



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 335 s. 2020

July 10, 2020

**COORDINATION MEETING FOR THE CONDUCT OF THE DIVISION
ACCREDITATION AND EQUIVALENCY READINESS TEST**

TO: CID and SGOD Chiefs
Division ALS Focal Person
Focal Public Schools District Supervisors
Division Testing Coordinator
ALS Education Program Specialist (EPS) II
ALS Mobile Teachers
DALSCs
BPOSA Coordinators

In reference to the hereto attached Memorandum OM-OAGA 2020-072 from the Office of Hon. G.H. Ambat, Assistant Secretary for the Alternative Learning System, dated June 27, 2020 and Regional Memorandum signed by the Assistant Regional Director, Evelyn R. Fetalvero, OIC-Office of Regional Director, dated June 30, 2020, "re Online Orientation on the Registration, Administration and Certification Process of the Accreditation & Equivalency Readiness Test for ALS", you are hereby directed to attend the Coordination Meeting for the Conduct of the Division Accreditation and Equivalency Readiness Test on July 14, 2020 at 8:00 AM at the Ramon Magsaysay Central Elementary School Gym, Digos City.

Attached are the 1) Data on 2019 AERT Takers, and 2) Plan of Action in the Preparation and Administration of AERT for the guidance of all concerned.

All are enjoined to strictly observe the IATF Health Protocols when joining the aforementioned coordination meeting.

For proper guidance and compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

59163

DATE: JUL 10 2020 TIME: 4:28 PM

BY:



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PLAN OF ACTION IN THE PREPARATION AND ADMINISTRATION OF THE AERT

ACTIVITY/ies	OBJECTIVE/s	STRATEGY/ies	TIME FRAME	PERSON'S INVOLVED	REMARKS
Coordination meeting with partners/stake holders	To inform the field of the registration and administration of AERT	Mobilize ALS Facilitators and EPSA's to diff. CLC's to inform Brgy. Officials and other concern in the community for the conduct of AERT	July	SDS, ASDS, Chief CID, Chief SGOD, ALS Focal, EPS II-ALS, IM's, Mobile Teachers, DALSC's, PSDS's, School Heads Concern	Information Dissemination
Observance of the prescribed Health Protocols	Ensure health protocols/safety are properly observed in all identified RTC	Proper coordination with LGU, IATF request support from concerned Brgy officials in terms of provision of security personnel, health kits during the actual test administration	August	SDS, ASDS, ALS Focal, EPS II-ALS	Pending official DepED CO/RO memo
Collection, Delivery of Test Materials from RO	Ensure the integrity and safety of test materials	To be personally picked up by EPS II or any representative from RO	September	ALS Focal, EPS II-ALS	
Issuance of Division Memo	Ensure accurate information dissemination to the field	Prepare Division Memo for SDS approval	August	SDS, ASDS, ALS Focal, EPS II-ALS	
		Conduct Orientation to identified examiners, etc. duly approved by SDS	September	SDS, ASDS, DTC, ALS Focal, EPS II-ALS, Examiners, Proctors, Nurse, support staff	

ACTIVITY/ies	OBJECTIVE/s	STRATEGY/ies	TIME FRAME	PERSON'S INVOLVED	REMARKS
Actual Test Administration	ensure health protocols/safety are properly observed before and after the test	put in place readable signages on walls near the testing room for easy acces	September	SDS, ASDS, DTC, ALS Focal, EPS II-ALS, Examiners, Proctors, Nurse, support staff, Examinees, Bgry Officials	
Distribution and Retrieval of Test Materials from DO	ensure the completeness of test materials	refer to guidelines provided must be strictly observed	September	DTC, ALS Focal, EPS II-ALS, Examiners, Proctors, support staff	
Post Test mechanism	ensure that facilities and furniture are all in order	refer to guidelines provided must be strictly observed	September	ALS Focal, EPS II-ALS, Examiners, Proctors, support staff, Bgry support Personnel	
Test Results	ensure the veracity, authenticity of the test results with NO leakage	Identify Non ALS teachers or Division Personnel as checkers	1 week after the test	SDS, ASDS, DTC, ALS Focal, EPS II-ALS	

Data on 2019 Accreditation and Equivalency Readiness Test (AERT) Takers

Region XI
Division: DIGOS CITY

Name of District	Estimated No. of Test Takers		Total	Name of Testing Center	No. of Examiner	No. of Proctor	No. of Test Registration Officer	Total
	Elem. Level	JHS Level						
DIGOS ORIENTAL	43	223	266	1. Don Mariano Marcos ES 2. Ramon Magsaysay Central ES	10 7	1 1	1 1	12 9
TRO	1. CHEERY LYN N. NEMIS							
	2. JOSELITO L. LIM							
ROVING PROCTOR	1.MANUEL A. CANIBAN, JR.							
	2.ERNIELYN S. DIAZ							
BJMP	8	21	29	BJMP	1	1	1	3
TRO	De Vera, E.							
DIGOS OCC. DISTRICT	51	262	284	1.Digos City National High School	10	1	1	12
				2. Pedro V. Basalan ES	10	1	1	12
TRO	1. SCARLET P. PRESILLAS							
	2. CHEERY LYN B. VALLEJO							
ROVING PROCTOR	1.ELMER A. ARDIENTE							
	2.JEAN ELIZABETH C. REBATO							
(Provincial Rehabilitation Center)	4	7	11	PRC	1	1	1	
DIGOS SOUTH DISTRICT	57	305	362	1. San Miguel ES	10	1	1	12
				2. R. N. Saplala ES	10	1	1	12
				3. Colorado ES	3	1	1	5
TRO	1. ROMEL H. WENCESLAO							
	2. ELMER R. GODINEZ, JR.							
	3. SHIRLEY R. OLANDRIA							
ROVING PROCTOR	1. ROSEMELL L. SAAVEDRA							
	2. CRISTIN I. JOSOL							
	3. ELENITA R. DIGNADICE							
MT APO DISTRICT	15	98	113	Rizal Central ES	8	1	1	10
TRO	JOB E. UBE							
ROVING PROCTOR	YANCY BACUGAN							
GRAND TOTAL:	174	891	1,065					

PREPARED BY:


VICENTE C. LABURADA, JR.
EPS-Div. ALS Focal Person