



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

January 4, 2021

No. 002, s. 2021

Three-Day Year-end Performance Evaluation and Planning for the Alternative Learning System (ALS) Mobile Teachers, District ALS Coordinators, and Instructional Managers

To: BEVERLY S. DAUGDAUG, Ed.D
Chief-CID

Attention: DR. IDA I. JUEZAN, PSDS - Resource Speaker
DR. TITO M. ENDRINA, EPS – Resource Speaker
Public Schools District Supervisors
Education Program Specialist II-ALS
Concerned School Heads (with ALS Teachers)
District ALS Coordinators
Mobile ALS Teachers and Instructional Managers

1. In reference with DepEd Order No. 2, s. 2015, re: Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, a Three-Day Year-end Evaluation and Planning for the Alternative Learning System (ALS) Mobile Teachers, District ALS Coordinators and Instructional Managers shall be conducted on January 6-8, 2020 at Pilot Community Learning Center, Brgy. Zone III, Digos City.
2. The List of Participants and the Matrix of Activities are found in the next pages.
3. ALS-EPS II, Mobile Teachers, Instructional Managers and District ALS Coordinators are required to bring laptops, IPCR Template extracted from DO 2, s. 2015, copy of their IPCR for 2020, and copy of Classroom Observation Tool (COT).
4. Participants are reminded to strictly observe the basic safety health protocols such as social/physical distancing, wearing of face masks and face shields, and hands/foot sanitation.
5. Meals and snacks of the participants shall be charged against FY 2020 Program Support Fund for ALS - Sub-Allotment Release Order (SARO No. ROP-11-20-551) subject to the usual accounting and auditing rules and regulations.
6. For guidance and compliance.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED 20-65191

DATE: 04 JAN 2021 TIME: 11:52 AM

BY:

CRISTY C. EPE

Schools Division Superintendent



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-837

MATRIX OF ACTIVITIES

Date/Time	Activity	In-Charge/ Facilitator	Participants
DAY 1: January 6, 2021 (8:00 AM-5:00 PM) Master of Ceremony: Cherry Lyne B. Vallejo , AMT/Division ALS Trainer			
7:30am-8:00am	Arrival and Registration of Participants	ALS EPS II and Staff	Instructional Mangers (IMs), District ALS Coordinators (DALCs), Mobile Teachers Pax – 18 Speakers – 2 ALS-EPS – 1 Total Pax - 21
8:00am-9:00am	OPENING PROGRAM		
	Prayer, Singing of the National Anthem & Digos Hymn	AVP – ICT In-Charge	
	Introduction of Participants	ELMER R. GODINEZ, JR., Mobile Teacher	
	Welcome Message	BEVERLY S. DAUGDAUG, Ed.D, CID Chief	
	Inspirational Message	CRISTY C. EPE Schools Division Superintendent	
	Objectives, Overview of the Activity and House Rules	ELVIE E. TIMON, ALS EPS II	
9:00am-12:00	RPMS/IPCR: Deepening One’s Understanding	DR. IDA JUEZAN, PSDS DR. TITO M. ENDRINA, PSDS	
12:00nn-1:00pm	Lunch Break		
1:00pm-5:00pm	IPCR: Deepening One’s Understanding (Continuation)	IDA JUEZAN, Ed.D TITO M. ENDRINA, Ph.D	
DAY 2: January 7, 2021 (8:00 AM-5:00 PM) – BATCH 1 Master of Ceremony: CRISTIN I. JOSOL – AMT			
7:30 am - 7:45 am	Arrival and Checking of Attendance	ALS EPS II and Staff	Digos Oriental & Digos South Districts - School Heads (6), PSDS (3), DALC (1), Mobile Teachers (9) Pax – 19 Speakers – 2 ALS-EPS – 1 Tatal Pax - 22 School Heads of: DMMES RMCES Badiang ES Dawis ES P. Garcia ES San Miguel ES Saplala ES Colorado ES
7:45 am – 8:00 am	Unfreezing	ALS EPS II and Staff	
8:00 am – 9:00	Assignment-Output Presentation & Critiquing	DR. IDA JUEZAN, PSDS	
9:00 am – 9:30	Review on Cycles of RPMS	DR. IDA JUEZAN, PSDS	
9:30 am – 10:30 am	Review/Revisiting of: - ALS General Targets & Accomplishments - KRAs of ALS Teachers, District ALS Coordinators and Instructional Managers - ALS Learning Strands	ELVIE C. TIMON, EPS 11	
10:30 am – 11:00 am	Clarification on roles and functions of the PSDSs and School Heads	ELVIE C. TIMON, EPS 11	
11:00 am – 12:00	Target Setting (as EPSA, IM, DALCE & Mobile Teachers	DR. TITO M. ENDRINA, EPS	
12:00nn-1:00pm	Lunch Break		
1:00 pm – 2:00 pm	Continuation: Target Setting (as EPSA, IM, DALCE & Mobile Teachers	DR. TITO M. ENDRINA, EPS	
2:00 pm – 4:00 pm	Presentation/Critiquing of Outputs	DR. TITO M. ENDRINA, EPS	
4:00 pm – 5:00 pm	Clearing House Closing Program (1 st group)	ELVIE C. TIMON, EPS 11	

DAY 3: January 8, 2021, 2020 (7:30-5:00 PM) – BATCH 2 Rosemell L Saavedra, Mobile Teacher			
7:30 am - 7:45 am	<i>Arrival and Checking of Attendance</i>	ALS EPS II and Staff	Digos Occidental Dist., Mt. Apo Dist., Clustered Secondary Schools - School Heads (8), PSDS (4), DALC (2), Mobile Teachers (6) Pax – 20 Speakers – 2 ALS-EPS – 1 Total - 23 School Heads of: DCCES Damñas ES Basalan ES Ruparan ES Dulangan ES J. Alberca ES Kapatagan NHS Reusora ES
7:45 am – 8:00 am	Unfreezing	ALS EPS II and Staff	
8:00 am – 9:00	Assignment-Output Presentation & Critiquing	DR. IDA JUEZAN, PSDS	
9:00 am – 9:30	Review on Cycles of RPMS	DR. IDA JUEZAN, PSDS	
9:30 am – 10:30 am	Review/Revisiting of: - ALS General Targets & Accomplishments - KRAs of ALS Teachers, District ALS Coordinators and Instructional Managers ALS Learning Strands	ELVIE C. TIMON, EPS 11	
10:30 am – 11:00 am	Clarification on roles and functions of the PSDSs and School Heads	ELVIE C. TIMON, EPS 11	
11:00 am – 12:00	Target Setting (as EPSA, IM, DALCE & Mobile Teachers	DR. TITO M. ENDRINA, EPS	
12:00nn-1:00pm	<i>Lunch Break</i>		
1:00 pm – 2:00 pm	Continuation: Target Setting (as EPSA, IM, DALCE & Mobile Teachers	DR. TITO M. ENDRINA, EPS	
2:00 pm – 4:00 pm	Presentation/Critiquing of Outputs	DR. TITO M. ENDRINA, EPS	
4:00 pm – 5:00 pm	Clearing House Closing Program (2 nd group)	ELVIE C. TIMON, EPS 11 Staff	