



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

October 18, 2022

DIVISION MEMORANDUM

No. 603 s. 2022

BEGINNING OF SCHOOL YEAR (BOSY) CUT-OFF DATE

To : School Heads of Public and Private Elementary

1. Enclosed herewith is the Regional Memorandum No. PPRD-2022-089 dated October 13, 2022 from Maria Ines C. Asuncion, Director III, Office of the Assistant Regional Director, DepEd ROXI, relative to the "**Beginning of School Year (BOSY) Cut-off Date**", contents of which are self-explanatory.
2. The Division Planning Officer (DPO) shall monitor the Learner Information System (LIS) BOSY enrolment status. In addition, all Public and Private School Heads and School LIS Coordinators are directed to submit through email at airon.alejandro@deped.gov.ph the documents for **Pending Change Requests** on or before **October 21, 2022** to give way for the approval of the Division Planning Officer since the Change Request shall be converted to Pending Transfer once approved.
3. Likewise, All Schools must work on the approval of **Pending Transfers** by contacting the originating school through the contact number/information found in the Learner Information System (LIS).
4. Please coordinate with Airon M. Alejandro, Planning Officer III, at mobile number 09187020545 or email address: airon.alejandro@deped.gov.ph for more queries.
5. Immediate dissemination of this Memorandum is highly desired.

CRISTY C. EPE

Schools Division Superintendent

Enclosed: As stated.

Reference: RM PPRD-2022-089, Unnumbered DepEd Memorandum
To be indicated in the Perpetual Index
under the following subjects:

SGOD/PRME/aa SGOD PRME ISSUANCES



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

DepEd Schools Division of Digos City
RECORDS SECTION

REL
DATE: 18 OCT 2022
BY:



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

PPRD-2022-089

To : Schools Division Superintendents
All Others Concerned

Subject: BEGINNING OF SCHOOL YEAR (BOSY) CUT-OFF DATE

Date : October 13, 2022

In reference to Memorandum signed by Atty. Epimaco V. Densing, III, Undersecretary and Chief of Staff, Department of Education dated October 7, 2022, citing DepEd Order No. 27, s. 2029 (Guidelines line on the Yearly Collection of Data/Information Requirements and Validation Processes). Class Advisers of public schools and designated system administrators/ school registrars of private schools and State/Local Universities and Colleges (SLUCs) are responsible for encoding and updating learners' enrolment for Beginning of School Year (BOSY) in the Learners Information System (LIS).

Hence, please be guided by the following instructions:

1. The deadline for BOSY 2022-2023 encoding and updating of learners' enrolment in the LIS is October 31, 2022. We request completion of enrollment updating before the deadline to give time for analysis.
2. The October 31, 2022, official enrolment will be the basis in the finalization of allocation of crucial resources, particularly the School Maintenance and Other Operating Expenses (MOOE), Teacher Items, Learning Resources among Others.
3. Similar deadline for BOSY encoding and updating applies to private schools and the enrolment data as of October 31, 2022, will serve as a basis in determining the number of recipients of the Government Assistance and to Students and Teachers in Private Education (GASTPE) and Voucher Program.
4. Schools Division Superintendents are directed to ensure completion of the enrolment updating before the deadline. Division Planning Officers shall provide technical assistance to schools experiencing challenges in encoding their data in the LIS.



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 - Certified



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

5. For clarification on this matter, please contact the Policy Planning and Research Division, Regional Office XI via telephone number (082) 224-0750 and mobile number 09953136643.

Immediate dissemination of this Memorandum is highly desired.

ROP2/cadi

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director

MARIA INES C. ASUNCION
Director III
Office of the Assistant Regional Director

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: 8/108
Date: Oct. 4, 2022 Time: Oct. 4, 2022



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 - Certified



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO: ALL REGIONAL DIRECTORS
MINISTER FOR BASIC, TECHNICAL, AND HIGHER
EDUCATION
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC AND PRIVATE SCHOOL HEADS
ALL OTHERS CONCERNED

FROM: 
EPIMACO V. DENSING III
UnderSecretary and Chief of Staff

SUBJECT: BEGINNING-OF-SCHOOL-YEAR (BOSY) CUT-OFF DATE

DATE: October 7, 2022

In reference to DepEd Order No. 27, s. 2019 (*Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes*), class advisers of public schools, and designated system administrators/school registrars of private schools and State/Local Universities and Colleges (SLUCs) are responsible for encoding and updating learners' enrollment for Beginning of School Year (BOSY) in the Learner Information System (LIS).

Hence, please be guided accordingly of the following instructions:

1. The deadline for BOSY 2022-2023 encoding and updating of learners' enrollment in the LIS is October 31, 2022. We request completion of enrollment updating before the deadline to give time for analysis.
2. The October 31, 2022 official enrollment will be the basis in the finalization of allocation of crucial resources, particularly the School Maintenance and Other Operating Expenses (MOOE), Teacher Items, Learning Resources, among others.
3. Similar deadline for BOSY encoding and updating applies to private schools and the enrollment data as of October 31, 2022 will serve as a basis in determining the number of recipients of the Government Assistance to Students and Teachers in Private Education (GASTPE) and Voucher Program.

4. Schools Division Superintendents are directed to ensure completion of the enrollment updating before the deadline. Division Planning Officers shall provide technical assistance to schools experiencing challenges in encoding their data in the LIS.

5. For clarifications, please send your concerns to the Planning Service-Education Management Information System Division (PS-EMISD) through the email address ps.emisd@deped.gov.ph.

6. For strict and immediate compliance.