



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



August 19, 2019

DIVISION MEMORANDUM
No. 651 s. 2019

**One-Day Orientation for the Alternative Learning System (ALS) Learner
Information System (LIS) implementation to all ALS Facilitators in the
Division of Digos City**

To:

Education Program Specialists of ALS (EPSAs)
Division QATAME Members
Education Program Supervisor- Div. ALS Focal Person
District ALS Coordinators
Mobile Teachers
Aplaya Instructional Manager- Nourwena B. Apadan
BPOSA- Instructional Managers
Literacy Volunteers
Division Planning Officer III- Mr. Airon M. Alejandro

1. In reference to the hereto attached Training Design re; "One-Day Orientation for the Alternative Learning System (ALS) Learners Information System (LIS) implementation to all ALS Facilitators in the Division of Digos City"; you are hereby directed to attend the said Orientation on August 23, 2019 at Pilot Community Learning Center, Brgy. Zone III, Digos City.
2. All participants are required to bring laptop and internet wifi for the activity. Registration will start at 7:00 O'clock in the morning.
3. Meals and snacks of the participants are chargeable to LIS Funds.
4. For proper guidance and compliance.

WINNIE E. BATON, EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
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DATE: 19 AUG 2019 TIME: 4:59
BY:

Encls: List Enclosures
References: Training Design
To be indicated in the Perpetual Index under the following subjects:
SUBJECT: Elvie memorandum title One-Day Orientation for the Alternative Learning System (ALS) Learners Information System (LIS) implementation to all ALS Facilitators in the Division of Digos City
19 August 2019



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Training Design

- I. Title:** One-Day Orientation for the Alternative Learning System (ALS) Learner Information System (LIS) implementation to all ALS Facilitators in the Division of Digos City
- II. Schedule:** August 23, 2019
- III. Rationale:** In line with the Learner's Information System (LIS) and Enhanced Basic Education Information System (EBEIS), the Department of Education, Alternative Learning System will conduct Orientation to all ALS Facilitators to provide updates and give them with appropriate information and enhance their capability in the LIS encoding.
- IV. Objectives:** To enhance the skills and abilities of all ALS and Program Implementers such as Instructional Managers, District ALS Coordinators, Mobile Teachers and Education Program Specialists in LIS Encoding
- V. Expected Output:**
At the end of the session all participants are well-oriented of the Learner's Information System (LIS) Encoding and apply what they learn from the Orientation.

VI. SOURCE OF FUNDS: LIS Funds

VII. BUDGET ALLOCATION: P 15,000.00

VII. BUDGETARY BREAKDOWN

Description	No. of Persons/qty.	Unit Cost	Total cost
Meals & Snacks	35pax	380/head	13,300.00
TOTAL:			P 13,300.00

VIII. Assessment of Learning

The success of the sessions will be assessed through the quality of outputs in the session. The overall training shall be assessed through the Training Assessment Tool of the Division M & E, tool used in Division trainings.

IX. Resource Package:

The resource package that will be utilized in the Orientation are the DepED Order #32 s. 2018 "Policy Guidelines on the Collection of Data/Information Requirements For Beginning of School Year 2018–2019 in the Learner Information System and Enhanced Basic Education Information System.

X. Learning Facilitators

The facilitators in this training are the Division Personnel, Mr. Airon M. Alejandro Division EBEIS/LIS Coordinator and the Education Program Supervisor in Alternative Learning System.

XI. Program Management

a. The Management

1. Education Program Supervisors
(1 male)

2. Education Program Specialists
(2 female)

3. Facilitators (2 males)

- Prepares the logistics for the training
- Oversee the proceedings of the training
- Facilitate the smooth flow of the workshop Take custody of the outputs and documentation materials
- Serve as facilitators in the different sessions

b. The Participants

1. Mobile Teachers, Instructional Manger and District ALS Coordinators (17 an aggregate of males and females)

c. QAME

1. HRTD Personnel

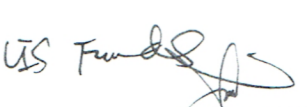
2. Registration and Documentation Committee

- Monitor the Conduct of the training
- Monitor attendance and proceedings of the training

Prepared by:

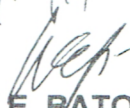

VICENTE C. LABURADA, JR.
EPS-ALS

Funds Available:


NEPTUNE L. TAMBILAWAN

AO IV – Budget Officer *5/16/19*

APPROVED:


WINNIE E. BATOON, EdD

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent