



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 664, s. 2019

August 23, 2019

SEMINAR ON ALAY SA BAYAN

**To: SCHOOLS DIVISION OFFICE NON-TEACHING AND TEACHING PERSONNEL
SCHOOL HEADS/SCHOOL-IN-CHARGE**

1. Pursuant to the unnumbered Memorandum dated August 15, 2019 of Evelyn R. Fetalvero, CESO V, Assistant Regional Director, Officer-In-Charge of the Office of the Regional Director, Department of Education, Regional Office XI, Davao City, you are hereby informed of the invitation of Dir. Adams D. Torres, CESO IV of the Civil Service Commission Regional Office XI on the "**SEMINAR ON ALAY SA BAYAN**," an induction program for newly hired employees, which shall be conducted on October 2-4, 2019 in a hotel in Davao City.
2. In view thereof, newly hired employees are invited to attend the said seminar on official business. A registration of Six Thousand Pesos (Php 6,000.00) shall be collected from each participant to cover necessary training expenses for the 3-day non-residential program.
3. All travel and other incidental expenses related to the attendance of the above seminar shall be charged to respective local funds or MOOE funds of the school/division office, subject to the usual accounting rules and regulations.
4. For immediate dissemination and strict compliance.

FOR AND IN THE ABSENCE OF:

WINNIE E. BATON, Ed. D.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D.
OFFICER-IN-CHARGE
OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: 23 AUG 2019 TIME: 11:41 AM
BY: [Signature]



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



Address: F. Torres St., Davao City (8000)
Contact/Telefax Numbers: (082) 291-1665/(082) 221-6147

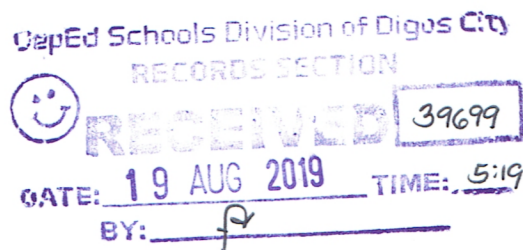
Email: region11@deped.gov.ph
Website: www.depedroxi.ph

MEMORANDUM

To : Schools Division Superintendents/OIC-SDSs
This Region

Subject: SEMINAR ON ALAY SA BAYAN

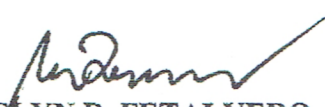
Date : August 15, 2019



Herewith is the letter dated August 5, 2019 from Dir. Adams D. Torres, CESO IV, Regional Director, Civil Service Commission (CSC) Regional Office XI, relative to the Alay sa Bayan (AlaB) Seminar, an induction program for newly hired employees, to be conducted on October 2-4, 2019 in a hotel in Davao City.

Anent to this, newly hired employees are invited to attend the said seminar on official business. All travel and other incidental expenses related to the attendance of the above seminar shall be charged to respective local funds or MOOE funds of the school/ division office, subject to the usual accounting rules and regulations.

For immediate dissemination and compliance.


EVELYN R. FETALVERO, CESO V
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosed: As Stated.

ROA3/PS/jtg

DEPARTMENT OF EDUCATION ROXI
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By: 
Date: 08/19/19 Time: 4:26 P-
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Empowerment Adaptability Goal-oriented Leadership Excellence

Page 1 of 1

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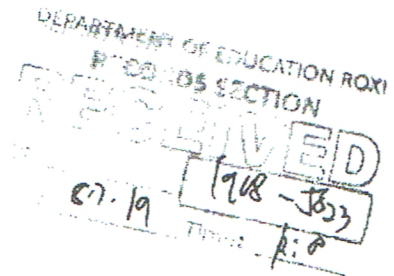


Certificate Number: AJA19-0257



August 5, 2019

EVELYN R. FETALVERO
Regional Director
Department of Education
F. Torres St.
8000 Davao City



Dear Director Fetalvero:

The Civil Service Commission is undertaking strategies to improve efficiency and effectiveness of public personnel in the delivery of services. In line with this, we are conducting **ALAY SA BAYAN (AlaB)** Seminar, an Induction Program in government service that would ignite the energies and invigorate commitment of **new employees** on their roles in the public service. Activities are structured to create awareness and conviction among the new "breed of civil servants" on the right attitude, dedication and zeal to serve.

The Alay Sa Bayan Seminar will be on **October 2-4, 2019** to be held in a hotel in Davao City. A registration of **Six Thousand Pesos (Php 8,000.00)** per participant shall be collected to cover necessary training expenses for the 3-day non-residential program.

Along this line, we are inviting you to send participants to attend the training.

Kindly accomplish the attached nomination slip and send it to the nearest CSC Field Office or to this Office, on or before **August 30, 2019** for the reservation in the said hotel. However, we reserve our right to deny acceptance of participants once the quota has already been met before the deadline.

Furthermore, agencies with confirmed participants who fail to attend the seminar without prior notice will be billed for the first day inasmuch as reservation for the food of said participant has already been made in advance.

Please send your nomination slip to our official website cscro11@yahoo.com and copy furnish hdro11@yahoo.com for reservation of slots. You may call the Human Resource Division for further details at Tel. Nos. 299-1725/1727.

Very truly yours,

ADAMS D. TORRES, CESO IV
Director IV

NOMINATION SLIP

AGENCY: _____ Contact No. _____
Title of Training: **Alay sa Bayan (ALAB) October 2-4, 2019**

() We will send the following participant/s, namely:

	Last Name, First Name, M.I.	Position	Nickname
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Head of Agency
(Signature over Printed Name)

Bawat Kawani, Lingkod Bayani