



Republic of the Philippines
Department of Education

Region XI

SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2022- 067

To: : Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Concerned Education Program Supervisor
Concerned Public School Heads
Concerned Non-Teaching Personnel
Members and Secretariat of PRAISE Committee
2022 BANGA Winners (Teaching and Non-Teaching Personnel)

Subject : **CALL FOR NOMINATION FOR THE 2022 SEARCH FOR THE AGILA AND THE EAGLE AND THE UTILIZATION OF THE QUALITY ASSURED ENHANCED CRITERIA FOR THE EVALUATION**

Date : October 17th, 2022

This is in reference to Regional Memorandum HRDD-2022-094 dated October 11, 2022 signed by Allan G. Farnazo, Regional Director IV, re: Call for Nomination for the 2022 Search for the AGILA and the EAGLE and the Utilization of the Quality Assured Enhanced Criteria for the Evaluation.

The Human Resource Development and in coordination with the PRAISE Committee will conduct In-Person Meeting on October 27, 2022 (Thursday), 2:00-4:00PM at the Division Office. This is to discuss the enhanced criteria of the said search and provision of technical assistance to the nominees.

Attached are the Guidelines, Criteria, Categories, Timetable, and the PRAISE Committee for ready reference.

For the information and compliance with by all concerned.


CRISTY C. EPE

 Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-12369
DATE: OCT 24 2022 TIME: 3:21 PM
BY: 

Enclosed: As stated
SGOD/rbd



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
(082) 553-8396 | (082) 553-8376
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RECORDS

22-8252



Republic of the Philippines
Department of Education
DAVAO REGION

#92369

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2022-094

To : Assistant Regional Director
All Schools Division Superintendents
All Chiefs of the Functional Division of RO XI

Subject: CALL FOR NOMINATION FOR THE 2022 SEARCH FOR THE AGILA
AND THE EAGLE, AND THE UTILIZATION OF THE QUALITY
ASSURED ENHANCED CRITERIA FOR THE EVALUATION

Date : October 11, 2022

Rewards and Recognition have become an integral part in establishing the employees' level of engagement at work to produce positive outcomes in the attainment of the strategic objectives of the Department of Education. Compliant with the **CSC Program on Awards and Incentives for Service Excellence (PRAISE)**, the Department of Education, Regional Office XI, calls for the submission of Nominees for the **FY 2022 Search for the Achievement of Great Instructional Leadership Award (AGILA)** and the **Exemplary Achievement for Great and Laudable (EAGLE)**. This activity aims to recognize and reward the DepEd employees with exemplary performance, extraordinary achievement, and contribution in the workplace.

The Regional Search for the AGILA and the EAGLE shall utilize the **Quality Assured FY 2022 Enhanced Evaluation Criteria** in the three (3) Categories namely: a. Teaching b. Teaching- Related, and c. Non-Teaching. All the other details, guidelines, and the indicative activity timeline are found in the enclosures.

For more information and other related concerns, please refer to Nelma Lyn R. Barnija, EdD-Chief, HRDD-NEAP R and or Isidra B. Despi- EPS, HRDD/Focal Person through mobile phone number 09 156741671, and through email hrddneaprol1@gmail.com.

Immediate and wide dissemination on this Memorandum is desired.

for
ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RELEASED

Enclosed: As Stated.

By: 83V2

ROH2/ibd

Date: Oct. 13, 2022



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ENCLOSURE 1

Schedule of Activities on the 2022 Search for the **AGILA** and **EAGLE**

Date	Activity	Expected Output
September 5-16, 2022	Revision of the AGILA & EAGLE Guidelines and Criteria	Revisited/Reviewed/Revised the Guidelines and Criteria for the AGILA and EAGLE
September 19-30, 2022	>Preparation of other related documents for submission to concerned offices >Submission to QAD/RO Praise Committee for deliberation and approval of the Enhanced Guidelines & Criteria	>Submitted proposals, PR and other documents to concerned Offices >Reviewed the guidelines and criteria to Quality Assurance
October 6- 14,2022	>Meeting with QAD and HRDD for the presentation of the enhanced guidelines & criteria for approval to PRAISE Committee >Presentation/Orientation of the Approved Guidelines & Criteria to the RO Committee and SDOs	Approval and Release of Regional Memorandum Dissemination, Orientation of the Approved Enhanced Guidelines & Criteria to the RO Committee Chair & SDO R& R Focal/ Representative
October 17- Nov.11, 2022	Selection & Preparation of SDO Entries	Selection and Preparation of Documents of the SDO Entries (AGILA & EAGLE)
November 14-16,2022	Submission of Entries	Submission of Nominees/Entries to Regional Office c/o HRDD Office



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Nov.17-29,2022	>Evaluation of Entries > On-site Validation of Shortlisted Nominees	>Evaluation of Documents by the RO Committee Chair and Members (Only top three (3) Finalists in every Category shall Undergo Validation)
Dec.01,2022	Submission of Results	Submission of Final Results by Category (Evaluation Committee, HRDD-NEAP R)
Dec.02, 2022	Preparation, Finalization and Conduct of PRAISE Committee Meeting	Conducted meeting with RO PRAISE, Committee and Secretariat
December 09,2022	Awarding Ceremony	Venue to be announced



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**GUIDELINES ON THE SEARCH AND AWARDING CEREMONY ON THE 2022
ACHIEVEMENT OF GREAT INSTRUCTIONAL LEADERSHIP AWARD (AGILA)
AND 2022 EXEMPLARY ACHIEVEMENT FOR GREAT AND LAUDABLE
EMPLOYEES (EAGLE)**

I. Coverage

The search is open to all Kindergarten, Elementary, Junior and Senior High School Teachers, School Heads, Supervisors and to the non-teaching personnel who are employed in the Department of Education, Region XI through Civil Service Commission’ great ideals of conducting Program on Awards and Incentives for Service Excellence (PRAISE).

II. Categories

AGILA and EAGLE Awards are considered as the most prestigious rewards and recognition program initiatives of Region XI. Its prime objective is to give **RESPECT** and **HONOR** to worthy individuals in public service in SDOs and schools as duly recognized notable recipients of great service.

The awards are categorized into two (2) as:

A. A.G.I.L.A. (Achievement of Great Instructional Leadership Award)

- 1. For Public School Teachers, School Heads, Public School District Supervisors and Division Education Program Supervisors

No.	Category
A. Teacher	
A.1 Elementary and Secondary	
1.1	Kindergarten
1.2	Grades 1-6
1.3	Multi-grade
1.4	Junior High School
1.5	Senior High School
A.2 Master teacher	
2.1	Master Teacher (ELEM)
2.2	Master Teacher (JHS)
2.3	Master Teacher (SHS)



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A.3 Inclusive Education 3.1 ALIVE 3.2 SPED 3.3 ALS – DALSC 3.4 ALS-Mobile Teacher 3.5 IPED
B. SCHOOL HEADS
B.1 Elementary B.2 Secondary B.3 Integrated School B.4 Stand-alone (SHS) Note: DCP nominees shall be at School Head’s category, not in the PSDS.
C. Public Schools District Supervisor
C.1 PSDS
D. Division Education Program Supervisor
D.1 EPS
Total = 19

B. E.A.G.L.E. (Exemplary Achievement for Great and Laudable Employees

1. For Non-teaching Employees

No.	Category
1	Accountant (1 and III)
2	Administrative Officer (1-V)
3	Attorney (1-III)
4	Project Development Officer (1-III)
5	Senior Education Program Specialist (SEPS)
6	Education Program Specialist II (EPSp II)
7	EPSp II - ALS
8	Information Technology Officer 1
9	Planning Officer
10	Administrative Assistant (1-VI)
11	Admin Aide (1-VI)



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12	Driver
13	Medical Officer
14	Dentist
15	Nurse
16	Engineer
17	PDO 1 (Youth Formation Coordinator)
18	PDO II (DRRM)
	Total =18

III. Qualifications:

The nominees must meet the following criteria:

1. Employed in the Department of Education with appointment /designation indicating recent status of the candidate for at least three (3) years in the public service.
2. Must not be a national and regional AGILA/EAGLE awardee as most outstanding/First Place winner in the previous/competition/search.
3. Have been rated with at least very satisfactory performance for the last three years based on the IPCRF rating.
4. Have not been found guilty of any administrative or criminal offense involving moral turpitude and no pending administrative or criminal case at the time of nomination.
5. Have rendered a minimum of five (5) years length of service with plantilla position or co-terminus as the case maybe. Moreover, the nominee must not be on leave for more than two (2) years prior to nomination.
6. Have been validated by the regional validation team, with an “Advanced” SBM level III of practice (for School Heads).



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IV. Criteria for Evaluation

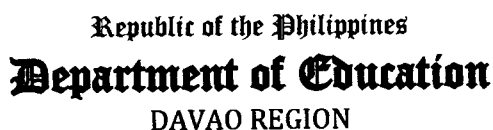
A. Teaching Category (A.1)

Indicator						Points
1. Performance Rating (Duly signed IPCRF) for the last two (2) rating periods.						15
a. Outstanding (15)						
b. Very Satisfactory (10)						
2. Significant Accomplishment in Fostering Learning for the past two years (Said accomplishment is approved by duly constituted authorities and is implemented and utilized)						20
• Submit appropriate MOVs						
Indicator	5	4	3	2	1	5
Availability of Data Presented on the Identified PAPs	Clarity, Factual reliability and uniqueness of specific data presented in fostering learning	Clarity, factual of specific data presented in fostering learning	Clarity, factual data presented in fostering learning	Clarity, factual data presented	Not clearly presented	
Presentation of a data	Graph in a detailed presentation ; Results analyzed according to situation and interpretation of the results in fostering learning	Graph in a detailed presentation ; Results analyzed according to situation of the results in fostering learning	Graph in a detailed presentation of the results in fostering learning	Data Presented in fostering learning	No Data presented	
						5

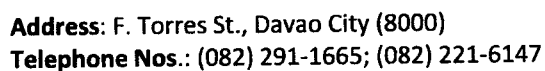


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Applicability	<i>Relevance, suitability, appropriateness of the pertinence relative to fostering learning</i>	<i>Relevance and suitability of the pertinence relative to fostering learning</i>	<i>Relevance of the pertinence relative to fostering learning</i>	<i>Relevance of the pertinence presented</i>	<i>Somewhat related</i>	5
Replicability	<i>Replicated the Result to various levels of governance: School, District, SDO etc.</i>	<i>Replicated the Result to intended school and district levels of governance.</i>	<i>Replicated the Result only to school level of governance</i>	<i>Replicated the result</i>	<i>seemingly replicated</i>	5
3. Impact of Accomplishments in the Improvement of students Learning Outcomes 3.1 Percentage of the improvement on the students learning outcome <i>100-95%- =25 points; 94-90%=20 points; 89-85%=15 points; 84-80% =10 points; 79-75% =5 points</i>						25



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4. Innovations in Basic Literacy and Transformational Education				30
4.1 Crafted and approved innovation duly signed by the concerned authorities				
Indicator	Score/Points			15
	15	10	5	
Crafted and approved innovation duly signed by the concerned authorities	<i>4 or more innovations</i>	<i>2-3 innovations</i>	<i>1 innovation</i>	
Implemented/ utilized innovation	<i>Employed in SDO Level</i>	<i>Employed in School or District Level</i>	<i>Employed in the Classroom Level</i>	15
5. Awards				10
a. Major Awards/Citations/Recognition received from any of the Awarding Bodies listed below: - CO/RO/SDO/Division/District/School/Unit. - Major Award refers to the highest award or recognition received by the nominee recognized/endorsed by DepEd. <i>International=10; National=8; Regional=6; Division=4; District/ School =2</i>				
TOTAL				100%



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B. **Teaching-Related Category** (School Heads, Public School District Supervisors and Division Education Program Supervisors)

Indicator						Points
1. Performance Rating (Duly signed OPCRf) for the last two (2) rating periods. c. Outstanding (15) d. Very Satisfactory (10)						15
2. Significant Accomplishment in Fostering Learning for the past two years (Said accomplishment is approved by duly constituted authorities and is implemented and utilized) • Submit appropriate MOVs						20
Indicator	5	4	3	2	1	5
Availability of Data Presented on the Identified PAPs	Clarity, Factual reliability and uniqueness of specific data presented in fostering learning	Clarity, factual of specific data presented in fostering learning	Clarity, factual data presented in fostering learning	Clarity, factual data presented	Not clearly presented	
Presentation of a data	Graph in a detailed presentation; Results analyzed according to situation and interpretation of the results in fostering learning	Graph in a detailed presentation ; Results analyzed according to situation of the results in fostering learning	Graph in a detailed presentation of the results in fostering learning	Data Presented in fostering learning	No Data presented	5



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Applicability	<i>Relevance, suitability, appropriateness of the pertinence relative to fostering learning</i>	<i>Relevance and suitability of the pertinence relative to fostering learning</i>	<i>Relevance of the pertinence relative to fostering learning</i>	<i>Relevance of the pertinence presented</i>	<i>Somewhat related</i>	5
Replicability	<i>Replicated the Result to various levels of governance: School, District, SDO etc.</i>	<i>Replicated the Result to intended school and district levels of governance.</i>	<i>Replicated the Result only to school level of governance</i>	<i>Replicated the result</i>	<i>seemingly replicated</i>	5
3. Impact of Accomplishments in the Improvement of the Learning Outcomes 3.1 Percentage of the improvement on the students learning outcome 100-95%- =25 points; 94-90%=20 points; 89-85%=15 points; 84-80% =10 points; 79-75% =5 points						25



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4. Innovations in Basic Literacy and Transformational Education				30
4.1 Crafted and approved innovation duly signed by the concerned authorities.				
Indicator	Score/Points			
	15	10	5	
Crafted and approved innovation duly signed by the concerned authorities	4 or more innovations	2-3 innovations	1 innovation	15
Implemented/ utilized innovation	Employed in SDO Level	Employed in School or District Level	Employed in the Classroom Level	15
5. Awards				10
Major Awards/Citations/Recognition received from any of the Awarding Bodies listed below: - CO/RO/SDO/Division/District/School/Unit. - Major Award refers to the highest award or recognition received by the nominee recognized/endorsed by DepEd.				
TOTAL				100%



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C. For Non- Teaching Employees

Indicator						Points
1. Performance Rating (Duly signed IPCRF) for the last two (2) rating periods.						15
a. Outstanding (15) b. Very Satisfactory (10)						
2. Significant Accomplishment in ensuring Organizational Effectiveness and Efficiency						20
• Submit appropriate MOVs						
Indicator	5	4	3	2	1	5
Participation on workforce engagement in the organization	<i>Exhibits several outputs of an employee productivity in a specific period; Create and support an inclusive culture for retention, and motivation in ensuring Organizational Effectiveness and Efficiency</i>	<i>Exhibits several outputs of an employee productivity in a specific period; Create and support an inclusive culture for retention in ensuring Organizational Effectiveness and Efficiency</i>	<i>Exhibits several outputs of an employee productivity in a specific period in ensuring Organizational Effectiveness and Efficiency</i>	<i>Exhibits few outputs of an employee productivity in a specific period in ensuring Organizational Effectiveness and Efficiency</i>	<i>Not clearly presented the innovation of the proposal</i>	



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3. Impact of Accomplishment in Human Relations, Professional Growth, Community Involvement and Partnerships		30																	
a. Human Relations: good relationship		10																	
• Submit appropriate MOVs / Certification from direct superior and from legal unit/office																			
b. Professional Growth:		10																	
• seminars/training/ • Scholarship/ • Education																			
c. Community Involvement: engagement to any community activities. (Barangay Certificate, or Community Certification from the Office of the Barangay)		10																	
4. Innovations		25																	
a. Submitted Policy/Project/Activity proposals that will contribute to the effective performance of the office (must be stamp- received by duly constituted authorities).																			
<table><tr><th rowspan="2">Indicator</th><th colspan="5">Score/Points</th></tr><tr><th>25</th><th>20</th><th>15</th><th>10</th><th>5</th></tr><tr><td>Submitted Policy/ Proposal/s innovation as stamp received by duly constituted authorities</td><td>5 proposals</td><td>4 proposals</td><td>3 proposals</td><td>2 proposals</td><td>1 proposals</td></tr></table>		Indicator	Score/Points					25	20	15	10	5	Submitted Policy/ Proposal/s innovation as stamp received by duly constituted authorities	5 proposals	4 proposals	3 proposals	2 proposals	1 proposals	25
Indicator	Score/Points																		
	25	20	15	10	5														
Submitted Policy/ Proposal/s innovation as stamp received by duly constituted authorities	5 proposals	4 proposals	3 proposals	2 proposals	1 proposals														



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II. Regional Selection Committee (RSC) per Category:

A. ACHIEVEMENT OF GREAT INSTRUCTIONAL LEADERSHIP AWARD (AGILA)

Category 1: Division Education Program Supervisors (Div. EPS)

Chair : Nelma Lyn R. Barnija, EdD- Chief, HRDD
Members : Ma. Cielo D. Estrada, EdD
Maflor J. Dingal, EdD

Category 2: Public Schools District Supervisors (PSDS)

Chair : Jenielito S. Atillo – Chief, QAD
Members : Maflor J. Dingal, EdD
Alfeo B. Ingay, EdD

Category 3: School Heads Category: Elementary, Secondary, Integrated School and Stand Alone (SHS)

Chair : Aris B. Juanillo, EdD- Chief, FTAD
Elem.Co-Chair : Isidra B. Despi
Member : Ronnie S. Mercado
Sec.Co-Chair : Cherry D. Into, EdD
Member : MA. Cristina B. Dionisio, EdD, PhD
Integrated Sch Co-Chair : Ronnie S. Mercado
Member : George S. Wong, EdD
Stand Alone Co-Chair : Ma. Cielo D. Estrada, EdD
Member : Ma.Liza I. Berandoy, EdD

Category 4: Elementary and Secondary Master Teachers

Chair : Marilyn B. Madrazo, EdD- Chief, PPRD
Elem.Co-Chair : Cherry D. Into, EdD
Member : Jeoffrey L. Bernabe, PhD



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- Present impact of accomplishments by indicating problems addressed people/office benefited and/or transactions facilitated.

2.2 The nomination write-up should only be for a maximum of ten pages (A4 sizes bond paper, Bookman Old Style, 11 font size) to include the summary of accomplishments, impact and other information.

VI. Procedure for Nomination

1. SDOs level of governance are expected to nominate their exemplars. Each SDOs shall have at least one nominee in every category for the search.

VII. Procedure for Screening and Evaluation

The Regional Office through PRAISE Committee shall create a pool of expert validators/ Screening Committee, thus:

Composition of the Regional Selection Committee (RSC) for the Search for Most Outstanding AGILA and EAGLE 2022

I. Over-All Chairperson	- Allan G. Farnazo, CESO III Regional Director
Co-Chairperson	- Maria Ines C. Asuncion, CESO IV Asst. Regional Director
Vice Co-Chairperson	- Nelma Lyn R. Barnija, EdD Chief, HRDD
Over-All Secretariat	- Isidra B. Despi EPS, HRDD



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5. Awards Major Awards/Citations/Recognition received from any of the Awarding Bodies listed below: • CO/RO/SDO/Division/District/School/Unit. • Major Award refers to the highest award or recognition received by the nominee recognized/endorsed by DepEd.	10
TOTAL	100%

V. Required Nomination Documents

Each nomination requires the submission of three (3) original nomination folders containing the following fully accomplished documentary requirements:

1. Completely filled-out Nomination Form

A (Maximum of Ten (10) pages including Executive Summary and Nomination Write-up for the AGILA/EAGLE Forms such as *Nomination Form*, *Nomination Write-up*, *Certification (School, SDOs/Rewards and Recognition Committee)*, *Certification of SBM "Advanced" Level III of Practice (for School Heads)*, *Certification of no Pending Administrative or Criminal Case* at the time of nomination from the SDOs' Administrative Officer V/IV (Personnel)/ Atty. III.

2. Write-up of Accomplishments

2.1 The write -up of accomplishments must highlight the outstanding accomplishment of the School, SDO, RO, CO, and International Achievements of the nominees for the past two years. Presentation of accomplishments should be in order of significance complete with descriptions, justifications and should adhere to the past following pointers:

- Use specific terms. Define/clarify terms such as "assisted", "contributed", or "facilitated".
- State outstanding accomplishments and impact in brief, factual and in bullet form.



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JHS Co-Chair : Danilo R. Dohinog, EdD
Member : Jeoffrey L. Bernabe, PhD
SHS Co-Chair : Herminia A. Bantiding, PhD
Member : Jeoffrey L. Bernabe, PhD

Category 5 : Teacher

Chair : Mary Jeanne B. Aldeguer, EdD- Chief, CLMD
Kindergarten Co-Chair : Analiza C. Almazan
Members : Brenda S. Belonio, EdD
Darly D. Lamentac, EdD

Elem. Co-Chair : Analiza C. Almazan
Members : Brenda S. Belonio, EdD
Darly D. Lamentac, EdD

JHS Co-Chair : Ma. Liza I. Berandoy, EdD
Members : Mary Jane M. Mejorada, EdD
Herminia A. Bantiding, PhD

SHS Co-Chair : Pedelina O. Huevos, EdD
Members : Mary Jane M. Mejorada, EdD
Ronnie S. Mercado

ALIVE Co-Chair : Danilo R. Dohinog, EdD
Members : Analiza C. Almazan
Jeselyn B. Dela Cuesta



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IPED Co-Chair : Herminia A. Bantiding, PhD

Members : Jeselyn B. Dela Cuesta

Darly D. Lamentac, EdD

Multi-Grade Co-Chair: George N. Wong, EdD

Members : Brenda S. Belonio, EdD

Analiza C. Almazan

SPED Co-Chair : Jeselyn B. Dela Cuesta

George N. Wong, EdD

Ronnie S. Mercado

ALS (DALSC & Mobile Teacher) Co-Chair : Maricel A. Langahid, PhD

Members : Alfeo B. Ingay, EdD

Isidra B. Despi

**B. EXEMPLARY AWARDS FOR GREAT AND LAUDABLE EMPLOYEE
(EAGLE)**

Categories 1-6:

Chair : Loradel L. Baricaua – Chief, Finance

Category 1: Accountant

Co-Chair : Eleanor G. Pardillo

Member : Vicente B. Banda



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Category 2 : Administrative Officer I-V

Co-Chair : Janice T. Gamalong

Member : Leonides Jimmy T. Jesuro III

Category 3: Attorney I-III

Co-Chair : Atty. Lorenza C. Pitulan

Member : Cecille Maria Sheelah C. Balbas

Category 4: PDO I-III

Co-Chair : Janice T. Gamalong

Member : Alim J. Maguindanao

Category 5: Senior Education Program Specialist

Co-Chair : Jeoffrey L. Bernabe, PhD

Members : Engr. Alim J. Maguindanao
Emmanuel Alpha D. Sicam

Category 6 : Education Program Specialist II

Co-Chair : Emmanuel Alpha D. Sicam

Members : Agnes A. Sagsagat
Mariane T. Bitacura

Category 7: Education Program Specialist II- ALS

Co-Chair : Maricel S. Langahid, PhD

Members : Alfeo B. Ingay, EdD

Isidra B. Despi



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Categories 7-12 :

Chair : Roy T. Enriquez, EdD

Category 8 : Information Technology Officer I

Co-Chair : Ricardo C. Guinto

Member : Maureen Ava B. Acuna

Category 9 : Planning Officer

Co-Chair : Cherry Ann D. Into, EdD

Member : Emmanuel Alpha D. Sicam

Category 10 : Administrative Assistant I-VI

Co -Chair : Leonides Jimmy T. Jesuro III

Member : Genamie G. Solitario

Category 11 : Administrative Aide I- VI

Co-Chair : Mariane T. Bitacura

Member : Suzette A. Morales

Category 12 : Driver

Co-Chair : Alan R. Ebuna

Member : Charles G. Saguibo



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Categories 13-17:

Chair : Warlito E. Hua –EdD Chief, ESSD

Category 13 : Medical Officer

Co-Chair : Dr. Marra B. Medrano

Member : Stephen Mark T. Castres

Category 14: Dentist

Co-Chair : Dr. Marra B. Medrano

Member : Reissa T. Silda

Category 15: Nurse

Co-Chair : Stephen Mark T. Castres

Member : Maureen Ava B. Acuna

Category 16: Engineer

Co-Chair : Engr. Rene P. Agbayani

Member : Engr. Jay Amor P. Garduse

Category 17: a. PDO I (Youth Formation Coordinator)

Co-Chair : Engr. Alim J. Maguindanao

Member : Reissa T. Silda



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b. PDO II (DRRM)

Co-Chair : John Arnel P. Villacorte

Member : Mark Stephen T. Castres

III. Secretariat/Documenters – Isidra B. Despi, EPS-HRDD

Jeoffrey L. Bernabe, PhD-SEPS, HRRD-NEAP R

Mariane T. Bitacura, EPSp II-HRDD

Agnes A. Sagsagat, EPSp II-HRDD

Maureen Ava B. Acuna, EPSp II, HRDD-NEAP R

IV. Tabulators

Chair – Ronnie S. Mercado, EPS-FTAD

Members: Agnes A. Sagsagat, EPSpII-HRDD

Mariane T. Bitacura, EPSpII -HRDD

Technical Working Committees

Finance Ways and Means

Chair : Loradel L. Baricaua – Chief, FD

Members : Katherine C. Datoy

Nila G. Quiroy

Resource Mobilization

Chair : Warlito E. Hua, EdD -Chief, ESSD

Members : Engr. Alim J. Maguindanao

Dr. Marra B. Medrano



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Accountability	<i>Intensifies the charism of engaging daily performance task assigned, delegated and tracked in ensuring Organizational Effectiveness and Efficiency</i>	<i>Intensifies the charism of engaging daily performance task assigned and delegated in ensuring Organizational Effectiveness and Efficiency</i>	<i>Intensifies the charism of engaging daily performance task assigned in ensuring Organizational Effectiveness and Efficiency</i>	<i>Performing under mediocrity level of performance</i>	<i>More Likely</i>	5
Contribution and Performance satisfaction in an organization	<i>Contributes effectiveness and efficiency of the initiated program/project on how this significantly affect the organization</i>	<i>Contributes effectiveness of the initiated program/project on how this significantly affect the organization</i>	<i>Contributes efficiency of the of the initiated program/project on how this significantly affect the organization</i>	<i>Shows lack of effectivity and efficiency of of the initiated program/project to an organization meet its goal</i>	<i>More Likely</i>	5
Presented the initiated PPAs for the Employees Learning Experience	<i>Covers, presents, and implements PPAs' significant learning experience to address needs of workers to every aspect and interaction within organization</i>	<i>Presents and implements PPAs' significant learning experience to address needs of workers to every aspect and interaction within organization</i>	<i>Implements PPAs' significant learning experience to address needs of workers to every aspect and interaction within a company</i>	<i>Shows incomplete presentation of the implementation process</i>	<i>Submitted the program and activities as approved by the duly constituted high authorities</i>	5



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Public Affairs and Press Release

Chair : Jenielito S. Atillo, Chief -QAD
Co-Chair : Ma. Gemima V. Galang, EdD

Information Technology (IT) Team:

Chair : Ricardo C. Guinto, Head ICTU
Members : Pocholo C. Hernandez
Jashua C. Wong
Justin Brylle C. Villarias

Hall Preparation and Restoration

Chair : Nelma Lyn R. Barnija, EdD -Chief,HRDD
Co-Chair : Ronnie S. Mercado
Members : Editha P. Dandan
Deborah A. Sudlay

Plaques, Certificates and Tokens

Chair : Isidra B. Despi, EPS-HRDD
Co-Chair: Joy L. Sibonga
Members : Mariane T. Bitacura
Agnes A. Sagsagat
Darryl H. Remolleno

Program Production/Distribution

Chair : Jeoffrey L. Bernabe, PhD



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Co-Chair : Maureen Ava B. Acuna

Member : Hanna Camille N. Manlod

Ushers/Usherettes

Chair : Jeselyn B. Dela Cuesta, EPS- CLMD

Co-Chair : Suzette A. Morales

Members: Josephine P. Alaba

Mary Ann H. Acosta

Fretzel Mae L. Padua

Shella Lu M. Dela Cerna

Desiree B. Aquino

Edwin T. Torres Jr.

Marjunny S. Diantan

Dhearred Jan Togon

**Quality Assurance Technical Assistance, Monitoring and Evaluation
(QATAME)**

Chair : Jenielito S. Atillo, Chief-QAD

Co-Chair : Brenda S. Belonio, EdD

Members: Maflor J. Dingal, EdD

Alfeo B. Ingay, EdD

Darly D. Lamentac

The RO Screening Committee shall screen all nominations with complete documentary requirements and determine the correctness of the category vis-à-vis the accomplishment/s or documents presented. The qualified shortlisted nominees



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shall be subjected to an onsite validation screening and interview for a final verdict selection of winners. In case travel is restricted, validation will be conducted via platform (Zoom, Microsoft teams, or Google meets).

VIII. Grounds for Disqualification of Nominations

- A. Non-compliance with the submission of complete documentary requirements and policies, including those pertaining to the deadline, size and number of folders, accuracy and completeness of information required in the nomination for a maximum number of pages for the accomplishment write-up, clearances and other required documents, shall render the nominee ineligible for the search. Nominations with incomplete documents shall no longer be processed.

IX. Submission of Nomination

Nominations in the 2022 AGILA's and EAGLE's Award must be

Submitted to RO XI, attention: Nelma Lyn R. Barnija, EdD, Chief, Human Resource Development Division (HRDD) or nelmalyn.barnija@deped.gov.ph not later than November 16, 2022.

Prepared by

Rewards and Recognition Committee 2022
HRDD-NEAP R

NELMA LYN R. BARNIJA, EdD
Chief, HRDD-NEAP R



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 120, s. 2022

March 1, 2022

**RECONSTITUTION OF THE DIVISION PROGRAM ON AWARDS AND
INCENTIVES FOR SERVICES EXCELLENCE
(PRAISE) COMMITTEE**

TO: OIC, Office of the Assistant Schools Division
Superintendent Division Chief, SGOD and CID
Public Schools Division Supervisors
All Concerned Employees

1. Pursuant to DepEd Order No. 78, s. 2007 dated November 26, 2007 entitled "Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education" the committee members are hereby reconstituted as follows:

Chairperson	Basilio P. Mana-ay Jr.	Asst. School Division Superintendent
Members	Sollie B. Oliver	Chief Education Supervisor, SGOD
	Beverly S. Daugdaug, EdD	Chief Education Supervisor
	Clarence S. Pillerin, EdD	Public Schools District Supervisor
	Francis Jude D. Alcomendras	Admin Office V
	Neptune Tambilawan	Admin Office V – Budget
	Myhrra Faye L. Bontia	Admin Office IV – HRMO
	Noreliza A. Misal	Accountant III/ <i>NEU President</i>
	Rafael Rodrigo III Mediodia	<i>MT – I / President, Teachers' Association</i>
Secretariat	Ronald B. Dedace	SEPS – HRD
	Eleaser B. Mateo	SEPS – SMME
	Dannical L. Acedilla	Admin Office II

2. The duly reconstituted Division PRAISE Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and incentives systems of the Division. As such, the Committee shall meet periodically to perform the following tasks:
- a.) Establish a system on incentives and awards to recognize and motivate employees for their performance and conduct;
 - b.) Formulate, adopt and amend internal rules, policies and procedures to govern the conduct of its activities which shall include the guidelines in evaluation of the nominees and the mechanism for recognizing the awardees;
 - c.) Determine the forms of awards and incentives to be granted;
 - d.) Monitor implementation of approved suggestions and ideas through feedback and



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reports.

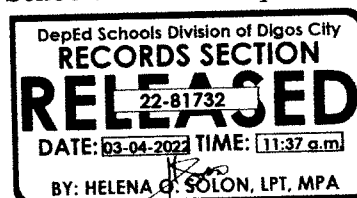
- e.) Prepare plans, identify resources and purpose budget for the system on annual basis and shall be incorporated in the Annual Work and Financial Plan of the division;
 - f.) Develop, produce, distribute a system policy manual and orient the employees of the same;
 - g.) Document best practices, innovate ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm;
 - h.) Submit an annual report on the awards and incentives system to the CSC on or before the thirtieth day of January;
 - i.) Monitor and evaluate the system's implementation every year and make essential improvements to ensure its suitability to the agency; and
 - j.) Address issues relative to awards and incentives within fifteen (15) days from the date of submission.
3. It is expected that the committee shall adhere to the Equal Opportunity Principle (EOP). As such, each member in the committee shall be fair and just in rewarding and recognizing all employees regardless of gender, disability, civil status, religion, ethnicity, etc, as stipulated in the Division EOP Policy.
4. It is expected that the designation of the above-mentioned personnel shall carry with it the full discharge of their duties and responsibilities set forth in the implementation of the program.
5. For your information and guidance.



CRISTY C. EPE

Schools Division Superintendent

3-1-2022



	TEACHING CATEGORY-AGILA		
	NAMES	SCHOOLS	CATEGORIES
1	ELIZABETHA R. BUERON	DIGOS CITY NATIONAL HIGH SCHOOL	SECONDARY SCHOOL PRINCIPAL
2	AIMEE AMOR C. PORTO	SOONG NATIONAL HIGH SCHOOL	SENIOR HIGH SCHOOL PRINCIPAL
3	MARIA CARMELA E. GILLADO	DIGOS CITY NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL-MASTER TEACHER
4	BOOTS LIWAYWAY P. RELAMPAGO	RAMON MAGSAYSAY CENTRAL ES	ELEMENTARY SCHOOL-MASTER TEACHER
5	FERLY M. TUBICE	GAUDIOSO REUSORA CENTRAL ES	IPED TEACHER
6	LARRAH MAE L. ASOR	RAMON MAGSAYSAY CENTRAL ES	ELEMENTARY SCHOOL TEACHER (I-III)
7	CHERRY LYNE B. VALLEJO		ALS MOBILE TEACHER
8	CHEERY LYN N. NEMIS		DISTRICT ALS COORDINATOR
9	RITCHE E. CARILLO	DIGOS CITY NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL TEACHER (I-III)
10	JENIROSE EMASULA		MULTIGRADE TEACHER
11	TITO M. ENDRINA	CURRICULUM IMPLEMENTATION DIVISION	EDUCATION PROGRAM SUPERVISOR-ENGLISH
	NON-TEACHING CATEGORY -EAGLE		
	NAMES	OFFICE	CATEGORIES
1	JASMINE A. ASARAK	HEALTH & NUTRITION UNIT	DENTIST
2	RONALD B. DEDACE	SCHOOL GOVERNANCE & OPERATIONS DIVISION	SENIOR EDUCATION PROGRAM SPECIALIST
3	FRANCES MILLICENT R. DURANO	HEALTH & NUTRITION UNIT	NURSE