



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 868, s. 2019

October 9, 2019

**ORIENTATION ON THE GUIDELINES ON THE YEARLY COLLECTION OF
DATA/INFORMATION REQUIREMENTS AND VALIDATION PROCESS**

To: Public Schools District Supervisors
Public and Private Elementary School Heads
Public and Private JHS/SHS Heads
School LIS/EBEIS Coordinators
School Property Custodians
Sollie B. Oliver – SGOD Chief
Xavier S. Fuentes – SEPS for Planning and Research
Airon M. Alejandro – Planning Officer III
Stephen R. Pascual – Division ICT Coordinator
Helen N. Franconas – Division Engr.
Aljun Jay A. Loma – Admin. Aide VI
Julie Ann N. Posadas – PDO I
Dr. Jasmine A. Asarak – Dentist II
Reyzen O. Monserate – PDO II
Rodald B. Dedace – SEPS HRTD
Arlene P. Barba - PSDS

1. Relative to DepEd Order #27, s. 2019 re: Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes, the Office of the Planning Section will conduct an Orientation on the following schedules, to wit;

- a. Public Schools (3 pax per school) – October 14, 2019

School Heads	8:00am – 5:00pm
School LIS or EBEIS Coordinators	8:00am – 12:00pm
School Physical Facilities or School Property Custodians	1:00pm – 5:00pm

- b. Private Schools (ES, JHS and SHS) - October 16, 2019

Please see attached enclosure for the number of participants per school	8:00am – 12:00pm
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2. The orientation will start at exactly 8:00 AM. For Public Schools, the venue will be announced later. While for the private schools, the venue will be at Ramon Magsaysay Central Elementary School, Zone III, Digos City. Please bring the draft copy of your school profile (EBEIS Form).

Encls: List Enclosures

References:

To be indicated in the Perpetual Index under the following subjects:
LIS/EBEIS, Orientation

9 OCTOBER 2019

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
✉ (082) 553-8396 | (082) 553-8376 🌐 www.depeddigoscity.org 📧 digos.city@deped.gov.ph

3. Moreover, the Division Personnel enumerated above shall be present during the Orientation to have a common understanding on the processes and workflow on data validation of identified data elements.
4. Meal and snacks shall be provided to the participants, chargeable against Program Support Fund while travel and other incidental expenses shall be charged to School MOOE, subject to the usual accounting and auditing rules and regulations.
5. Please see attached enclosure for the list of participants for the private schools.
6. For immediate dissemination.


WINNIE E. BATOON, Ed. D. 
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 23779
DATE: 09 OCT 2019 TIME: 4:24 PM
BY: 

**DEPARTMENT OF EDUCATION
ENHANCED BASIC EDUCATION INFORMATION SYSTEM**

Number of Participants

No.	School Name	Number of participants
Region: Region XI		
Division: Digos City		
1	Cor Jesu College Basic Education Dept.	2
2	Digos Central Adventist Academy, Inc.	2
3	Mindanao Montessori School, Inc.	1
4	Digos Seventh-Day Adventist Elementary School, Inc.	2
5	Southwill Learning Center, Inc.	2
6	Maranatha Christian Academy of Digos City, Inc.	1
7	Accel Pre-School, Inc.	1
8	Ananda Marga Special Academic Institution (AMSAI)	1
9	Preschool Adventures, Inc.	1
10	Rhema King's Kid Academy, Inc.	1
11	UCCP Kindergarten Mission School	1
12	Adventist Elem School of Digos City, Inc.	2
13	Sunbeam Christian Learning Center of Digos City, Inc.	1
14	Digos Fundamental Baptist Academy Inc.	1
15	Bethesda Baptist Christian Academy-Digos City, Inc.	1
16	Baptist Christian School of Digos City INC.	1
17	Little Ambassador Child Development Center of Digos Inc.	1
18	Digos City Hopewell Learning Center Inc.	1
19	Digos City Brilliant Child Academy, Inc.	1
20	Prime Innovation Learning Center of Digos City, Inc.	1
21	Asian Accelerated Academy of Digos City, Inc.	1
22	Cavite Bible Baptist Academy, Tres de Mayo Branch	1
23	Holy Cross Academy, Inc.	2
24	Dok Alternatibo Research and Development Foundation, Inc.	2
25	Polytechnic College of Davao del Sur, Inc.	2
26	University of Mindanao - Digos College	2
27	Digos Institute of Technical Education and Driving School, Inc.	2
28	Mary Mediatrix of all Graces Academy, Inc.	2
29	Southern Mindanao Computer College, Inc.	2
30	Saver's Technological College of Davao, Inc.	2
31	Philippine International Technological School, Inc.	2
32	Asian Institute	2
33	Devine Mercy	1