



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 739, s. 2019

September 10, 2019

**PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS OF
DAVAO DEL SUR AND DAVAO OCCIDENTAL OUTREACH ACTIVITY IN CELEBRATION
OF THE PHILIPPINE CIVIL SERVICE 119TH ANNIVERSARY**

**To: SCHOOLS DIVISION OFFICE PERSONNEL
WITH HUMAN RESOURCE FUNCTIONS
ELEMENTARY AND SECONDARY SCHOOL PRINCIPALS,
SCHOOL-IN-CHARGE AND TEACHER-IN-CHARGE**

1. In view of the letter dated August 29, 2019 of Mr. Ruden B. Gomez, J.D., President, Provincial Council of Human Resource Management Practitioners of Davao del Sur/Davao Occidental, Inc., and noted by Dir. Richard T. Ortiz, Director II, Civil Service Commission Davao del Sur Field Office, Digos City, informing this Office of the conduct of the **OUTREACH ACTIVITY** in line with celebration of the Civil Service Month, you are hereby enjoined to attend the said activity on September 20, 2019 at Dolo Elementary School, Barangay Dolo, Bansalan, Davao del Sur.
2. A registration fee of Php. 500.00 will be collected from each participants to defray expenses during the said activity.
3. Expenses incurred during the said year-end gathering shall be chargeable against local funds/school MOOE subject to the usual accounting and auditing rules and regulations.

WINNIE E. BATON, Ed. D.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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Republic of the Philippines
COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS
DAVAO DEL SUR/DAVAO OCCIDENTAL
CSC Davao del Sur Provincial Office, Digos City



August 29, 2019

WINNIE E. BATOON, EdD

Officer-in-Charge

Office of the City Schools Division Superintendent

Roxas cor. Lopez-Jaena Streets, Digos City

8002 Davao del Sur

Dear SIR:

In consonance with this year's 119th Philippine Civil Service Celebration with the theme, "**Civil Service at 119: Upholding Integrity and Building a High-Trust Society**," enjoins all civil servants to pro-actively engage in the various activities.

In view hereof, the **Provincial Council of Human Resource Management Practitioners of Davao del Sur and Davao Occidental (PCHRMP)** will hold its **OUTREACH ACTIVITY at DOLO ELEMENTARY SCHOOL, Barangay Dolo, Bansalan, Davao del Sur on September 20, 2019**. This whole day activity will be highlighted by distribution of free meals, slippers and school supplies to selected elementary pupils from Bansalan West District. Thereafter, indoor games (Laro ng Lahi) will be played among PCHRMP members and officers in the afternoon.

A registration fee of **FIVE HUNDRED PESOS ONLY (P500.00)** will be collected per participant to cover for **one (1) meal, two (2) snacks** and other related expenses in this activity. **Pre-registration** of interested participants is encouraged through a text message to our PCHRMP Treasurer Mary Metche A. Fiel, PSDS (Cell No. 09494081902) on or before September 15, 2019.

Anent hereto, we respectfully request your kind approval to allow your Human Resource Management Officers (HRMOs) by issuing an **office memorandum** for dissemination to attend this convergence on **official business**.

We are looking forward to your most positive response on this request.

Thank you and God bless your compassionately intelligent leadership with greater heights of joy and happiness!

Very truly yours,


RUDEN B. GOMEZ, J.D.
President

Noted:


RICHARD T. ORTIZ
Director II
Civil Service Commission
Davao del Sur/Davao Occidental Field Office