenge his/her leadership and management skills; and
- The transfer will facilitate best partnership of school community stakeholders.

2. Immediate dissemination of this Memorandum is highly desired.

DEPARTMENT OF EDUCATION ROXI
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EVELYN R. FETALVERO, CESO V

Assistant Regional Director

Officer-In-Charge

Office of the Regional Director

By: *[Signature]*

Time: 2:30

To be indicated in the Perennial Index
under the following subjects:

CURRICULUM

SCHOOLS

TRANSFER

ROC 7/inhuevo

Empowerment Adaptability Goal-oriented Leadership Excellence

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