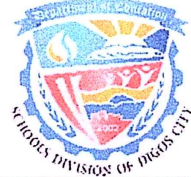




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 021, s.2021

January 11, 2021

REITERATION ON THE GUIDELINES OF SCHOOL-BASED FEEDING PROGRAM – MILK COMPONENT AND NUTRITIOUS FOOD PRODUCTS (NFP) IMPLEMENTATION FOR FY 2020-2021

To: Public Schools District Supervisors
Elementary Schools Administrators (SBFP schools)
Health and Nutrition Personnel
All Others Concerned

1. In pursuance to Republic Act 11037 also known as *Masustansyang Pagkain para sa Batang Pilipino Act*, promulgated June 20, 2018, the National Feeding Program shall be implemented targeting all undernourished in public day care, kindergarten and elementary schools to address undernutrition and hunger.
2. Attached is DepEd Order No. 36, s. 2019 entitled Guidelines on the Implementation of The School-Based Feeding Program-Milk Component, Additional Provisions and Amendments to DepED Order No. 36, s. 2019 and Operational Guidelines on the School-Based Feeding Program for SY 2020-2021.
3. The following are the salient points in the implementation of SBFP - Milk Feeding Component and Nutritious Food Products (Breads and Fruits) in the New Normal situation:

For Milk Component:

- DepEd Order No. 7, s, 2020 announced the opening of School Year 2020-2021 this August 24, 2020 to ensure educational continuity despite of the health crisis brought about by the Covid -19 pandemic.
- School-Based Feeding Program is committed for continued implementation especially at this time of pandemic.
- It is emphasized that program implementation shall strictly comply with the Required Health Standards in Schools and Offices which is primarily based on the DOH Administrative Order No. 2020-0015 or the Guidelines on the Risk-Based Public health Standards for Covid-19 Mitigation.
- Milk Feeding shall be conducted for a period of twenty days (20 days).
- The beneficiaries for the SBFP – Milk Feeding Program Component will still be the same learners identified to be the recipients for SBFP- hot meals for SY 2019-2020 and all Kindergarten learners. Grade 6 recipients who were promoted to Grade 7 will no longer be included in the program. If the milk allocation is not sufficient to cover the target beneficiaries (undernourished plus all Kindergarten pupils), then the feeding days maybe adjusted accordingly.
- The schools can have additional beneficiaries if the allocation is still in excess or if there are beneficiaries who refused milk ration due to valid reasons. They can choose from among those stunted learners, indigenous peoples (IPs), pupils-at-risk-of-dropping out (PARDOs), and indigents.
- In case number of school days is short for the feeding cycle, schools may double feed the milk ration towards the end of the required number of feeding days, one in the morning and another in the afternoon. The schools shall ensure that the parents of the beneficiaries have been advised to let their children eat meals or snacks before allowing them to drink milk to avoid stomachache.



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- Without the assurance of a face-to-face learning, schools are encouraged to strategize schemes to deliver the milk packs to the children. The following options are offered: a. Parents can pick-up the milk on designated days and time, b. School personnel may opt to distribute the milk packs from the school to the homes of the beneficiaries, or c. the barangay of NGOs to distribute the milk packs from the school to the homes of the beneficiaries.
- Even if milk packs are to be consumed at home, it is important to communicate to the parents that the program recipients should be the ones to drink milk, sharing to other members of the family is highly discouraged.
- SDOs and local dairy suppliers shall identify and agree 1-2 drop-off points per district for milk supply delivery.
- Local dairy suppliers shall inform the recipient schools and drop-off point on the schedule of delivery, and the minimum public health standards to prevent spread and mitigate Covid-19 should be strictly followed (wearing of masks and gloves for both suppliers and consignees, social distancing, highest food safety standards, etc.)
- During the delivery of milk, one (1) authorized consignee and two (2) members of the Inspection team should be present to sign the Delivery Receipt (DR) and the Inspection and Acceptance Report (IAR).
- SDOs may arrange the delivery of milk from drop-off points to schools or the school recipients may pick-up their milk supply from the drop-off point. It is the responsibility of the school recipients to ensure that their milk supply are picked-up during the exact time of delivery by the supplier or within an hour at the most to preserve the quality and freshness of milk. Immediate distribution to the recipients shall likewise follow.

Nutritious Food Products (NFP) salient points:

As a response, DepED has developed the Basic Education Continuity Plan (BE-LCP) which lays out the Department's learning delivery strategy and operational direction that ensures the health, safety and well-being of all Deped Learners.

- The primary beneficiaries are Kindergarten learners and Grade 1 to Grade 6 learners who were wasted and severely wasted based on SY 2019-2020 SBFP Report except those who are moved to Grade 7.
 - Duration of the NFP feeding will be good for 40 days and Milk Component good for 50 days.
 - Type of feeding commodity is changed from the provision of usual hot meals to ration of Nutritious Food Products.
 - The implementation of SY 2020-21 SBFP shall have two components, namely (1) the regular component (NFP) and (2) Milk component.
 - The budget allocations shall be based on the severely wasted and wasted beneficiaries per report of SY 2019-2020 SBFP implementation, computed at P20.00 per beneficiary per feeding day, broken as follows: P18.00 for food items (nutritious food products) and P2.00 for operational expenses.
 - For the Milk component, the budget is computed at P18.00 per beneficiary per feeding day. The estimated cost milk is P18.00 for 200 ml pouch or 90.00 for a liter bottle.
 - Operational expenses downloaded to each school allowed under this program include the purchase of basic eating/ cooking utensils, packaging materials, reasonable transportation from schools to households, common office supplies needed for the preparation of reports, payment of labor/ services/ honoraria of kitchen assistants and partners from barangay (i.e. nutrition scholars, health workers, among others), payment for the health certificate of food handlers, expenses related to operation of central kitchen such as purchase of water, dishwashing soaps, LPG, charcoal, firewood and kerosene, and other expenses related to orientation, monitoring, and program implementation review, among others.
4. All other provisions in the existing guidelines on the implementation of the SBFP-Milk Program Component as stated in DO No. 036, s. 2019 and Nutritious Food Products as



stated in DO No. 023, s. 2020 shall remain in force, unless sooner repealed, amended, or rescinded.

5. Please be informed that there will be Virtual Meeting re Updating on the SBFP Nutritious Food Products and Milk Component Implementation Proper on January 14, 2021 at 1:30 PM thru Google Meet.
6. The participants are the following:
 - 30 School Heads
 - 30 School Feeding Coordinators
 - Health and Nutrition Personnel
7. Expenses of connectivity shall be charged against SBFP Funds at P 100.00 each participants subject to the usual accounting rules and regulations.
8. Start/ Kick-off will be between January 18–22, 2020 based on your respective date/ schedule of school distribution. Delivery of NFP and fruits from the suppliers will be every Monday and Wednesday.
9. Please be reminded of the Drop-Off points for Milk feeding component per District, to wit:

Digos Occidental District	-	Digos City Central ES and Ruparan ES
Digos Oriental District	-	Ramon Magsaysay CES and Cogon ES
Digos South District	-	San Miguel ES and R. Saplala ES
Mt. Apo District	-	Binaton ES
10. Prepare storage/ feeding center for re-packing of Nutritious Food Products and storage of Milk (refrigerators) following the standards of Food Safety practices to prevent food contamination. District nurses will inspect and monitor the storage and re-packing station.
11. Attached in this memorandum are the following:
 - Breakdown of beneficiaries for Milk Feeding Component (SW & W of 2019);
 - Breakdown of beneficiaries for Nutritious Food Products (SW & W of 2019 and Kinder);
 - Drop-off points for Milk component;
 - 20-Days Cycle Menu;
 - Reminder on How to Care the Freezers and Refrigerators.
12. Schools are reminded to have the SBFP documents ready at all times, to wit:
 - SBFP Form 1
 - SBFP Form 2
 - SBFP Form 3
 - List of beneficiaries/ learners with Milk Tolerance.
13. Ensure to maintain the implementation of STRICT Health Protocols like wearing of face masks, social distancing 1-2 m away, hand wash with soap/ use of 70% ethyl alcohol during pick-up of milk products at the drop-off points as well as during the distribution of feeding goods to parents.
14. For information and strict compliance.



CRISTY C. EPE
Schools Division Superintendent

1/11/21



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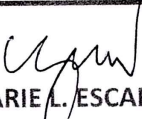
Region XI

SCHOOLS DIVISION OF DIGOS CITY

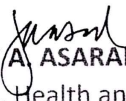
SCHOOL-BASED FEEDING PROGRAM BENEFICIARIES - MILK COMPONENT
(2019 Funds)

SCHOOL	Severely Wasted 2019	Wasted 2019	TOTAL
1. Aplaya ES	41	114	155
2. Dawis ES	21	77	98
3. P. Garcia ES	38	93	131
4. Ramon Magsaysay CES	200	54	254
5. Don Mariano Marcos ES	64	150	214
6. Isaac Abalayan ES	19	35	54
7. San Miguel ES	19	57	76
8. Igpit ES	30	56	86
9. Bagumbuhay ES	3	33	36
10. Cogon ES	14	39	53
11. Badiang ES	16	60	76
12. Digos City Central ES	90	147	237
13. R. Saplala ES	33	71	104
14. P. Basalan ES	29	69	98
15. J. Alberca ES	14	39	53
16. Colorado ES	8	24	32
17. Mahayahay ES	5	24	29
18. Dulangan ES	0	17	17
19. Ruparan ES	17	46	63
20. Balabag ES	4	28	32
21. F. Alferez ES	28	52	80
22. Damnas ES	17	28	45
23. D. Abawag ES	6	61	67
24. A. Maniapao ES	8	25	33
25. Casildo Nonol ES	2	17	19
26. Lungag ES	3	14	17
27. Soong ES	10	37	47
28. Binaton ES	38	48	86
29. Rizal Central ES	13	40	53
30. N. Isidro ES	6	35	41
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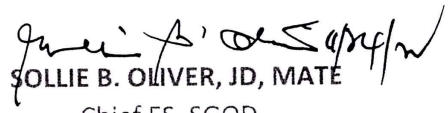
Prepared by:


HAZEL MARIE L. ESCABILLAS, RN
Division SBFP Focal

Reviewed by:


JASMINE A. ASARAK, DMD
Dentist II/ Head, Health and Nutrition -OIC

Noted:


SOLLIE B. OLIVER, JR., MATE
Chief ES, SGOD

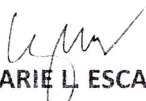


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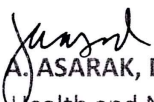
SCHOOLS DIVISION OF DIGOS CITY
SCHOOL-BASED FEEDING PROGRAM BENEFICIARIES SY 2020-2021
Nutritious Food Products and Fresh Milk Feeding

SCHOOL	Delivery Sched/ Day	KINDER as of August 2020 BEIS	Severely Wasted 2019	Wasted 2019	TOTAL
1. Aplaya ES	Weds	73	41	114	228
2. Dawis ES	Weds	56	21	77	154
3. P. Garcia ES	Weds	83	38	93	214
4. Ramon Magsaysay CES	Weds	194	200	54	448
5. Don Mariano Marcos ES	Weds	218	64	150	432
6. Isaac Abalayan ES	Weds	70	19	35	124
7. San Miguel ES	Weds	65	19	57	141
8. Igpit ES	Mon	52	30	56	138
9. Bagumbuhay ES	Mon	30	3	33	66
10. Cogon ES	Weds	40	14	39	93
11. Badiang ES	Weds	60	16	60	136
12. Digos City Central ES	Weds	397	90	147	634
13. R. Saplala ES	Mon	5	33	71	109
14. P. Basalan ES	Mon	77	29	69	175
15. J. Alberca ES	Mon	24	14	39	77
16. Colorado ES	Mon	36	8	24	68
17. Mahayahay ES	Mon	4	5	24	33
18. Dulangan ES	Mon	28	0	17	45
19. Ruparan ES	Mon	42	17	46	105
20. Balabag ES	Mon	29	4	28	61
21. F. Alferez ES	Weds	50	28	52	130
22. Damnas ES	Mon	25	17	28	70
23. D. Abawag ES	Mon	26	6	61	93
24. A. Maniapao ES	Mon	32	8	25	65
25. Casildo Nonol ES	Mon	27	2	17	46
26. Lungag ES	Mon	6	3	14	23
27. Soong ES	Weds	31	10	37	78
28. Binaton ES	Weds	29	38	48	115
29. Rizal Central ES	Weds	141	13	40	194
30. N. Isidro ES	Weds	52	6	35	93
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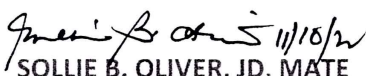
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Division SBFP Focal

Reviewed by:


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Dentist II/ Head, Health and Nutrition -OIC

Noted:


SOLLIE B. OLIVER, JD, MATE
Chief ES, SGOD



SCHOOL-BASED FEEDING PROGRAM – MILK COMPONENT FY 2020

DROP – OFF POINTS

Digos Oriental District

Ramon Magsaysay CES – DMMES, Isaac Abalayan ES and Dawis ES

Cogon ES - Badiang ES, P. Garcia ES and Aplaya ES

Digos Occidental District

Digos City Central ES - J. Alberca ES, P. Basalan ES, Mahayahay ES and Balabag ES

Ruparan ES – Dulangan ES, F. Alferez ES and Damnas ES

Digos South District

San Miguel ES – Igpit ES, Bagumbuhay ES

R. Saplala ES – Colorado ES, A. Maniapao ES, C. Nonol ES and Lungag ES,
D. Abawag ES

Mt. Apo District

Binaton ES - Soong ES, Rizal CES and N. Isidro ES

Prepared by:


HAZEL MARIE L. ESCABILLAS, R.N
Nurse II



CITY SCHOOLS DIVISION OF DIGOS
20 DAYS CYCLE MENU FOR SCHOOL -BASED FEEDING PROGRAM
SY 2020-2021

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1	1 pc.Coco Bread (45 gms)	1 pc. Spanish Bread (45 grams)	1 pc Mamon (60 grams)	1 pc.Ensaymada (50 grams)	1 pc. Cheese Bread (45 grams)
	Apple	Banana	Poncan	Apple	Poncan
WEEK 2	1 pc Malunggay pandesal (40 grams)	1 pc Malunggay pandesal (40 grams)	1 pc Malunggay pandesal (40 grams)	1 pc Malunggay pandesal (40 grams)	1 pc Malunggay pandesal (40 grams)
	1 pc Apple	1 pc Banana	1 pc Poncan	1 pc Apple	1 pc Poncan
WEEK 3	1 pc Monay with cheese (45 grams)	1 pc Ensaymada (50 grams)	1 pc Mamon (60 grams)	1 pcs Choco Bread (45.0 grams)	1 pc. Spanish Bread (45 grams)
	1 pc Apple	1 pc Banana	1 pc Poncan	1 pc Apple	1 pc Banana
WEEK 4	1 pc. Coco Bread (45 gms)	1 pc. Spanish Bread (45 grams)	1 pc Mamon (60 grams)	1 pc. Cheese Bread (40 grams)	1 pc Cheese Monay (45 gram)
	1 pc Apple	1 pc Banana	1 pc Poncan	1 pc Banana	1 pc Poncan

Prepared by:


HAZEL MARIEL L. ESCABILLAS, RN
SBFP Feeding Coordinator



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SCHOOL-BASED FEEDING PROGRAM 2020-21

GUIDELINES TO A CLEAN STORAGE AND REFRIGERATION

Don't just unplug the refrigerator when cleaning it. According to manufacturing brands, the ideal way to do this is to first turn off the temperature control and then unplugging the appliance. An important tip: when cleaning the refrigerator do not forget to dust the condenser. Though you might not believe it, dust hinders its operation.

1. Remove rubs and stains by rubbing them with non-abrasive toothpaste. Grease spills can be cleaned with a solution of lemon juice and water.
2. Avoid unpleasant odors by putting an open package of baking soda or charcoal in your refrigerator.
3. Defrosting the refrigerator once a month will not only keep ice at bay, but it will also keep bacteria from swarming in it.
4. Check from time to time the content inside the refrigerator/ freezer for any spillage and clean/ remove immediately with the use of clean sponge to avoid spoilage of other commodities inside.
5. A soft sponge and a solution of 2 tablespoons of baking soda dissolved in two cups of water will be enough to create the best detergent to clean your refrigerator. After applying it it's advisable to rinse, then dry with paper towel or clean cloth.
6. The refrigerator and freezer should be used exclusively for the SBFP feeding commodity storage only.
7. Storage of raw food like meat, fish and chicken, eggs and processed food are strictly not allowed.
8. Storage of sodas, juices, other drinks and commodity against DepED Order No. 8, s. 2017 are strictly prohibited.
9. In the event that the school/s will conduct an activity and that needs the use of refrigerator/ freezer and 'no feeding commodity' is at stake, the concerned school head must inform the District Nurse or the SBFP Division Focal Person.
10. All Health Personnel will check the storage area, the appliance and its content in every school visitation.

Conformed by:

Name and Signature of School Head

Date: _____