



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2022- 154

To : CID Chief
Public Schools District Supervisors
Education Program Supervisors in Mathematics
Elementary and Secondary Public School Heads
Elementary and Secondary Public School Teachers

Subject : **COMPOSITION OF CORE GROUP OF MASTER TEACHERS FOR THE IMPLEMENTATION OF THE NUMERACY CATCH-UP PLAN FOR SY 2022-2023**

Date : December 5, 2022

In reference to the Division Memorandum CID-2022-124, entitled "Division Numeracy Catch-Up Plan for School Year 2022-2023," this office informs the field the composition of Core Group of Master Teachers for the Implementation of the Numeracy Catch-Up Plan for School Year 2022-2023.

Stipulated in Enclosure 1 is the Core Group of Master Teachers for the Implementation of the Numeracy Catch-Up Plan for School Year 2022-2023.

The following are the duties and function of the core group:

1. Identify the core/primary numeracy skills that are to be utilized to assess proficiency level of learners from Grades 4 to 11 in the entire division.
2. Develop the budget of work intended for the catch-up activities.
3. Develop and finalize assessment tools that can be used during the assessment in May to June 2023, to wit:
 - 3.a EGMA assessment tool – for Grades 1 to 3
 - 3.b Written assessment tool – for Grades 4 to 11
4. Assist the Division EPS-Math in the validation of the developed assessment tools and in the formulation of the guidelines for the Division Math Summit.

The following are the schedules of activities to be conducted by the core group, to wit:

Activity	Date	Time	Involved
Virtual Meeting of Core Group for the Identification of the Core/Primary Skills in Mathematics for Assessment	December 9, 2022	1:00 to 5:00 PM	EPS-Math and Core Group of Master Teachers



Development of Assessment Tool	December 16 – 17, 2022	8:00 AM to 5:00 PM	EPS-Math and Core Group of Master Teachers
Finalization of Assessment Tool	December 19, 2022	8:00 AM to 5:00 PM	EPS-Math and Core Group of Master Teachers
Development of Budget of Work for Catch-up Activities	December 20, 2022	8:00 AM to 5:00 PM	EPS-Math and Core Group of Master Teachers

Virtual gatherings shall be conducted through google meet with the link <https://meet.google.com/ynd-hvgf-uxb>.

Service credits shall be granted to all teacher participants while compensatory overtime credits (COC) shall be granted to supervisors and other non-teaching personnel for the services rendered during Saturdays, Sundays, holidays, or Christmas break (DepEd Order No. 53, s. 2003).

Immediate dissemination of this Memorandum is desired.



CRISTY C. EPE
Schools Division Superintendent

Enclosed: As stated.

CID/jbc

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
22-94872
DATE: DEC 07 2022 TIME: 8:15 AM
BY: 



Enclosure 1 of DM-CID-2022-_____

**Core Group of Master Teachers for the Implementation of the
Numeracy Catch-Up Plan for School Year 2022-2023**

No.	Grade Level	Name	School
1	1	Hazel P. De Leon	Igpit Elem. School
2	1	Merla S. Silva	Digos City CES
3	2	Merlyn C. Diaz	Digos City CES
4	2	Omaira S. Grande	Ramon Magsaysay CES
5	3	Jocelyn G. Marata	Pedro V. Basalan ES
6	3	Noryleth A. Virtudazo	Digos City CES
7	4	Helen Lustre	Don Mariano Marcos ES
8	4	Marybeth D. Cadion	Jolencio R. Alberca ES
9	5	Nesylda D. Alpacion	Digos City CES
10	5	Liwayway R. Fuenticilla	Rizal Central ES
11	6	Grace D. Alvarado	Isaac Abalayan ES
12	6	Ruth A. Hingco	Don Mariano Marcos ES
13	7	Jernalyn L. Castro	Digos City NHS
14	7	Elvira I. Peñas	Digos City NHS
15	8	R-Jhon C. Alag	Digos City NHS
16	8	Sylvia Luz D. Degamo	Digos City NHS
17	8, 10	Veronica T. Delima	Digos City NHS
18	9	Wellisa P. Milca	Digos City NHS
19	9	Myrell P. Dumigsi	Digos City NHS
20	10, 11	Jouy Hope A. Silabay	Digos City NHS
22	10, 11	Cathelene N. Cabras	Digos City NHS





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DIVISION MEMORANDUM

CID-2022- 124

To : Assistant Schools Division Superintendent
CID Chief
Education Program Supervisor-Mathematics
Public Schools District Supervisors
Elementary and Secondary School Heads
OIC-Mathematics Department Head of Digos City NHS
Elementary and Secondary Teachers handling Mathematics

Subject : **DIVISION NUMERACY CATCH-UP PLAN FOR SCHOOL YEAR 2022-2023**

Date : November 14, 2022

In reference to the implementation of the Division Education Development (DEDP), this office informs and directs the field to implement the Division Numeracy Catch-Up Plan for School Year 2022-2023 at the division, district and school levels. Moreover, every adviser/concerned teacher in each classroom is expected to have prepared and implemented the classroom level catch-up intervention plan considering the predetermined least learned primary competencies in Mathematics.

Attached is the Division Numeracy Catch-Up Plan for School Year 2022-2023.

For information and compliance.

For and in the absence of the
Schools Division Superintendent

BEVERLY S. DAUGDAUG, EdD
Chief Education Program Supervisor
Officer In-Charge

DepEd Schools Division of Digos City
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RELEASED
22-92917
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BY: _____

Enclosed: As stated.

CID/jbc



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Schools Division of Digos City
NUMERACY CATCH-UP PLAN
SY 2022-2023

Rationale

In support to the DepEd's Recovery and Continuity Plan to ensure efficiency and effectiveness of learning delivery to address learning gaps, improve learning outcomes, and the total well-being of the learners, Schools Division Office of Digos City is responsive to this goal to better respond the learning needs of the learners from Grades 1 to 11 in Mathematics by strengthening the numeracy skills enhancement program in the division and school levels.

However, the earthquake occurrences in the last quarter of 2019 and the education scenario utilizing blending learning with printed/offline modular and either online, TV-based and radio-based instructions without the physical presence of the Mathematics teachers during COVID-19 pandemic from 2020 to second quarter of 2022 have brought academic gap in Mathematics based on the responses of learners in the formative assessments in the classroom conducted by various Mathematics teachers in the field.

To address the gap, there is a need to thoroughly implement the Numeracy Catch-Up Plan that contains the comprehensive division-initiated intervention, divided into three (3) phases, namely: pre-implementation, implementation, and post-implementation phases. The pre-implementation activities prepare schools for the implementation of the division-initiated and school-initiated numeracy enhancement programs while post-implementation activities are intended for rewarding the school implementers for best implementing school-initiated numeracy catch-up program, and best implementing peer tutoring program to be endorsed to the PRAISE Committee for rewarding and recognition.

This plan will guide the teachers and division personnel to achieve 75% mean percentage score of learners from Grades 1 to 11 on the assessment provided at the end of the school year and help them track mathematics progress and eventually improve mathematics proficiency and to prepare them for productive academic learning and engagement.



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The following is the matrix of activities for School Year 2022-2023:

Activities	Strategy	Target Date	Persons Involved	MOV
Pre-Implementation Phase				
Organization of Mathematics Club - Classroom and School Levels - District Level - School Level <i>(To organize Mathematics Club that will assist the teachers in the implementation of the school level Numeracy Catch-Up Plan)</i>	Conduct of election of officers using paper/hand raising Face-to-face election	Classroom and School Levels - November 2 to 30, 2022 District and Division Levels – December 1 to 15, 2022	Mathematics Teachers, District/School Mathematics Coordinators, EPS-Math, Other EPSs	List of Officers Pictures
Identification of Master Teachers to organize core group of Numeracy Catch-up Plan for SY 2022-2023	Online gathering of names of master teachers in the field through google forms	November 2 to 15, 2022	EPS-Mathematics, PSDSs, and School Heads	Google form
Conduct of Meeting of Master Teachers for the identification of the core skills in Mathematics to be assessed.	Face-to-Face Meeting Note: The Master Teachers will focus on the following content areas for the identification of core skills: - Grades 4 to 6: Numbers and Number Sense, Measurement and Geometry - Grades 7 to 10: Patterns	November 16 to 22, 2022	EPS-Mathematics and Master Teachers	Minutes of the Meeting, Attendance Sheet, List of Primary Skills



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	and Algebra, Geometry/ Trigonometry Grade 11: General Mathematics			
Development of Assessment Tool in Mathematics for Grades 4 to 11	Develop assessment tool Face to face	November 23 to 30, 2022	EPS-Mathematics and Identified Master Teachers	Attendance Sheet and Assessment Tool for the identified primary skills
Validation of Assessment Tool	Face to face	November 23 to 30, 2022	EPS-Mathematics and Identified Master Teachers who are not advisers and/or Third Party outside DepEd	Validation Sheet and Final Assessment Tool
Finalization of the EGMA Assessment Tool	Finalize the EGMA Assessment Tool Face-to-face	November 23 to 30, 2022	EPS-Mathematics and Identified Master Teachers who are not advisers and/or Third Party outside DepEd	EGMA Assessment Tool Pictures
Virtual Orientation on the Numeracy Catch-Up Plan, EGMA, and Mentor-Mentee Strategy/Peer Tutoring Program	Conduct of virtual orientation on the mentor-mentee strategy/peer tutoring program in the school level through google meet with school math coordinators and master teachers Batch 1: District/School Math Coordinators	December 8 to 15, 2022	School and District Mathematics Coordinators, Master Teachers, and EPS-Math	Pictures Attendance sheet in google form



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	Batch 2: Master teachers			
Implementation Phase				
Implementation of the Mentor-Mentee Strategy/Peer Tutoring Program	Conduct mentor-mentee strategy/peer tutoring program in the school level with the assistance of Mathematics Club at least once a week	January to May 2023	Mathematics Teachers, District/School Mathematics Coordinators	Pictures Monthly reporting starting January 2023 onwards
Implementation of the school level initiative on numeracy catch-up plan	Conduct school level initiative on numeracy catch-up plan with the assistance of Mathematics Club	January to May 2023	Mathematics Teachers, District/School Mathematics Coordinators	Pictures Monthly reporting starting January 2023
	Proposed Activities: Math Quiz Bee <i>Classroom Level</i> - Addition and Subtraction of whole numbers (Gr. 1 to 3) - Multiplication and Division of whole numbers (Gr. 4 to 6) - Operations on Integers (Gr. 7 to 10)	January 2023	Math Teachers and School Math Coordinators	Pictures Math Quiz Bee Report



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	- Operations on Polynomials (Gr. 11) <i>School Level</i> - Various competencies based on the predetermined skills on focus			
	Number Sense Day	January 2023	Math Teachers and School Math Coordinators	Pictures Number Sense Day Report
	Geometry Day	February 2023	Math Teachers and School Math Coordinators	Pictures Geometry Day Report
	Measurement Day	February 2023	Math Teachers and School Math Coordinators	Pictures Measurement Day Report
	District Level Math Summit - Math Quiz Bee - Rubik's Cube - Tower of Hanoi	February 2023	District and School Math Teachers and Coaches	Pictures District Level Math Summit Report



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	Other Events			
	Patterns and Algebra Day	March 2023	Math Teachers and School Math Coordinators	Pictures Patterns and Algebra Day Report
	Statistics and Probability Day	March 2023	Math Teachers and School Math Coordinators	Pictures Statistics and Probability Day Report
	Math Fun Day - Rubik's Cube - Tower of Hanoi - Other Events	April 2023	Math Teachers and School Math Coordinators	Pictures Math Fun Day Report
	Division Math Summit - Math Quiz Bee - Rubik's Cube - Tower of Hanoi - Other Events	April 2023	EPS-Math, District and School Math Coordinators	Pictures Division Math Summit Report
	Other Math activities to be conducted in the various levels	May 2023	EPS-Math, District and School Math Coordinators	Pictures Activity Report
Post-Implementation Phase				
Conduct of EGMA Assessment	Face-to-face conduct of	June 2023	EPS-Math and	EGMA Results



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Gathering of data on following primary skills assessed in EGMA for Grades 1 to 3: • Oral counting • Rational counting • Number identification • Number discrimination • Missing number • Addition Level 1 • Addition Level 2 • Subtraction Level 1 • Subtraction Level 2 • Word Problems • Geometric Pattern Completion • Geometric Visualization <i>(To gather data using the mother-tongue component of EGMA per DO 57, s. 2015)</i>	EGMA Assessment		Division Assessors	Pictures
Conduct of Assessment in Mathematics for Grades 4 to 11 focusing on the following content areas: • Grades 4 to 6: Numbers and Number Sense, Measurement	Face-to-face conduct of written assessment in Mathematics for Grades 4 to 11	June 2023	EPS-Math and Division Assessors	Assessment Results



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and Geometry • Grades 7 to 10: Patterns and Algebra, Geometry/Trigonometry • Grade 11: General Mathematics				
Search for Best Peer Tutoring Program	Call for the search for best peer tutoring program through the issuance of the Division Memo where criteria and other details are indicated Conduct judging of submitted peer tutoring program	May to June 2023	Mathematics Teachers, District/School Mathematics Coordinators, EPS-Math, Other EPSs as judges	Pictures List of nominees (school and Math teachers)
Search for Best Implementation of School-Initiated Numeracy Catch-Up Program	Call for the search for best implementation of school-initiated numeracy catch-up program through the issuance of the Division Memo where criteria and other details are indicated Conduct judging of submitted documents for best implementation of school-initiated numeracy catch-up program	May to June 2023	Mathematics Teachers, District/School Mathematics Coordinators, EPS-Math, Other EPSs as judges	Pictures List of nominees (school and Math teachers)



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Reporting of Learners' Performance and Quarterly Assessment results in Class	Submit report on Mathematics learners' performance and quarterly assessment results using google sheet	May to June 2023	Mathematics Teachers, District/School Mathematics Coordinators	Pictures Quarterly reporting from Q1 to Q4
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Prepared by:


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Recommending Approval:


BEVERLY S. DAUGDAUG, EdD
CID Chief

Approved by:


CRISTY C. EPE
Schools Division Superintendent