



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 762, s. 2019

September 13, 2019

**4TH DIVISION ROLLING CONFERENCE WITH INSERTED CLASS
OBSERVATIONS FOR SCHOOL YEAR 2019-2020**

To: CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Division Unit/Section Heads
Elementary and Secondary School Heads

1. In reference to this Office's Project on Himamat as articulated in the Division Education Development Plan, the field is hereby reminded of the conduct of the 4th Rolling Conference with inserted Class Observations on September 17, 2019 at San Miguel Elementary School.
2. In connection with the said activity, each is expected to strictly observe the timeline below:

Time	Activities
7:00 – 7:15	Arrival
7:15 – 7:30	Attendance to Flag Ceremony
7:30 – 8:00	Preliminaries Pre-Conference
8:00 – 8:50	Class Observation (First Batch)
8:50 – 9:40	Class Observation (2 nd Batch)
10:30 – Onwards	MANCOM Proper
	- Preliminaries (c/o SGOD-HRD)
	- SDS Time/ Updates
	- ASDS Time/ Updates
	- CID Concerns
	- SGOD Concerns
	- Admin Concerns

3. This Rolling Conference is a KKB (Kanya-kanyang Baon) activity.
4. Attached is the Assignment Matrix for Class Observation.
5. Each is reminded to bring with her/him the COT Guide – List of Sub-indicators/Features of Practice, and submit to Mr. Villagonzalo all the accomplished COTs which shall also be turned over to Mrs. Alde for consolidation.
6. The travel expenses of participants shall be charged against local or Division/School MOOE subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.


WINNIE E. BATON, EdD
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent
DepEd Schools Division of Digos City

Encls: Assignment Matrix
References: DEDP
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE CONFERENCE
BSD: 4th rolling conference with inserted class observation
September 13, 2019

RECORDS SECTION
RELEASED
41-580
DATE: 16 SEP 2019 TIME: 1:31 PM
BY: 



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY



**4TH DIVISION ROLLING CONFERENCE WITH INSERTED CLASS OBSERVATION
FOR SCHOOLYEAR 2019-2020**
SAN MIGUEL ELEMENTARY SCHOOL
September 17, 2019

GRADE LEVEL	TIME	NAME OF TEACHERS	SUBJECT	SUPERVISOR	SCHOOL HEAD with Process Observer (PO)
KINDER	8:00	Hibaya, Mila S.	WORK PERIOD I	MARYGLOR TABANAO	Antonia Jumawan
KINDER	8:00	Llagas, Leovi Mae L.	WORK PERIOD I		Mylene Samonte Cesar Gevera
KINDER	8:00	Paraiso, Marialyn C.	WORK PERIOD I		Julieto Trazo
I	8:00	Descuatan, Gina L.	MTB		Aldin Barsalote
I	8:00	Miralles, Adelina S.	MTB		Cherry Anne Bohol (PO) Eleccl Adam
I	8:00	Padillo, Sarilie A.	MTB		Mario Andales Jonathan Rellon
I	8:00	Plania, Mercedeta A.	MTB		Inda Nacua
II	8:00	Llameg, Maria Pamela C.	FILIPINO		Joy Baulete Eugene Sayson
II	8:00	Mamaton, Rowena P.	ENGLISH		Felipe Degamo, Jr.
II	8:00	Tuloy, Rosa O.	FILIPINO		Elizabeth Bueron
II	8:00	Yray, Pauline Marie L.	MTB		Lorelie Deiparine Edcel Nacua
III	8:00	Delima, Josephine M.	SCIENCE		Michelle Cadungog (PO) Felsev Lloyd Sayson
III	8:00	Miego, Anacleto D.	MATH		Rizza Villaluna (PO) Jacqueline Jaum
III	8:00	Tan, Annalyn C.	SCIENCE		Zandria Sy Gemma Salanga
III	8:00	Redondo, Maria Fe R.	FILIPINO		Maria Basilia Flores Tita Heramiz
IV	8:00	Arpon, Iris L.	ENGLISH		Rachel Pogoy (PO) Angelito Villagonzalo
IV	8:00	Lozano, Ella Rose D.	FILIPINO	FERNA RENIRA ALDE	Rosario Apercho Janely Pantinople
IV	8:00	Mabiscay, Beau Gee S.	SCIENCE		Raquel Cedeño, EdD
IV	8:00	Salao, Sheila G.	MATH		Nova Rubion (PO) Renedina Laborada
V	8:00	Babalcon, Venus A.	ENGLISH	TITO ENDRINA	Allen Malahay (PO) John Baptist Presto

GRADE LEVEL	TIME	NAME OF TEACHERS	SUBJECT	SUPERVISOR	SCHOOL HEAD with Process Observer (PO)
V	8:00	Baron, Norma S.	SCIENCE	HELEN CASIMIRO	Dan Becamon Rex Calamuhoy
V	8:00	Cabalquinto, Angelisa O.	MATH	IDA JUEZAN	Jonathan Almacin (PO) Erlito Damo
V	8:00	Geonzon, Abcede B.	ARALPAN	EPE GRACE PRESTO	Rexie Pancho (PO)
VI	8:00	Bongcayao, Mary jane L.	SCIENCE	LUZMINDA JASMIN	Nelson Lucero (PO) Renato Calipayan
VI	8:00	Cabalquinto, Enrique A.	MATH	CHERRY ROSSETTE OLIVA	Celedonia Alabado (PO) Aimee Porto
VI	8:00	Huerbana, Leda B.	FILIPINO	RONILYN NIEVES	Efren Durano (PO) Peter Paul Deiparine
VI	8:50	Linggoan, ,Bella P.	ARALPAN	IMELDA CARDINES	Wilson Catingub (PO) Roldan Intero
IV	8:50	De Mesa, Gime A.	EPP	VICENTE LABORADA	Roberto Jalalon
V	8:50	Añasco, Avelina S.	EPP	NEIL BONGCAYAO	Juvy Salise (PO) Rowelem Rosima
V	8:50	Luna, Analie S.	FILIPINO	JESSICA LUCERO	Joel Cartajena Datu Roger Manapol
VI	8:50	Senoy, Joy S.	MATH	PATRIOTISO PEÑAS	Liberty Sosas (PO)
VI	8:50	Soriano, Mary Jane A.	ENGLISH	ELY CATALUÑA	Allan Tizon (PO)