



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1001, s. 2019

November 11, 2019

**ORIENTATION AND ELECTION OF
LOCAL YOUTH DEVELOPMENT COUNCIL (LYDC) MEMBERS**

To: SGOD and CID Chiefs
Public Schools District Supervisors
All Public and Private Elementary and Secondary School Heads/Administrators

ATTENTION: Supreme Pupil Government Advisers
Supreme Student Government Advisers

1. Pursuant to the letter from **Hon. Nestor "Jay-ar" M. Aldeguer, Jr.**, Sangguniang Kabataan Federation President/Ex-Officio SP Member, noted by **Hon. Josef Fortich Cagas, RN, JD**, City Mayor, Digos City, pertaining to the implementation of **Local Youth Development Council (LYDC)** as stipulated in Section 23 of the Republic Act No. 10742, otherwise known as the Sangguniang Kabataan Reform Act of 2015, the Office of the Sangguniang Kabataan City Federation is requesting the presence of the **presidents** or duly authorized representatives of all youth and youth serving organizations in the city to gather and converge for **orientation and as well as election of the members of the LYDC on November 17, 2019, 1:00 PM at SP Session Hall, SP Building, Jose Abad Santos St., Digos City.**
2. The presidents or authorized representatives of all youth and youth serving organizations are those organizations **in-school, out-of-school, working, and youth with special needs**, but not limited to school-based/student clubs and organizations (i.e. campus journalism, YES-O, and other recognized clubs and organization) and Supreme Pupil Government and Supreme Student Government, College Student Government (college), faith-based organizations (i.e. Youth for Christ, Adventist Youth, etc.), community-based organizations (Pag-asa Youth Association of the Philippines, 4H Club, to name a few), civic-based organizations (i.e. Red Cross Youth Council, and others).
3. More details are contained in the enclosure.
4. Immediate and wide dissemination of this Memorandum is desired.

CRISTY C. EPE, CESE
Schools Division Superintendent

(Signature of Cristy C. Epe)
Schools Division Superintendent

(Signature of Solie B. Oliver)
SOLIE B. OLIVER, LLB
Chief ES-SGOD
nc

Encls: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
YFP LYDC

PDO I - YFP: Local Youth Development Council
11 November 2019

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
44595
DATE: NOV 12 2019 TIME: 1:30pm
BY: *(Signature)*



Republic of the Philippines
Province of Davao del Sur
CITY OF DIGOS



**OFFICE OF THE SANGGUNIANG KABATAAN CITY
FEDERATION**

October 16, 2019

WINNIE E. BATOON, Ed.D.

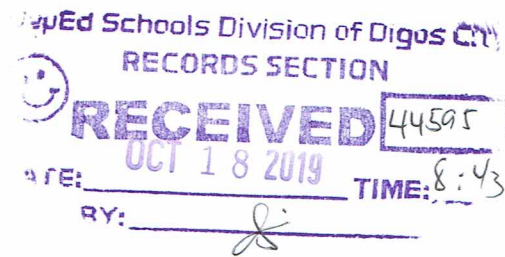
Assistant Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

Department of Education-Schools Division Office of Digos City

Roxas cor. Lopez Jaena Sts., Digos City



Thru:

JULIE ANNE N. POSADAS

PDO I/ YOUTH FORMATION PROGRAM Coordinator

Dear **Dr. Batoon**:

Youth Greetings!

Article 2, Section 13 of the 1987 Constitution states that, "the State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual and social well-being."

In view of the implementation of the **Local Youth Development Council (LYDC)** as stipulated in Section 23 of the Republic Act 10742, otherwise known as the Sangguniang Kabataan Reform Act of 2015 that mandates each local government unit

To ensure wide and multi-sectoral youth participation in local governance, there shall be in every province, city and municipal a Local Youth Development Council (LYDC) "which shall be called, Provincial Youth Development Council, City Youth Development Council, and Municipal Youth Development Council, respectively. The LYDC shall be composed of representatives of youth and youth-serving organizations in the provincial, city, and municipal level. The LYDC shall assist the planning and execution of projects and programs of the Sangguniang Kabataan, and the Pederasyons in all level.

It shall be "Composed of at least ten (10) but not more than 21 members including the two (2) core members from SK, the president and the vice-president of the concerned Pederasyon, and eight (8) to nineteen (19) other representatives from registered youth organizations or youth serving organizations." (RA 10742-IRR, Rule 3, Section 24)

With this, we humbly request the presence of the presidents or duly authorized representatives of **all youth and youth serving organizations in this City**; whether it is **in-school, out-of-school, working, and youth with special needs**, but not limited to school-based/student clubs and organizations (i.e. campus journalism, YES-O, and other recognized clubs and organization), Supreme Student Governments or its equivalent (high school), College Student Government (college), faith-based organizations (i.e. Youth for Christ, Adventist Youth, etc.), community-based organizations (Pagasa Youth Association of the Philippines, 4H Club, to name a few), civic-based organizations (i.e. Red Cross Youth Council, and others) to gather and converge for **orientation and as well as election of the members of the LYDC on November 17, 2019, 1:00 o'clock in the afternoon at SP Session Hall, SP Building, Jose Abad Santos St., Digos City.**



Republic of the Philippines
Province of Davao del Sur
CITY OF DIGOS



OFFICE OF THE SANGGUNIANG KABATAAN CITY FEDERATION

In order to be part of the LYDC, your organization must be a registered or accredited youth organization as condition precedent as stipulated in the **RA 10742 IRR, Rule III, Section 24, (d and g)**. Attached are the documentary requirements for the registration or accreditation of your organization.

1. YORP Registration Form
2. Directory of Officers and Advisers
3. List of Members in Good Standing
4. Constitution and by-laws
5. Certification/Endorsement from Competent Authorities

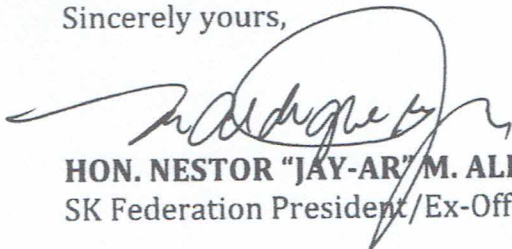
Certifications can be obtained from the following:

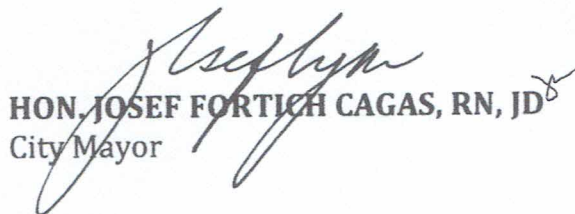
- a. In-school/school-based (Principal/Office of the Student Affairs)
- b. Community-based (Certification of Existence of Office from the barangay where the office is located; if there is no office, a Certification of the residence of the President from the barangay and/or Certification from the organizing government/non-government agency)
- c. Faith-based (Head/Pastor of the congregation or parish priest)
- d. Local Chapters of Multi-level Organizations (President governing at the highest organizational level)
- e. Consortiums (Secretariat/Board of Trustees)

Please bring the documentary requirements with you during the said event in hardcopies printed in A4 size (3 copies each) for verification and evaluation. You may access and download the following documentary formats at bit.ly/lydcdigoscity. For more information and confirmation of attendance and participation please register at bit.ly/digoscitylydc or contact **SK City Federation Office (MS. JACQUELINE KATE L. ANIÑON at 09488658888 or MR. ROBIN CHARLES O. RAMOS at 09175461697)**.

Hoping for your utmost support, the attendance of the youth and student leaders are highly encouraged and appreciated in contribution to the success and better youth development programs in the city.

Sincerely yours,


HON. NESTOR "JAY-AR" M. ALDEGUER, JR.
SK Federation President/Ex-Officio SP Member


HON. JOSEF FORTICH CAGAS, RN, JD
City Mayor



Office of the President of the Philippines
National Youth Commission
"The Voice and Advocate of the Youth"



YOUTH ORGANIZATION REGISTRATION PROGRAM

ORGANIZATION PROFILE				
Name of Organization				
Organization's Address				
Building	No	Street	Municipality/City	Province
Major Classification ☐ Youth Organization ☐ Youth-Serving Organization		Sub-Classification ☐ Community-based ☐ School-based ☐ Faith-based ☐ Consortium/Federation	Advocacies ☐ Education ☐ Environment ☐ Health ☐ Peace Building & Security ☐ Governance ☐ Active Citizenship ☐ Global Mobility ☐ Social Inclusion & Equity ☐ Economic Empowerment	
Organizational Level ☐ National Organization ☐ Inter-Regional Organization ☐ Regional Organization ☐ Provincial Organization ☐ City/Municipal Organization				
Telephone: Cellphone:			Official Organizational Email Address	
Current Number of Registered Members			Date of Establishment of Organization	

DEFINITIONS

Major Classification. – Organizations registering under this program shall be classified primarily into:

- YOUTH ORGANIZATION** – shall refer to an organization with members in good standing entirely composed of the youth, whose ages range from fifteen (15) to thirty (30) years old with a core advocacy that serves the youth.
- YOUTH SERVING ORGANIZATION** – shall refer to registered organization with members in good standing¹ whose principal programs, projects and activities are youth-related and youth-oriented, and whose composition are not limited to the youth. The organization should be duly-recognized or accredited either by proper national or local government registering entities.

Organizational Level. – Registering organizations shall be classified according to their scope of membership and operations, as follows:

- NATIONAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from the three (3) island groups, and whose major programs are national in nature and scope
- INTER-REGIONAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) regions but not from the three (3) island groups, and whose major programs are either regional or national in nature and scope.
- REGIONAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) provinces within a region and whose major programs are regional in nature and scope
- PROVINCIAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) cities and/or municipalities of a province and whose major programs are provincial in nature and scope
- CITY/MUNICIPAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) barangays of a city or a municipality and whose major

Sub-Classification. – Registering organizations shall be further classified according to the majority of its membership,

ATTACHMENTS / REQUIREMENTS

This Official Registration Form shall be accompanied by the following: (Please check tip box if complied)

- ☐ **DIRECTORY OF OFFICERS AND ADVISERS**
- ☐ **LIST OF MEMBERS IN GOOD STANDING**
- ☐ **COPY OF CONSTITUTION AND BY-LAWS (should indicate the age and scope of membership)**

ENDORSEMENT/CERTIFICATION FROM APPROPRIATE AUTHORITY

For Community-Based Organizations (submit one of the following)

- ☐ If organization has a physical office, Certification of Existence of Office from the barangay where the office is located
- ☐ If organization does not have a physical office, Barangay Certification of Residence of the President
- ☐ Resolution of endorsement coming from the Sangguniang Kabataan

For School-Based Organizations

- ☐ Certificate of Registration or Recognition from a competent school authority supervising student affairs

For Faith-based organizations

- ☐ Certificate of Registration or Recognition from any head/pastor of congregation or parish priest

For chapters of multi-level organizations

- ☐ Certificate of Registration or Recognition from the president governing at the highest organizational level

For Consortium organizations

- ☐ Certification of Member Organizations issued by the secretariat/board

For organizations registered in the Local Youth Development Offices

- ☐ Certificate of Registration and Verification

SUBMISSION OF REQUIREMENTS

The documentary requirements of registering youth organizations and youth-serving organizations may be submitted to the appropriate office:

- (a) Those municipal or city organizations shall apply for registration at their respective Municipal or City Youth Development Office, the designated personnel, in the absence of an LYDO, or its equivalent;
- (b) Those provincial organizations shall apply for registration at their respective Provincial Youth Development Office, the designated personnel, in the absence of an LYDO, or its equivalent;
- (c) Those regional and national organizations, and consortiums and federations shall apply for registration to the National Youth Commission.

In the absence of a Local Youth Development Office or its equivalent in a certain local government unit, the organization may apply for special registration and verification with the National Youth Commission. The president of the organization shall put into writing, addressing to the NYC Commission Proper through the YORP Secretariat, their request for special registration and verification:

- **The YORP Secretariat**
c/o Regional Youth Development Division
National Youth Commission
3rd Floor West Insula Building, No. 135 West Avenue cor. EDSA, Quezon City
Contact number: (+432) 426 8760 loc. 103
- **NYC Area Offices in Baguio, Naga, Cebu, Zamboanga, Davao and Cagayan de Oro**
(Addresses of area offices are up in our website at www.nyc.gov.ph)

HOW DID YOU KNOW ABOUT YORP?



Please attach a clear scanned copy or photograph of a valid identification card of head of the organization following the prescribed template below in order to speed-up the verification process. You may add rows or in a separate sheet of paper if necessary.

	CRAINED	ADDRESS	PERSONAL	CONTACT NUMBER
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[illegible]

* Sex assigned at birth (**M** for male, **F** for female)

* Sex assigned at birth (**M** for male, **F** for female)
 ** Gender identity (**L** for lesbian, **G** for gay, **B** for bisexual, **T** for transgender, **Q** for queer, **I** for intersex, **M** for male and **F** for female)

Please attach digital copy of the identification card of the head of organization.

Name:	
Position:	
IDENTIFICATION CARD (FRONT)	

IDENTIFICATION CARD (BACK)

A large, empty rectangular box with a thin black border, intended for an identification card. The box is oriented vertically and occupies the majority of the page area below the header.

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