



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 026, s. 2021

January 13, 2021

ATTENDANCE TO VALUES RESTORATION OFFICERS TRAINERS' TRAINING

To: Chief, Curriculum Implementation Division

ATTENTION:

RONILYN P. NIEVES – Education Program Supervisor
ROFELIA DE MESA - Division Guidance Coordinator

1. In pursuance to the Letter from Atty. Carolina G. Lim-Gamban, MSc, addressed to DR. EVELYN R. FETALVERO regarding the Webinar for Values Restoration Officers, this office directs Mrs. Ronilyn P. Nieves and Miss Rofelia de Mesa to attend said webinar on January 26-29, 2021 via Zoom and Google Classroom.
2. A Registration Fee of Php 4, 500.00 per participant shall be collected chargeable against Division MOOE inclusive of VROTTT manual, the book Transforming the Nation through Values, VRO ID, and certificates.
3. Other details of the webinar are found in the enclosure.
4. For guidance, and compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 20-65795
DATE: 14 JAN 2021 TIME: 4:41 PM
BY:





CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

29 December 2020

DR. EVELYN R. FETALVERO

OIC Regional Director

DepEd- Region 11

F. Torres St., Davao City

Attention: Schools Division Superintendent

Dear RD Fetalvero:

Greetings of peace, progress and prosperity!

This is in pursuant to **CSC Announcement No. 40, series of 2017** (Implementation of Values Restoration Program):

We are the Council for the Restoration of Filipino Values, a Civil Society Organization tasked to train Values Restoration Officers (VROs) who will implement the Values Restoration Program (VRP) in the different government departments, agencies, bureaus, offices including government owned and controlled corporations under the Civil Service Announcement No. 40 s. 2017. The Values Restoration Program is the soft-approach to combat the problem of graft and corruption, inefficiency, and broken working relationships between government employees in their workplace. In line with this is the appointment of Values Restoration Officers who are organic employees of your prestigious agency, **at least two (2) each or more from the division office/unit, Public Schools District Supervisors, SEPS, EPS, Elementary & Secondary School Principals(Public & Private), Masters Teachers and department heads under your supervision.** This, however, requires training prior to their appointment.

In this regard, may we **respectfully request the attendance of your recommended Values Restoration Officers based on the qualifications attached to this letter.**

The webinar shall be held on **26-29 January 2021 (Batch 81) with a corresponding fee of Php 4,500.00 per participant inclusive of VROTTT manual, the book *Transforming the Nation through Values*, VRO ID, and certificates.** The online seminar can be chargeable against your MOOE or your local funds, subject to usual accounting and auditing rules and regulation.

Attached are the copies of the Civil Service Announcement No. 40, the specific functions or responsibilities of the Values Restoration Officers, as well as their qualifications, and the Comprehensive VRO Trainers' Training Program for your reference. For more information or query, please contact Ms. Tita Vidal at landlines on (074)424-1497, mobile nos.: 0999-221-6826, 0999-221-6827 (Smart) or 0917-689-1983 (Globe) or e-mail the attached [confirmation at crfv.vro2019@gmail.com](mailto:crfv.vro2019@gmail.com).

Thank you and Mabuhay!

For God, Country, and Fellowmen,

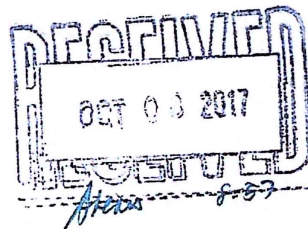
ATTY. CAROLINA G. LIM-GAMBAN, MSc

Program Supervisor

Noted by:

DR. DIGNA R. ACOSTA

National Training Director



Announcement No. 40, s. 2017

ANNOUNCEMENT

FOR : HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Values Restoration Program

The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission Accredited Learning and Development Institution, aims to introduce its **Values Restoration Program** as a soft approach of the government's anti-corruption initiatives.

In line with this, government agencies are encouraged to support the program by appointing at least two Values Restoration Officers (VRO), from supervisory level and rank and file from their central, regional, provincial, and field offices or units. The designated VRO shall lead the discussion of a common value every week after the flag ceremony using the CRFV-authored book **transforming the Nation through Values** and the CD with Powerpoint presentations containing the same. Moreover, the designated VRO shall coordinate all VRP matters in their agencies and attend the Trainer's Trainings and other seminars and meetings to be conducted by the CRFV.

For further details and information, you may coordinate with **Mr. Voltaire L. Acosta, Jr., CRFV National Director**, at mobile numbers 0999-9901195 and 0917-6891983 or through email at crfv.cpu.@gmail.com.


ALICIA dela ROSA-BALA
Chairperson
02 OCT 2017

Bawat Kawani, Lingkod Bayani

© CSC Building, IBP Road, Constitution Hills, 1126 Quezon City ☎ 931-7935/931-7939/931-8092 ✉ cscphil@webmail.csc.gov.ph @ www.csc.gov.ph



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DUTIES AND RESPONSIBILITIES OF A VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:

1. Closely collaborate with the Values Restoration Officer (VRO) from the Private Sector for the teaching of the weekly Value Focus during the flag ceremony and 20 minute classroom discussion among the employees of the department or agency;
2. Effectively arrange the schedule for the classroom discussion so as not to impede the rendition of effective public service;
3. In the absence of the VRO from the Private Sector, he/she will perform the necessary duties of his or her counterpart VRO from the private sector particularly the teaching of the weekly value focus during the flag ceremony and during the classroom type discussion.

QUALIFICATIONS OF THE VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:

1. He/she must be of good moral character and active advocate of good governance by modelling it before the other government personnel;
2. He/she is of good conduct based on the evaluation of his/her Head of Office and based on the judgment and general observation of his/her co-employees in the agency;
3. He/she should have been one of the best performing employees in the government agency and have not been held guilty or liable of non-feasance, misfeasance, or malfeasance in office or of any flagrant violation of laws and reasonable rules and regulations of the agency.
4. He/she must be between 30-60 years old.

Comprehensive VRO Trainers' Training Design

I. Rationale:

To efficiently implement the Values Restoration Program in cognizance to CSC Announcement No. 40 series 2017, a VRO must be competently equipped with the skills how to train and empowered with the core values what to teach. Thus, this program is designed to address both concerns by intertwining skills training and values enhancement colloquium.

II. Objectives:

At the end of the program, the participant is able to:

1. Identify the goals and importance in implementing the Values Restoration Program for their respective offices/ agencies;
2. Identify the Pili-pino values needed to be enhanced to effectively implement the Values Restoration Program as stipulated in CSC Announcement No. 40, series of 2017;
3. Acquire the necessary training skills to competently conduct VRP in their respective offices/ agencies.

III. Course Content:

1. An overview of the goals and relevance of Values Restoration Program according to CSC Announcement 40 s. 2017
2. Concept briefing of the following (Trainers' Training Course):
 - a. Principles of Trainer Excellence
 - b. Characteristics of Adult learners, their motivations, learning styles and their learning environments
 - c. Different Roles of a trainer and trainee, and how to manage the latter.
 - d. The Trainer and his/her Professional Presence

3. Core Values Identification:

- Love of God
- Respect for Authority
- Integrity with emphasis on Stewardship, Truthfulness and Sanctity of Marriage (from PAVES Module 2)
- Taming the Tongue
- Selfless love and service to people in connection with R.A. 6713 or the Code of Conduct and Ethical Standards for government officials and employ

IV. Methodology:

1. Evocative lecture
2. Open forum
3. Application of Principles of Trainer Excellence during teaching demonstration
4. Give and receive feedback
5. Other participative digital methodologies

V. Participants:

The program is to be attended by candidates for Values Restoration Officers as endorsed and/or appointed by their respective offices and/or agencies.

VI. Program Schedule (Please see attached schedule)

VII. Venue:

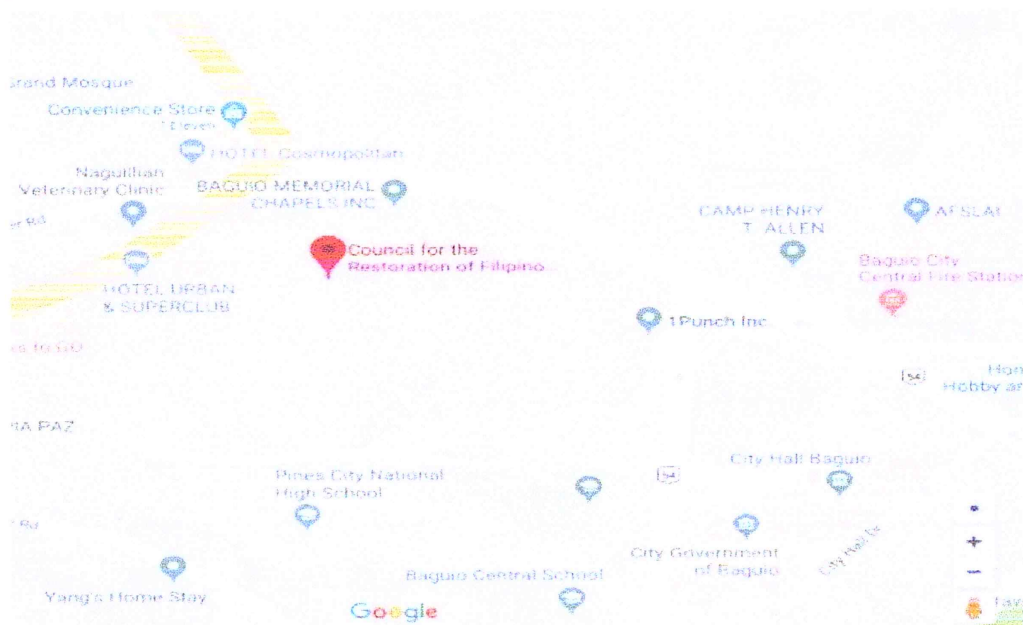
This training shall use the Zoom and Google Classroom platforms.

VIII. TRAINING FEE

The training costs **FOUR THOUSAND FIVE HUNDRED Pesos (Php 4,500.00)** for each participant. Reservations/Advance Payments are accepted in the following account:

Bank: **Landbank, Naga City**
Account Name: **CRFV INC**
Account Number: **3551-0142-06**

LOCATION MAP



VRO TRAINING PROGRAM OF ACTIVITIES

TIME	ACTIVITIES	Person-in-charge
DAY 0 – Pre-orientation and Technical Test (Zoom)		
DAY 1 –		
8:30-9:00AM	Pre-Test & Pre-Evaluation	
9:01-10:15 AM	Preliminaries - Prayer - Pambansang Awit - Message from National Director, CRFV - Rules of Engagement - Introduction to Resource Speaker Class Picture - All	CRFV
10:16-12:15 PM	Introduction to VRO TTT and Spirituality	
12:15-2:00 pm	LUNCH BREAK	
1:30-1:45 pm	Afternoon Exercise with Introduction to the Resource Speaker	
1:45 – 3:15 pm	VRP Value Focus (Taming the Tongue)	
3:16-4:30 pm	VRP Value Focus (Respect for Authority)	
4:30-5:00 pm	Reminders and further instructions	
DAY 2 –		
9:00-9:15 am	Preliminaries and Recap with Introduction to the Resource Speaker	
9:15-10:45 am	TTT 1: Principles of Trainer Excellence Part 1	
10:56-12:15nn	TTT 2: Principles of Trainer Excellence Part 2	
12:16-12:20 pm	Reminders	
12:21 -2:00 pm	LUNCH BREAK	
2:00-2:15 pm	Exercise and Introduction to the Resource Speaker	
2:16- 3:15 pm	TTT 3: Principles of Trainer Excellence Part 3	
3:16-4:30 pm	TTT 4: Principles of Trainer Excellence Part 4	
4:31- 4:45 pm	Instruction for Demo Teach	
DAY 3		
9:00-9:15 am	Preliminaries	CRFV Secretariat
9:16 am-12:00 nn	DEMO-TEACH	
12:15 -1:30 pm	LUNCH BREAK	
1:30- 3:00 pm	VRO Duties and Responsibilities	
3:15 -4:45 PM	VRP Value Focus (Integrity)	
DAY 4 –		
9:00-9:30 am	Preliminaries, Processing and Introduction to the Resource Speaker	
9:31-11:00am	VRP Value Focus (Selfless Love)	
11:01-11:15 am	EVALUATION (Google Form)	
11:16 onwards	CLOSING PROGRAM - Impression - VRO Accountability Pin - VRO Pledge - Closing Remarks - Prayer - Transformation Song	



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VRP - VRO TRAINING THE TRAINERS ONLINE TRAINING
DATE: _____

CONFIRMATION FORM
Delegates:

Name	Designation	Email Address	Contact Number

Agency's Office Address:

Contact Number:

Conforme'
Signature over printed name of Authorized Representative

Note: Kindly ensure to make all checks/cash payable to:

Bank: Landbank, Naguilian-Baguo City
Account Name: **CRFV INC**
Account Number: **3551-0142-06**

Please send a copy of your CONFIRMATION & deposit slip through telefax number (074) 424-1497 or email at crfv.vro2019@gmail.com.