



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**

No. 620, s. 2019

July 25, 2019

**ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) TEACHERS  
UNDER CONTRACT OF SERVICE**

|                                                                               |                                                                     |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>TO: Ustadza Normalia M. Guiamalodin</b><br>Digos City Central Elem. School | <b>Ustadz Amroden B. Alim</b><br>Badiang Elem. School               |
| <b>Ustadz Saipodin B. Ansary</b><br>Digos City Central Elem School            | <b>Ustadza Salambae H. Rajamoda</b><br>Pedro Garcia Elem. School    |
| <b>Ustadza Salamona M. Baruang</b><br>Ramon Magsaysay Central Elem. School    | <b>Ustadza Omaima H. Buat</b><br>Ramon Magsaysay Cent. Elem. School |

1. You are hereby designated as Arabic Language and Islamic Values Education (ALIVE) Teachers under Contract of Service (COS) for Calendar Year 2019 with an honorarium of Php 6,000.00 from Madrasah Education Fund (MEF) and Php 4,000.00 per month from Local Government Unit of Digos starting July 1 to December 31, 2019 at Digos City Schools Division, Digos City.

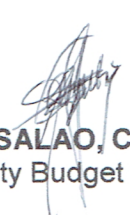
2. As ALIVE Teacher, your functions and duties are:

- Conduct ALIVE classes among Muslim pupils in the school where you are assigned by the City Schools Division Superintendent;
- Educate and teach Muslim pupils on the subjects regarding Islamic Values and Arabic Language as provided in DepEd Order No. 51, s. 2004, which was amended through DepEd Order No. 40, s. 2011;
- Conduct and participate in any school activities gearing towards the development of the Muslim school children;
- Sustain quality education and socio-cultural growth;
- Attain Christian-Muslim solidarity among school children in the City Schools Division of Digos City in particular and in Region XI in general; and
- Do related work.

3. For your information, guidance and compliance.

  
**WINNIE E. BATON, ED.D.**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

Funds Available:

  
**JOY SALAO, CPA**  
OIC-City Budget Officer

**APPROVED:**

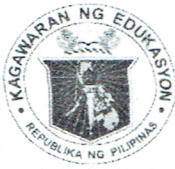
  
**HON. JOSEF F. CAGAS**  
City Mayor

Encls: none

References: DepEd Order No. 51, s. 2004, DepEd Order No. 40, s. 2011

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM                      Madrasah                      Designations  
cro: Arabic Language and Islamic Values Education (ALIVE) Teachers Under Contract of Service  
25 July 2019



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGION XI  
Schools Division of Digos City  
Digos City



## MEMORANDUM OF AGREEMENT

### KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** is entered into by and between:

**SCHOOLS DIVISION OF DIGOS CITY**, represented by **WINNIE E. BATON, Ed.D.**, Officer In-Charge of the Office of the Schools Division Superintendent with the office address at Roxas Street corner Lopez Jaena Street, Digos City, hereinafter referred to as **FIRST PARTY**;

-and-

The **ALIVE TEACHERS UNDER CONTRACT OF SERVICE ASATIDZ** of Schools Division of Digos City, herein referred to as the **SECOND PARTY**, to wit:

**USTADZA NORMALIA M. GUIAMALODIN**  
Digos City Central Elementary School

**USTADZ SAIPODIN B. ANSARY**  
Digos City Central Elementary School

**USTADZA SALAMONA M. BARUANG**  
Ramon Magsaysay Central Elementary School

**USTADZA OMAIMA H. BUAT**  
Ramon Magsaysay Central Elementary School

**USTADZ ARABERO M. IBRAHIM**  
Badiang Elementary School

**USTADZA SALAMBAE H. RAJAMODA**  
Pedro Garcia Elementary School

### WITNESSETH

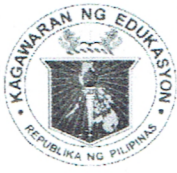
1. That the **FIRST PARTY** hired the services of the **SECOND PARTY** as ALIVE Teachers under Contract of Service (COS) Asatidz for the period commencing from January 3, 2019 to December 31, 2019;

2. That the **FIRST PARTY** will pay an honorarium of Php 6,000.00 to **SECOND PARTY** for Calendar Year 2019 utilizing Madrasah Education Program (MEP) Funds and an additional of Php 4,000.00 per month from the Local Government Unit (LGU) Fund;

3. That the **SECOND PARTY** shall perform the following duties and responsibilities as ALIVE Teachers under Contract of Service (COS);

- Conduct ALIVE classes among Muslim pupils in the school where they are assigned by the City Schools Division Superintendent;





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Digos City



- b. Educate and teach Muslim pupils on the subjects regarding Islamic Values and Arabic Language as provided in DepEd Order No. 51, s. 2004, which was amended through DepEd Order No. 40, s. 2011;
- c. Conduct and participate in any school activities gearing towards the development of the Muslim school children;
- d. Sustain quality education and socio-cultural growth;
- e. Attain Christian-Muslim solidarity among school children in the City Schools Division; and
- f. Do related work.

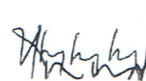
**IN WITNESS WHEREOF**, the parties herewith signed this Memorandum of Agreement this 8<sup>th</sup> day of January, 2019 at Digos City, Philippines.

  
**WINNIE E. BATON, ED.D., CESE**  
Officer In-Charge,  
Office of the Schools Division Superintendent  
(First Party)

DepEd Schools Division of Digos  
RECORDS SECTION  
**RELEASE**  
2019  
DATE: JAN 14 2019  
BY: 

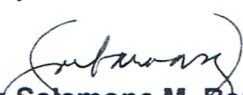
**SECOND PARTY:**

  
**Ustadza Normalia M. Guiamalodin**  
Digos City Central Elem. School

  
**Ustadz Arobero M. Ibrahim**  
Badiang Elem. School

  
**Ustadz Saipodin B. Ansary**  
Digos City Central Elem School

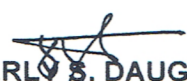
  
**Ustadza Salambae H. Rajamoda**  
Pedro Garcia Elem. School

  
**Ustadza Salamona M. Baruang**  
Ramon Magsaysay Central Elem. School

  
**Ustadza Omaina H. Buat**  
Ramon Magsaysay Central Elem. Sch.

Signed in the presence of:

  
**CHERRY ROSSETTE E. OLIVA**  
Public Schools District Supervisor  
Division ALIVE Coordinator

  
**BEVERLY S. DAUGDAUG, ED.D.**  
Chief- Curriculum Implementation Division