



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
**No. 593, s.2019**

August 6, 2019

**THREE-DAY PRE- RETIREMENT PREPAREDNESS PROGRAM**

To: Division Chiefs  
Division Section Heads  
Public Schools District Supervisors  
Public Elementary School Heads  
Public Junior/Senior High School Heads  
DiCNHS Department Heads  
All Others Concerned

1. Retirement preparedness is a long-term process. There are many issues involved like health, social security, insurances, financial planning and dealing with the emotions relating to retirement. Because of these issues and concerns, there is a need to conduct a retirement preparedness seminar workshop for the retiring employees of the DepEd Digos City Division.
2. Generally, the activity aims to equip the prospective retirees with additional knowledge and skills to enhance their capabilities in activities which can be useful after their retirement. The activity will provide continuing opportunities for advancement by helping discover innovations and options that will sustain them physically, psychologically, socially and financially in their retirement life (DM 062, s. 2018).
3. The activity shall be done on August 22-24, 2019 at a venue to be announced later in a subsequent communication.
4. Attached is the List of participants whose ages are incoming 54 years old in 2019.
5. Meals and snacks of the participants shall be charged to HRTD Funds while travelling and other incidental expenses of the said activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. Wide and immediate dissemination of this Memorandum is earnestly desired.

  
**WINNIE E. BATON, EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
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BY: 

ronald dedace: August 6, 2019 Three-Day Pre-Retirement Preparedness Program

List of Participants

1. SDS
2. ASDS
3. SGOD Chief
4. CID Chief
5. SEPS-HRD
6. EPS II-HRD
7. AO V
8. M&E
9. Legal Officer
10. Invited Resource Persons
11. Nurse on Duty
12. Prospective Retirees (attached)

LIST OF PERSONNEL AGING 54 THIS 2019

SDO

|   |       |         |           |        |            |
|---|-------|---------|-----------|--------|------------|
| 1 | AO IV | RANOLLO | MARCELINO | ENOBIO | 05/27/1965 |
|---|-------|---------|-----------|--------|------------|

KAPATAGAN

|   |           |          |            |       |            |
|---|-----------|----------|------------|-------|------------|
| 2 | TEACHER I | SIMBAJON | MARY GRACE | AJERO | 01/20/1965 |
|---|-----------|----------|------------|-------|------------|

ELEMENTARY

|    |                    |             |           |          |            |
|----|--------------------|-------------|-----------|----------|------------|
| 3  | SCHOOL PRINCIPAL I | SAMONTE     | MYLENE    | GALVADO  | 09/17/1965 |
| 4  | MASTER TEACHER II  | LUSTRE      | HELEN     | TICONG   | 06/12/1965 |
| 5  | MASTER TEACHER I   | ALONZO      | SHERWIN   | DELA     | 04/12/1965 |
| 6  | MASTER TEACHER I   | JABONERO    | MELIE     | ABAYON   | 07/17/1965 |
| 7  | MASTER TEACHER I   | DIVINAGRACI | EMMA      | HUGO     | 06/12/1965 |
| 8  | SPECIAL EDUCATION  | MONTEVERD   | LAARNI    | NAVACILL | 05/01/1965 |
| 9  | SPET III           | SABUGAA     | ETIENNE   | UNDALOK  | 10/30/1965 |
| 10 | TEACHER III        | CABURAL     | GINA      | CANILLAS | 01/21/1965 |
| 11 | TEACHER III        | PANTIL      | NOLIE     | CFLEDIO  | 03/13/1965 |
| 12 | TEACHER II         | FERNANDEZ   | EVELYN    | TIMBAL   | 06/18/1965 |
| 13 | TEACHER II         | DEMAULO     | ELSIE     | IAMELARI | 10/13/1965 |
| 14 | TEACHER II         | VILLEGAS    | IRMINA    | ARELLANO | 05/07/1965 |
| 15 | TEACHER II         | BACUGAN     | EDNA      | RAMOS    | 06/16/1965 |
| 16 | TEACHER II         | ANTIPUESTO  | PABLITA   | ALBOFERA | 06/29/1965 |
| 17 | TEACHER I          | REYES       | INA       | GONZALES | 11/24/1965 |
| 18 | TEACHER II         | MADAGAT     | JOSEPHINE | LAGUNA   | 07/29/1965 |
| 19 | TEACHER II         | ARRIBA      | LORNA     | TESORO   | 01/28/1965 |
| 20 | TEACHER II         | ABAD        | JOCELYN   | JAO      | 10/18/1965 |
| 21 | TEACHER II         | POLANCOS    | ROSALINA  | BORLASA  | 11/03/1965 |
| 22 | TEACHER II         | RAMOS       | ANNA FE   | LONGNO   | 12/30/1965 |
| 23 | TEACHER I          | DE LEON     | NONELA    | PULVERA  | 09/30/1965 |
| 24 | TEACHER II         | SUPERIORIDA | LORNA     | PALIC    | 04/05/1965 |
| 25 | TEACHER II         | ABING       | VIRGILIO  | ANDROY   | 12/12/1965 |
| 26 | TEACHER II         | PANGGOY     | ERMINIA   | JAVIER   | 05/12/1965 |
| 27 | TEACHER I          | TUNGAL      | VENERANDO | ALAG     | 03/18/1965 |
| 28 | TEACHER I          | PIANAR      | EDITHA    | RAMOS    | 05/14/1965 |
| 29 | TEACHER I          | ESCABARTE   | ELINITA   | SONSONA  | 3/12/1965  |

DICNHS

|    |                        |           |             |          |            |
|----|------------------------|-----------|-------------|----------|------------|
| 30 | MASTER TEACHER I       | YBAÑEZ    | ROSALINA    | BALINGIT | 06/19/1965 |
| 31 | MASTER TEACHER I       | DURANO    | MARIA GEMMA | CAGAS    | 04/15/1965 |
| 32 | GUIDANCE COUNSELOR III | SAGOLILI  | MARIA LAYDA | SUR      | 12/24/1965 |
| 33 | TEACHER III            | DELA PEÑA | MILAGROS    | CAJANSA  | 12/29/1965 |
| 34 | TEACHER III            | TARUC     | MERCEDITAS  | JADRAQU  | 08/17/1965 |
| 35 | TEACHER II             | THIAM     | ANNABELLE   | REGIDOR  | 08/30/1965 |
| 36 | TEACHER II             | PAYAPAYA  | ELLEN       | TUMBAGA  | 05/03/1965 |
| 37 | TEACHER II             | CUROB     | ROBERT      | LLANOS   | 08/02/1965 |
| 38 | TEACHER II             | AMARO     | MARIA LUZ   | ESCARCHA | 12/14/1965 |
| 39 | TEACHER I              | FERNANDEZ | EDUARDO     | DOLIGUIZ | 05/30/1965 |
| 40 | TEACHER I              | LUSBOG    | CORAZON     | DANA     | 07/20/1965 |
| 41 | TEACHER I              | BIENE     | MERCEDITA   | DIEZ     | 01/31/1965 |