



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

December 2, 2020

DIVISION MEMORANDUM
No. 575, s. 2020

COLLECTION OF DATA FOR THE DIVISION MONITORING, EVALUATION AND
ADJUSTMENT (DMEA) FY 2020 (QUARTERS 2, 3 & 4) AND CONDUCT OF VIRTUAL
YEAR-END RMEA AND DMEA FOR FY 2020

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Schools Divisions Office Section Heads
Schools Divisions Office Program Holders
SMM&E Personnel
Budget Officer
All Others Concerned

1. In reference to the Regional Memorandum No. 057, s 2020, the DepEd Regional Office XI will **Conduct a Virtual Year-End RMEA and DMEA for FY 2020 via Google Meet on December 18, 2020 for RO-FD and SDOs**. The link will be sent to the participants one (1) day before the schedule of the activity. The participants are the following:

Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
SGOD Chief	1
CID Chief	1
M&E Focal Person/RMEA Focal Person	1
Budget Officer	1

2. In this connection, this Office will collect data for the Division Monitoring, Evaluation and Adjustment (DMEA) FY 2020 (Quarters 2, 3 & 4). Template can be downloaded thru this link: <https://tinyurl.com/DMEATemplate-FY2020>.
3. OSDS, CID & SGOD offices shall submit the filled-out DMEA Template FY 2020 (Quarters 2, 3 & 4) on or before December 11, 2020 to this email: eleser.mateo001@deped.gov.ph.
4. Immediate dissemination and strict compliance of this memorandum is desired

DepEd Schools Division Office of Digos City
RECORDS SECTION

RELEASED
20-65052
DATE: 14 DEC 2020 TIME: 10:30 AM
BY: fy


CRISTY C. EPE
Schools Division Superintendent
Dec. 3, 2020



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

December 1, 2020

REGIONAL MEMORANDUM

No. 057, s. 2020

CONDUCT OF VIRTUAL YEAR-END RMEA and DMEA for FY 2020

To : Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions, RO
Heads of Sections/Units
This Region

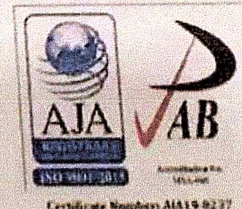
1. Relative to DepEd Memo No.043, s.2020, "Guidelines on the Alternative Work Arrangements in the Department of Education in the Light of Covid-19 Stringent Social Distancing Measures", the Presidential Proclamation on COVID 19 Public Health Emergency, and the Memorandum on Stringent Social Distancing Measures and Further Guidelines for the Management of the Coronavirus Disease 2019 (COVID-19) Situation, Davao City Executive Order No. 63, s. 2020: "An Order Providing for the Guidelines of Davao City as a Restricted Local Government Unit", this Regional Office through Quality Assurance Division (QAD) hereby informs the Schools Division Offices (SDOs) and Regional Office Functional Divisions (RO-FDs) the conduct of a **virtual Year-End Regional Monitoring, Evaluation and Adjustment (RMEA)-Division Monitoring, Evaluation and Adjustment (DMEA)** via Google Meet on **December 17, 2020** (for Regional Office FDs) and **December 18, 2020** (for RO-FD and SDOs). The link will be sent to the participants one (1) day before the schedule of the activity.

2. RMEA-DMEA aims to:

- provide information for regional management and technical/functional divisions on the implementation and achievement of regional programs, adjust approaches and strategies that will ensure proper allocation and equitable distribution, easy access, effective and optimal use of Education Resources to improve organizational performance; and
- promote the participation of the various functional divisions as well as administrative units of the region in all the M & E processes with the end-point of obtaining



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Certificate Number: AJA19-9237



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Department of Education
 DAVAO REGION

Office of the Regional Director

information for the regional management to make decisions on adjusting its work plans and strategies.

3. Pre-RMEA-RO FDs and DMEA activities of the Functional Divisions of the Regional Office and Schools Division Offices shall have been conducted prior to the scheduled RMEA-DMEA.
4. The participants are the following:

4.1. RMEA Regional Office - Functional Divisions (RO-FDs)

OFFICE	PARTICIPANTS
Regional Director and Assistant Regional Director	2
Chiefs of the Functional Divisions	8
Heads of Units and Sections	9
Regional Quality Management Team (RQMT):	5
RMEA Focal Person of Functional Divisions	9
ICTU Staff	2
SUB- TOTAL NO. OF PARTICIPANTS	35

4.2. RMEA-DMEA (RO-SDOs)

OFFICE	PARTICIPANTS
Regional Office (RO)	
Regional Director and Assistant Regional Director	2
Chiefs of the Functional Divisions	8
Regional Quality Management Team (RQMT):	5
ICTU Staff	2
Schools Division Offices (SDOs)	
Schools Division Superintendents (SDSs)	11
Assistant Schools Division Superintendents (ASDSs)	12
School Governance and Organization Division (SGOD) Chiefs	11
Curriculum Instruction Division (CID) Chiefs	11
M&E Focal Persons/RMEA Focal Persons	11
Budget Officers	11
OVERALL NUMBER OF PARTICIPANTS	84

5. All presentation of accomplishments/slide deck are requested to be submitted at roxigadbsb@gmail.com on or before December 16, 2020 (RO-FDs), and December 17, 2020 (SDOs), attention: Brenda S. Belonio, EdD and ICTU.



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6. **RO XI Finance Division** is requested to provide a copy of the **Utilized Funds** of every ROXI Functional Division, Unit and Sections both on the utilization of MOOE and downloaded funds as bases of their Financial accomplishments on or before December 15, 2020.
7. Food (2 snacks and lunch) will be served for the participants having their on-site duties in the Regional Office. Budget of which including materials and other incidental expenses incurred for the above-mentioned activity shall be charged against DepEd Regional Office Funds (QAD Funds) subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination and appropriate action of this Memorandum is earnestly enjoined.

EVELYN R. FETALVERO, CESQ IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

ROQ4/bsb