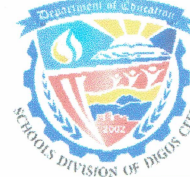




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 989, s. 2019

November 11, 2019

Implementing Brigadahan sa Tulunghaan in Public Schools in Digos City

To: OIC – ASDS
Chiefs, CID and SGOD
Public Schools District Supervisors
Education Program Supervisors
Education Program Specialists
Section/Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. In order to provide implementation guidelines to Memorandum No. 828, series of 2019 issued by the Honorable Josef F. Cagas, City Mayor, City Local Government Unit of Digos, all DepEd Digos City personnel is hereby directed to adhere to the following instructions in proceeding to implement Brigadahan sa Tulunghaan on November 11 – 16, 2019:
2. Teachers shall resume work on November 11, 2019 while classes remain suspended. Learners will only report to school upon the instruction of the Local Government Unit.
3. The primary activities during the entire period of Brigadahan sa Tulunghaan shall focus on the following:
 - Clearing and clean-up of school buildings and facilities to be undertaken by teachers, parents and volunteers from government, non-government and private institutions;
 - Conduct of Parents and Teachers Association Meetings in order to come up with an Action Plan which shall guide the sustained recovery and rehabilitation efforts of schools beyond the period of the Brigadahan (see annex 1: Suggested PTA activities);
 - Identification of school hazards (hazard-mapping) to be led by the SDRRM Coordinators and to be conducted with the participation of parents. A hazard map shall be installed at the entrance of the school and other conspicuous places before the resumption of classes;
 - Preparation of action plan and provisions for displaced classes (i.e. class shifting arrangements) and the orientation of parents regarding the arrangements;
 - Updating of emergency plan, inventory and provision of emergency preparedness equipment;
 - Undertaking of repair and maintenance activities with special focus on removal of hazards, minor repairs, checking of electrical wirings, water pipes and clearing of obstructions;
 - Advocacy activities (tarp-hanging, recorida, public announcements) aimed at resource mobilization and partnerships which shall be led by the School ASP Coordinator;
 - Production of aligned learning materials, modules, worksheets and the like in coordination with the Division LRMS Manager and staff;

Encls: As stated
References: Memorandum 828, s. 2019 – Office of the Mayor, Digos City
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE BRIGADAHAN SA TULUNGHAN

IMPLEMENTATION

PJSENARILLOS: Implementing Brigadahan sa Tulunghaan in Public Schools in Digos City

11 November 2019

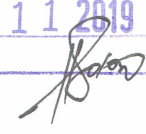
- Conduct of school-based or participation in LGU psycho-social activities (PFA) for school personnel.
 - Other activities which are considered necessary in order to make the schools safe and ready for the resumption of classes.
4. School heads shall take the lead in implementing Brigadahan sa Tulunghaan in their respective schools with the support of the coordinators or focal persons of respective programs designated at the school level.
 5. A public assistance desk shall be set – up at the school entrance to give information to incoming volunteers, register attendance and document donations.
 6. The Curriculum and Implementation Division (CID) shall be at the forefront of curriculum-related concerns with the Public Schools District Supervisors providing close monitoring and Education Program Supervisors rendering technical assistance related to their respective subject areas. The monitoring shall be done using a standard tool with an emphasis on providing technical assistance. The school heads shall have the discretion to use whatever available learning materials they have on hand and shall employ strategies and approaches which are suited to their local context.
 7. The School Governance and Operations Division (SGOD) shall focus on ensuring that all education support services are made available and shall work closely with the school heads in monitoring the implementation, providing technical assistance, and delivering needed services.
 8. Division Office Personnel shall render one day volunteer work in a school within the schools division subject to the approval of their immediate supervisors.
 9. Teaching personnel rendering service on November 16, 2019 (Saturday) shall earn one service credit while non-teaching personnel shall earn one Compensatory Overtime Credit (per DO 53, series of 2003).
 10. Work clothes may be worn during the week aside from the usual school uniform. Special precaution may be given by wearing hard hats and other protective equipment to ensure the safety of those who are doing clearing and clean-up.
 11. For immediate dissemination and compliance.

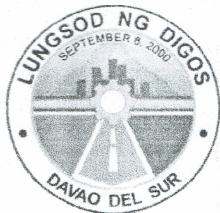

CRISTY C. EPE, CESE
 Schools Division Superintendent *jsi*

DepEd Schools Division of Digos City

RECORDS SECTION

RECEIVED *46376*
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BY: 



Republic of the Philippines
Province of Davao del Sur
CITY OF DIGOS
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OFFICE OF THE CITY MAYOR

November 8, 2019

MEMORANDUM-ORDER

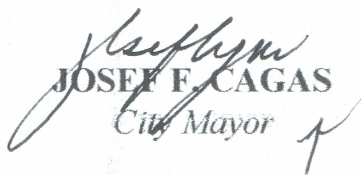
No. 828 -2019

T O: **ALL PUBLIC SCHOOL TEACHERS**

This City

In relation to the three (3) earthquakes that hit Digos City, you are hereby directed to report in your workstations and participate in the **BRIGADAHAN SA TULUNGHAAN** one week clean-up drive in schools on **November 11-16, 2019, from Monday to Saturday** to ensure the safety and security of all the students before the resumption of classes.

For compliance.


JOSEF F. CAGAS
City Mayor

**PARENTS TEACHERS ASSOCIATION (PTA)
BRIGADAHAN SA TULUNGHAAN
ACTION PLAN**

DATE	ACTIVITIES	PERSONS' INVOLVED
	I. Homeroom PTA Officers & Teachers Meeting	
	Agenda:	
	1. School Preparations/activities for the resumption of Classes ex. School Safety, Parents, Teachers, Students Preparedness, Make shift, modules, class shifting strategies	Homeroom PTA officers & Teachers
November 11, 2019	2. Identify Stakeholders Supports (Alumni, Private, NGO & Gov't Supports)	
	3. Retrieval System of Classroom Facilities (Tables, Chairs, Bags, etc.)	
	II. Request for Certificate of Occupancy from Building Official (City Engineering Office)	School Head
	Homeroom PTA Meeting	
	1. Homeroom Meeting	
	2. Conduct Identification of Classroom Hazards	
	a. Cracks on Walls, Beams & Columns	
	b. Falling objects (Debris)	HPTA Officers, Parents & Adviser
	c. Fire Hazards	
	d. Electrical Hazards	
	3. Conduct Elimination, Control or Reporting of Classroom Hazards to SDRRM coordinator	
	4. Identify defects in classrooms that need to be repaired or demolished	
	I. BRIGADAHAN (BAYANIHAN) sa TULUNGHAAN	Parents, Teachers & Stakeholders
	1. Repair/ demolish defects in classroom	Homeroom PTA
	2. Prepare Mix Shift Classroom, Chairs, Tables & Blackboard	Homeroom PTA
	3. Christmas Decorations	Homeroom PTA, Teachers
	4. Cleaning of campus (Pruning of Trees, etc)	HPTA Officers, Parents and Stakeholders
November 13-16, 2019	5. Retrieval of Classroom Facilities (Tables, Chairs, Bags, etc.) for damaged classroom	CDRRMC, Bureau of Fire, Adviser, parents & PTA Officers
	II. Psychological First Aid and Understanding Disaster-Induced Trauma (Re-Echo)	Parents & Teachers & NGO
	III. Issuance of Certificate of Occupancy	City Engineering Office
	Class Resume (Festive & Joyfol Welcoming of Students & Parents)	PTA Officers , Teachers
	I. Spiritual Activities (Holy Mass, Holy Rosary, etc)	Parents , Teachers & Students
November 18-23, 2019	II. Earthquake Drill with Parents, Students & Teachers	Parents , Teachers & Students
	III. Homeroom Parol Making Contest	Homeroom PTA
	III. School Christmas Tree Making Contest	General PTA & City Government