



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 456, s. 2020

29 September 2020

**APPROVAL OF GSIS COMPUTER LOAN (GCL)
IN DEPED's APDS PROGRAM**

To: **ALL SCHOOLS DIVISION OFFICE TEACHING
TEACHING RELATED AND
NON-TEACHING PERSONNEL**

1. Pursuant to the unnumbered Memorandum dated 23 September 2020 issued by Evelyn R. Fetalvero, Assistant Regional Director, Officer-in-Charge of the Office of the Regional Director, Department of Education Region XI Office, Davao City with the subject **"APPROVAL OF GSIS COMPUTER LOAN (GCL) IN DEPED's APDS PROGRAM"**, you are hereby informed that the Department of Education approved the request of the Government Service Insurance System (GSIS) to grant a one-time loan program called GSIS Computer Loan (GCL) to all members to procure computer units that they may need in response to their needs brought by the COVID-19 pandemic. The said loan shall be included in the Automatic Payroll Deduction System (APDS) of the department.
2. Teachers are hereby reminded to apply in this loan only when deemed very necessary.
3. For immediate dissemination.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED 20-62663

DATE: 30 SEP 2020 TIME: 12:52 pm

BY: fj





Republic of the Philippines
Department of Education
DAVAO REGION

SCHOOLS DIVISION OFFICE
RECORDS SECTION
RECEIVED 62663
DATE: 24 SEP 2020 TIME: 10:28 AM
BY: [Signature]

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendents / OIC-SDSs

Subject: **APPROVAL OF GSIS COMPUTER LOAN (GCL)
IN DEPED's APDS PROGRAM**

Date : September 23, 2020

Herewith is the letter dated September 14, 2020, from Undersecretary Annalyn M. Sevilla, Office of the Undersecretary for Finance, relative to the approval on the request of Government Service Insurance System (GSIS) to grant a one-time loan program called GSIS Computer Loan (GCL) that will allow GSIS members to procure computer units that they may need in response to their needs brought by the COVID-19 pandemic.

Teachers are hereby reminded to apply in this loan only when deemed very necessary.

For immediate dissemination.


EVELYN R. FETALVERO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosed: As Stated

ROA3/PS/lj

RECEIVED
9-24-20 10:00 AM

9-24-20 10:00 AM

0920 - 7574



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147





Republic of the Philippines
Department of Education
Office of the undersecretary for finance

September 14, 2020

ATTY. NORA M. MALUBAY

Executive Vice President (EVP), Core Business Sector
Government Service Insurance System (GSIS)
Government Financial Center, Pasay City

Attention : **Vice President (VP) Leah Melissa D. De Leon**
NCR Area II Operations Group

Dear EVP Malubay:

Greetings!

This is to issue Automatic Payroll Deduction System (APDS) Code 1256 for the new GSIS Computer Loan (GCL), a one-time loan program that will allow GSIS members to procure computer units that they may need in response to their needs brought about by the COVID-19 pandemic.

In this connection, may we reiterate our previous letter dated August 18, 2020 proposing for the GSIS Main Office to advise the GSIS branches to observe the recommendations below, to avoid issues and conflicts regarding payroll deductions.

1. Timely submission of monthly billing statements to DepEd Payroll Services Units (PSUs) and Implementing Unit (IU) secondary schools for the corresponding loan amortizations to be deducted from the salaries of concerned DepEd personnel. Indicate the APDS Code, amount of monthly amortization, and effectivity of deduction (start and end);
2. Notify DepEd PSUs and IU secondary schools in case of non-deduction of loan amortizations from the salaries of concerned DepEd personnel. This is to avoid non-remittance of deduction/s as well as incurrences of penalties and surcharges on loans; and
3. Stop the granting of loans recommended by designated AAOs and HRMOs without the net take home pay (NTHP) verification by designated DepEd Verifiers.

We are thankful for the cooperation of GSIS with regard to the above recommendations. On our part, the Department is strictly following the stipulation on Authorized Deductions pursuant to the General Provisions of the annual General Appropriation Act (GAA) on prioritization of GSIS deductions in the payroll program.

Thank you.

Sincerely yours,


ANNALYN M. SEVILLA
Undersecretary

/eamd

Copy Furnished:

Regional Directors, Chiefs of Administrative and Finance Divisions, and
Heads of Regional Payroll Services Units DepEd Regions I, II, III, IV-A, IV-B, V - XIII, CAR and NCR

2/F Rizal Building, DepEd Complex, Meralco Avenue, Pasig City

Telephone No.: (02) 8633-9342; Fax No.: (02) 8638-3703; Email Address: usec.financebpm@deped.gov.ph