



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 260, s. 2021

June 24, 2021

FORMATION OF GROUPS AND ASSOCIATION IN DEPED REGION XI

To: Chief, CID
Chief, SGOD
Education Program Supervisors
Public Schools District Supervisors

1. In reference to Unnumbered Regional Memorandum dated June 21, 2021, re: FORMATION OF GROUPS AND ASSOCIATION IN DEPED REGION XI, this Office hereby informed the field to conduct organizational meeting to this end to continuously improve employee welfare through collaborations and building strong networks.
2. The formation of an Association among Program Holders or by Job Group is geared towards the following goals:
 - A. For good and faster coordination between RO and SDO key players in accomplishing work deliverables in the soonest time possible;
 - B. To facilitate an easy identification of training and development needs of a specific Association, and
 - C. Establish pool of successors in order to experience seamless transition after one's retirement or personnel movement.
3. Further, upon organization of the group or association, concerned group shall conduct a virtual election of the Association Officers who will serve for two-calendar years, and an official name of the association is strongly advised to be created.
4. The list of the officers to be elected are in the following positions: President, Vice-President, Secretary, Treasurer, Auditor, and Public Information Officer and shall be submitted through email at personnel.region11@deped.gov.ph not later than June 30, 2021 using the attached template in the enclosure.
5. In as much as other associations are already organized, the following are the link for the virtual election which will be conducted on Monday:

	Time	Link
For Elementary School Heads	1:00-2:00 PM	meet.google.com/knh-hghd-mae "
For Non-Teaching Personnel (NEU)	2:00-3:00 PM	meet.google.com/ntg-qrmg-xmz



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375

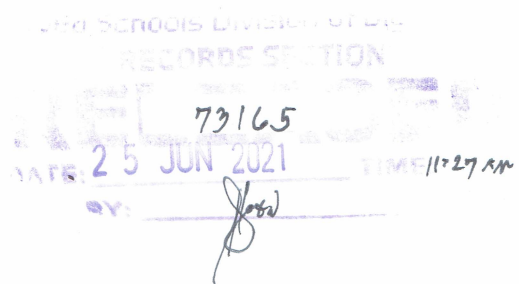
6. The following personnel will serve as the Board of Election Officer who will help facilitate the election process:

1. Basilio P. Mana-ay Jr. – Assistant Schools Division Superintendent
2. Sollie Oliver – Chief, School Governance Operations Division
3. Beverly S. Daugdaug – Chief, Curriculum Implementation Division
4. Francis Jude D. Alcomendras – Administrative Officer V

7. For your guidance and strict compliance.



CRISTY C. EPE
Schools Division Superintendent



Records



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : Assistant Regional Director
Schools Division Superintendents/OIC-SDSs
Regional Chiefs of Function Divisions

Subject: FORMATION OF GROUPS AND ASSOCIATIONS IN DEPED REGION XI

Date : June 21, 2021

To continuously improve the Employee Welfare Program of DepEd Region XI through collaborations and building strong networks among DepEd key players, this Regional Office hereby directs all the Program Owners to formally organize their group as an Association under DepEd Region XI.

The formation of an Association among Program Owners or by Job Group is geared towards the following goals, to wit:

1. For good and faster coordination between RO and SDO key players in accomplishing work deliverables in the soonest time possible;
2. To facilitate an easy identification of training and development needs of a specific Association; and
3. Establishment of a pool of successors in order to experience seamless transition after one's retirement or personnel movement.

Further, upon organization of the group or an association, concerned group shall conduct a virtual election of the Association Officers who will serve for two calendar years, and an official name of the association is strongly advised to be created.

The list of officers to be elected are in the following positions: President, Vice-President, Secretary, Treasurer, Auditor, and Public Information Officer, and shall be submitted through email at personnel.regional@deped.gov.ph, not later than June 30, 2021, using the attached template.

Those DepEd Officers and Personnel who have created their Association already, kindly fill out the same attached template and send through email at the same email address not later than June 25, 2021.

The simultaneous Virtual Oath-taking will take place on the 2nd week of July 2021, with another Regional Memorandum to be issued for this matter.

For information and strict compliance.

ALLAN C. BARRAZO
Director IV

Enclosed: As Stated
RCL/PS: [initials]



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147





Republic of the Philippines
Department of Education
DAVAO REGION

INFORMATION SHEET
(Association and Officers)

Name of Association : _____

Name of Personnel	Position	Work Station	Cellphone Numbers	Email Address

Prepared by: _____

ROA/PS/07



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (081) 844 4444, 844 4445, 844 4446

