



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City
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October 14, 2019

Division Memorandum
No. 891 s. 2019

**ATTENDANCE TO ACTIVITIES RELATIVE TO THE DEVELOPMENT OF
MATERIALS FOR READING INSTRUCTION AND INTERVENTION**

To: **Chief, Curriculum Implementation Division
Education Program Supervisor Concerned**

- 1.) In reference to an Unnumbered Regional Memorandum dated October 11, 2019 regarding the conduct of Activities Relative to the Development of Materials for Reading Instruction and Intervention, this Office advises Mr. Tito M. Endrina, Education Program Supervisor, to attend in said activity on October 15-18, 2019 at A. Venue Hotel, Makati City.
- 2.) These activities aim to identify, revise, and organize existing training materials on literacy instruction from different training programs conducted by the Bureau, and to develop, review, revise, and finalize exemplar lesson plans for reading instruction and intervention per key stage.
- 3.) Participants are expected to be at the venue in the evening of Day 0 (Monday) in time for the opening program at 8:00 a.m. at the following day. First meal to be served is dinner on Day 0 (Monday) and the last meal will be lunch on Day 4 (Friday).
- 4.) Furthermore, participants are expected to bring their laptops, extension cords, pocket Wi-Fi, printed copies of curriculum guides and grade level appropriate reading texts in English and Filipino.
- 5.) The travel and other incidental expenses of the participants shall be charged against 2019 BEC Funds downloaded to the Regional Office, all subject to the usual accounting and auditing rules and regulations.
- 6.) Attached are the List of Participants and Program of Activities.
- 7.) For information, guidance and compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: 15 OCT 2019 TIME: 11:26am
BY: *[Signature]*

Encls: List of Participants; Program of Activities

References: Unnumbered Regional Memorandum dated October 11, 2019 ; DepEd Memorandum DM-CI-2019-00329

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM READING WORKSHOP
tme: ATTENDANCE TO ACTIVITIES RELATIVE TO THE DEVELOPMENT OF MATERIALS FOR READING INSTRUCTION AND INTERVENTION
01October2019

WINNIE E. BATOON, Ed. D
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
For and in the absence of the
Schools Division Superintendent

[Signature]
Chief ES-SG00
OC



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DEPARTMENT OF EDUCATION
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MEMORANDUM

To : Schools Division Superintendents
Divisions of Digos City and Tagum City

Subject: ACTIVITIES RELATIVE TO THE DEVELOPMENT
OF MATERIALS FOR READING INSTRUCTION
AND INTERVENTION

Date : October 11, 2019

Pursuant to DepEd Memorandum DM-CI-2019-00329 from Hon. Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction, DepEd Central Office, this Office advises the following personnel to attend the activities relative to the Development of Materials for Reading Instruction and Intervention:

1. Tito M. Endrina - EPS, Digos City Division
2. Cristy A. Agudera - EPS, Tagum City Division

The said participants are to take note of the following series of activities:

ACTIVITY	DATE	VENUE
Workshop to Select, Revise and Organize Existing Training Materials for Reading Instruction and Intervention	October 14-18, 2019	Makati City
Writeshop on the Development of Lesson Exemplars for Reading Instruction and Intervention per Key Stages	October 22-25, 2019	
Conformance Review of Lesson Exemplars for Reading Instruction and Intervention per Key Stage	October 28-31, 2019	
Finalization of Lesson Exemplars for Reading Instruction and Intervention per Key Stage	November 5-8, 2019	

It is reminded that participants shall be at the venue in the evening of Day 0 (Monday) of every activity.

Travel and other incidental expenses shall be charged against 2019 BEC Funds subject to the usual auditing and accounting rules and regulations.

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