



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2022- 060

To : Assistant Schools Division Superintendent
SGOD & CID Chiefs
Concerned Public Schools District Supervisors
Concerned Elementary and Secondary School Heads

Subject : **WORKSHOP AND INFORMATION SHARING ON THE TECHNICAL ASSISTANCE PROVISION AND STRENGTHENING OF PROGRAM IMPLEMENTATION FOR SBM, CI, LAC AND WATCH**

Date : October 25, 2022

This is in reference to Regional Memorandum FTAD-2022-021 dated September 28, 2022 from Regional Director Allan G. Farnazo, re: Workshop and Information Sharing on the Technical Assistance Provision and Strengthening of Program Implementation for SBM, CI, LAC and W.A.T.C.H.

Pursuant to Republic Act No. 10533, otherwise known as the Enhanced Basic Education Act of 2013, particularly Section 7.c which states that "Training of School Leadership: Superintendents, principals, subject area coordinators, and other instructional school leaders shall likewise undergo workshops and training to enhance their skills on their role as academic, administrative, and community leaders." Thus, professional development programs shall be initiated and conducted regularly throughout the school year to ensure continuous upgrading of skills.

The Department of Education ROXI through the Field Technical Assistance Division in close coordination with the Schools Division Office of Digos City, will conduct the Workshop and Information Sharing on the Technical Assistance Provision and Strengthening of Program Implementation for School-Based Management (SBM), Continuous Improvement (CI), Project We Advocate Time Consciousness and Honesty (WATCH), and Learning Action Cell (LAC) on November 15-18, 2022 at Digos City.

This activity aims to capacitate the Program Implementers and share practices in the implementation of SBM, CI, Project W.A.T.C.H. and LAC and provide opportunities to showcase the sensitivity of the organization to gender equality.

All participants are enjoined to participate in all activities including the planning and post conferences to ensure its successful conduct.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

Pre-activity:

Date	Activity	Participants
October 28, 2022 @ 9:00-10:00 AM	Virtual Meeting with the participants and TWG	Participants and TWG (Digos City only)
November 4, 2022 @9:00 AM -12:00 NN	Virtual Orientation with the participants	All participants

Below are the attachments, for ready reference:

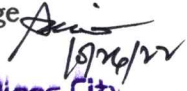
1. Enclosure 1: List of Participants and Technical Working Group
2. Enclosure 2: Committees

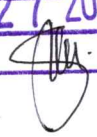
Transportation, meals and snacks, supplies and other incidental expenses incurred by participants and members of the Technical Working Group during the conduct of the said activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information, dissemination and compliance.

For an in the absence of the
Schools Division Superintendent


BEVERLY S. DAUGDAUG, EdD
Chief, Curriculum and Implementation Division
Officer-in-Charge


DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-91881
DATE: OCT 27 2022 TIME: 9:57am
BY: 

Enclosed: As stated.
SGOD/cab



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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

Enclosure 1

LIST OF PARTICIPANTS

Name	Position/Designation	Office/ School
Cristy C. Epe	SDS	OSDS
Basilio P. Mana-ay, Jr.	ASDS	OSDS
Sollie B. Oliver	SGOD Chief	SGOD
Beverly S. Daugdaug	CID Chief	CID
Cherrie Anne B. Bohol	SBM Coordinator	SGOD
Ida I. Juezan	CI Coordinator	CID
Jessica G. Lucero	LAC Coordinator	Digos South District
Maria Leonora P. Salazar	WATCH Coordinator	SGOD
Cherry Rosette Oliva	PSDS	Mt. Apo District
Clarence S. Pillerin	PSDS	Secondary School
Edsel Nacua	School Principal III/Presenter	Don Mariano Marcos ES
Merilyn Salboro	School Principal I/Presenter	San Miguel ES
Aldin Barsalote	School Principal I/Presenter	Rizal CES
Noba Rubion	School Principal I/Presenter	Igpit NHS
Antonia Jumawan	School Principal II	Gaudioso Reusora CES
Inda Nacua	School Principal III	Digos City CES
Peter Paul Deiparine	School Head	Igpit ES
Mylene G. Samonte	School Principal I	Remedios Saplala ES
Rowelem Rosima	School Head	Binaton ES
Juvy Salise	School Head	Necencio Isidro ES
Elizabetha Bueron	School Principal II	Digos City NHS
Zandria M. Sy	School Principal I	Badiang ES
Marife M. Bohol	School Head	Domingo Abawag, Sr. ES
Rizza Villaluna	School Principal I	Goma NHS
Nedymar Andrade	School Head	Balabag ES
Abdul Gapor de Guzman	School Principal I	Kibanban ES
Renato Calipayan	School Head	Arcaflor Maniapao ES
Rex Sayson	School Head	Dulangan ES
Al Fernandez	School Head	Apolandia ES
Norwenda Hairil	School Head	Casildo B. Nonol, Sr. ES
Eduardo Paller	Shool Head	Matti ES
Nelson Lucero	School Principal II	Colorado ES
Aimee Amor Porto	School Principal II	Soong NHS
Melacres Campomayor	School Head/TWG	Lungag ES



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Jessrell Bengil	TWG	ICT
Ruben Evaretta	TWG	AO II/ Program
April Rose Alcala	TWG	AO II/ Host
Gervasio Salinas, Jr.	TWG	EPS/ Host
Stephen Pascual	TWG	ICT
Kristine Marie Y. Bejarin	TWG	Nurse
Ireene Dandoy	TWG	Nurse



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Enclosure 2

COMMITTEES

Committee	Name	Task
Opening Salvo	All identified school heads-participants	Present a dance number during the opening program
Exhibit Area	Ida Juezan Cherrie Anne B. Bohol Jessica G. Lucero Maria Leonora Salazar	Coordinate with the SDOs on their location in the exhibit area
Hall Preparation	Eduardo Paller Al Fernandez Nedymar Andrade Melacres Campomayor Rex Sayson	Oversee that the tarpaulin on stage is installed on Day 0 Make sure that the hall is prepared on Day 0 Put fresh flowers on tables on Day 0
Registration	Mylene G. Samonte	Assist the TWG on Registration
Nurse on Duty	Kristine Marie Y. Bejarin Irene Dandoy	Provide medical assistance from Day 0-3
Lei	Marife M. Bohol Elizabetha Bueron Rizza Villaluna Aimee Amor Porto	Prepare 40 pieces of lei before the scheduled activity (Coordinate with the Division Coordinators in SBM, CI, WATCH and LAC for the budget)
Parking Area	Peter Paul Deiparine Edsel Nacua	Facilitate the arrangement of motor vehicles in the parking area



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Food	Maria Leonora Salazar	Make sure that the food is served on time
Usherette/ Usher	Inda Nacua Zandria Sy Abdul Gapor de Guzman Nelson Lucero	Don leis to RD, ARD, FTAD Chief, 11 SDS, 11 ASDS and invited guests on Day 1 (before the Opening Program) Assist the speakers to and from the podium
Program	Ruben Evaretta	Prepare the layout of the program, backdrop (on stage), and tarpaulin of Digos City Division (for the exhibit area) (Coordinate with the Division Coordinators in SBM, CI, WATCH and LAC for the flow of the program)
Video Documentation	Stephen Pascual Jessrel Bengil Ruben Evaretta	Take charge in taking/documenting videos especially on the opening program and connect the said video coverage with the LED projector Prepare a teaser before the activity Broadcast the opening program through FB live
Masters of Ceremony	Gervasio Salinas, Jr. April Rose Alcala	Serve as hosts on opening and closing program, and on breakout sessions



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Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Schools Division Office

RECORDS SECTION



RECEIVED

DATE: 04 OCT 2022

TIME: 9:18 AM

BY:

Office of the Regional Director

REGIONAL MEMORANDUM

FTAD-2022-021

To : All Schools Division Superintendents

Subject: WORKSHOP AND INFORMATION SHARING ON THE TECHNICAL ASSISTANCE PROVISION AND STRENGTHENING OF PROGRAM IMPLEMENTATION FOR SBM, CI, LAC, AND W.A.T.C.H

Date : September 28, 2022

Pursuant to Republic Act No. 10533, otherwise known as the Enhanced Basic Education Act of 2013, particularly Section 7. c which states that "Training of School Leadership: Superintendents, principals, subject area coordinators, and other instructional school leaders shall likewise undergo workshops and training to enhance their skills on their role as academic, administrative, and community leaders." Thus, professional development programs shall be initiated and conducted regularly throughout the school year to ensure continuous upgrading of skills.

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All Schools Division Offices (SDOs) are enjoined to participate in all activities including the planning and post conferences to ensure its successful conduct.

Below are the attachments as follows:

1. Enclosure 1: Schedule of Activities and Matrix; and
2. Enclosure 2: List of Participants.



Address: F. Torres St., Davao City (8000)
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ISO 9001:2015-Certified



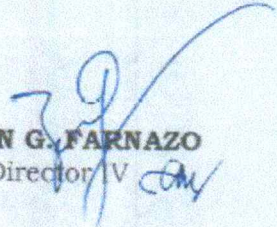
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Department of Education
DAVAO REGION

Office of the Regional Director

Should you have queries relative to the conduct of this activity, please contact any personnel from the FTAD at (084) 224-0749.

Transportation, meals and snacks, supplies, and other incidental expenses incurred by the participants and members of the Technical Working Group during the conduct of the said activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and dissemination.


ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

ROF2/rsm

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION

RELEASED

By: 7469

Date: 4 Time: 10-09-2022



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Republic of the Philippines
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DAVAO REGION

Enclosure 1. Schedule of Activities and Matrix

I. Pre-Activity

- A. October 10, 2022
9:00AM – 12:00NN Virtual Conference with the Division Coordinators (SBM, CI, LAC, and Project WATCH)
- B. November 4, 2022
9:00AM – 12:00NN Virtual Orientation with the Participants
- C. November 11, 2022
Planning Conference with the TWG

II. Activity Proper

- A. Day 0. November 15, 2022
1. 2:00PM – 5:00PM Arrival
- B. Day 1. November 16, 2022
1. 6:00AM – 8:00AM Breakfast
2. 8:00AM – 9:00AM Registration
3. 9:00AM – 10:00AM Opening Program
4. 10:00AM – 11:00AM **Speaker 1:** Building the Culture of Resiliency in School Management: Thriving amid Challenges of the Modern Times
5. 11:00AM – 12:00NN **Speaker 2:** Promoting Academic Integrity in the Classroom (Project W.A.T.C.H.)
6. 12:00NN – 1:00PM Lunch Break
7. 1:00NN – 1:15PM MOL
8. 1:15PM – 3:00PM **Speaker 3:** Continuous Improvement as a Tool for Organizational Excellence
9. 3:00PM – 3:15PM Health Break
10. 3:15PM – 5:00PM **Speaker 4:** Mechanisms and Processes in the Implementation of Learning Action Cell
11. 6:00PM – 7:00PM Dinner
- C. Day 2. November 17, 2022 – Breakaway (4 Breakout Groups)
1. 6:00AM – 8:00AM Breakfast
2. 8:00AM – 8:30 AM Setting the Tone/MOL
3. 8:30AM – 10:00AM **Speaker 4:** Monitoring and TA Provision Mechanisms
4. 10:00AM – 12:00NN Workshop on the crafting of Monitoring and Technical Assistance Plan
5. 12:00NN – 1:00PM Lunch Break
6. 1:00PM – 5:00PM Presentation of Best Practices
a. SBM - 11
b. CI - 11



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7. 6:00PM – 7:00PM c. LAC – 11
 d. Project W.A.T.C.H. - 11
 Dinner

D. Day 3. November 18, 2022 – Breakaway (4 Breakout Groups)

- | | |
|----------------------|--|
| 1. 6:00AM – 8:00AM | Breakfast |
| 2. 8:00AM – 8:30 AM | Setting the Tone |
| 3. 8:30AM – 11:00AM | Continuation of the Presentation of Best Practices |
| 4. 11:00AM – 12:00NN | Closing Program |
| 5. 11:00AM – 12:00PM | Lunch Break |
| 6. 1:00PM – 5:00PM | Homeward Bound |

III. Post - Activity

November 18, 2022

1:00PM – 3:00PM

Post Conference with the TWG



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