



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 671, s.2019

August 23, 2019

GROUND FOR TERMINATION OF OPERATION OF THE SCHOOL CANTEEN
(DepEd Order No. 8, s. 2007)

To: Division Chiefs
Public Schools District Supervisors
Elementary and Secondary Schools Administrators
Senior High School Administrator
All Division Health Personnel
All Others Concerned

1. In reference to DepED Order No. 8, s. 2007 also known as "*Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools*", the Schools Division of Digos City through the Health and Nutrition Section herein reiterates the ***Grounds for Termination of Operation of the School Canteen***.
2. Paragraph 9.1 states that any deviation from the guidelines particularly the operational practices that prove detrimental and prejudicial to the welfare of the pupils/ students, teachers and the school in general that may be committed by the school or the teachers' cooperative shall be ground for termination of the operation of the school canteen. Any violation of the terms stipulated in the MOA shall be sufficient ground for the termination of the MOA and the suspension of the privilege of the teachers' cooperative to manage and operate the school canteen.
3. Paragraph 9.2 explicitly states that for purposes of these guidelines, the following acts are considered detrimental and prejudicial to the students and pupils, to wit:
 - (a) Failure and/or neglect to submit financial report – The failure to submit the monthly financial report within (30) days after the end of each regular monthly operation or failure to submit the audited annual financial report within (60) days after the end of each fiscal year.
 - (b) ***Sub-leasing the whole or part of the school canteen premises*** – All entities operating school canteens shall not sub-lease to any third party the whole or part of the school canteen premises. Neither shall private concessionaires be allowed to be involved in the operations of the school canteen.
 - (c) Selling of cigarettes and/ or intoxicating beverages to students and/ or condoning the use thereof within the school canteen premises.
 - (d) ***Failure to secure the necessary permits including annual health and sanitation permits as above-mentioned and to have them posted in the mentioned places.***
 - (e) Failure to report and account for donations and incentives received from private suppliers of food items and beverages.
 - (f) Use or disbursements of canteen funds contrary to the provisions of these rules and guidelines which includes devoting and re-aligning said funds to any other endeavor not included in these guidelines.
 - (g) Compelling the pupils/ students to buy or consume all food items from the canteen and prohibiting them to bring their own food to school.
 - (h) Failure to deposit proceeds of the canteen in the account that is "in trust for" the school.
 - (i) Failure to present upon request of the proper authorities, such as the school head/ principal. The school level auditing committee and the Commission on Audit, financial documents pertaining to the operation of the school canteen.

Encls:

References: as stated

To be indicated in the Perpetual Index under the following subjects:

Health and Nutrition

Hazel Marie: SGOD Grounds for Termination of Operation of the School Canteen

Aug 23, 2019

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(j) *The use of the canteen premises for any endeavor not included or sanctioned by these guidelines including, but not limited to, the use of canteen as warehouse, stockroom or prohibited item/s and/ or food and beverage expressly prohibited in these guidelines including all other merchandise which are not for use of school canteen and which do not belong to the school.*

(k) All other violations of the terms and conditions of the Memorandum of Agreement or any provision of these guidelines which is analogous to the foregoing.

4. For Information and STRICT COMPLIANCE.

For and in the absence of:

WINNIE E. BATOON, EdD
Officer - in - Charge
Office of the Schools Division Superintendent


MELANIE P. ESTACIO, PhD
Officer-In-Charge
Office of the Assistant Schools Division Superintendent 

DepEd Schools Division of Digos City
RECORDS SECTION

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