



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-*MA*

To : CID Chief
Public Schools District Supervisors of Digos Oriental District
Education Program Supervisors in English and Mathematics
School Principal of RMCES

Attention: Marilyn D. Delos Santos
RMCES

Maria Jocelyn A. Rubin
RMCES

Subject : **INVITATION FOR TEACHERS TO PARTICIPATE IN A THREE-YEAR TRAINING PROGRAM ON TEACHING SKILLS**

Date : May 4, 2023

In reference to RM-HRDD-2023-085 dated April 26, 2023 entitled "Invitation for Teachers to Participate in a Three-Year Training Program on Teaching Skills," the following teachers are advised to attend in said program, to wit:

No.	Name of Master Teacher	Position	School
1	Marilyn D. Delos Santos	Master Teacher III	Ramon Magsaysay Central Elem. School
2	Maria Jocelyn A. Rubin	Master Teacher II	Ramon Magsaysay Central Elem. School

The training will cover the following competencies:

1. Teaching Students 21st Century Skills
2. Developing Model Lesson Plans
3. Creating and Administering Effective Assessments
4. Engaging Stakeholders to improve student performance

In relation to this, the principal of the identified participants is advised to make arrangement ensuring strict adherence to DO 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task.

Further, it is hereby reminded that the attendance to the said program is subject to the existing guidelines on the availment of Scholarship and Training Grant / Fellowship Program for teachers and school leaders.

For concerns regarding the request for partnership from Security Bank Foundation, Inc., teacher-participants may contact the Training Program Officer, Karlo Marko D. Valladores via kvalladores@securitybank.com.ph or through 09998899309. In this schools division office, they may contact Mr. Ronald B. Dedace, Senior Education Program Specialist (SEPS) in HRD via ronald.dedace@deped.gov.ph, Dr. Tito M.



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
(082) 553-8396 | (082) 553-8376
www.depeddigoscity.org | digos.city@deped.gov.ph

Endrina, Education Program Supervisor in English via tito.endrina@deped.gov.ph, or Dr. Jem Boy B. Cabrella, Education Program Supervisor in Mathematics via jemboy.cabrella@deped.gov.ph.

Enclosed is the letter with annexes from Melissa R. Aquino, Trustee and Corporate Secretary of Security Bank Foundation, Inc.

Immediate dissemination of this Memorandum is desired.

M. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC – Schools Division Superintendent
DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
22-10-27
DATE: MAY 08 2023 TIME: 11:45am
BY: *[Signature]*

Enclosed: As stated.

CID/jbc





Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2023-085

To : Assistant Regional Director
 Schools Division Superintendents of Davao City,
 Panabo City, Tagum City and Digos City

Subject: INVITATION FOR TEACHERS TO PARTICIPATE IN A
 THREE YEAR TRAINING PROGRAM ON TEACHING
 SKILLS

Date : April 26, 2023

Schools Division of Digos City
 RECORDS SECTION

RECEIVED 101271

27 APR 2023 TIME: 4:21

BY:

The Security Bank Foundation, Inc. is offering an all-expense paid three-year training program for 1 English and 1 Mathematics Master Teacher handling either grades 1, 2, and 3 level in each of the 35 beneficiary schools.

The training will cover the following competencies:

1. Teaching Students 21st Century Skills
2. Developing Model Lesson Plans
3. Creating and Administering Effective Assessments
4. Engaging Stakeholders to improve student performance

In relation to this, the principals of the identified SBFI elementary schools are advised to send qualified Master Teachers for the slots. Hence, adherence to DO 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task shall be strictly observed.

Below are the identified SBFI Elementary Schools in Region XI:

School	SDO
Matina Central Elementary School	Davao City
Catalunan Pequeno Elementary School	Davao City
JV Ferriols Elementary School	Davao City
Panabo Central Elementary School-SPED Center	Panabo City
Visayan Village Central Elementary School	Tagum City
Ramon Magsaysay Central Elementary School	Digos City

Further, it is hereby reminded that the attendance to the said program is subject to the existing guidelines on the availment of Scholarship and Training Grant/ Fellowship Program for teachers and school leaders.





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

For concerns regarding the request for partnership from Security Bank Foundation, Inc., you may contact the Training Program Officer, Karlo Marko D. Valladores via kvalladores@securitybank.com.ph or through 09998899309.

Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

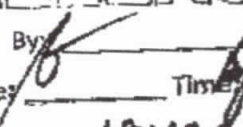
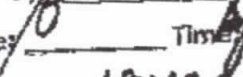
Enclosed: As Stated.

ROH3/glv

By the Authority of the Regional Director:


ROY T. ENRIQUEZ
Chief Administrative Officer
Officer-In-Charge

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: 
Date:  Time: Apr. 27, 2023
18438



SECURITY BANK FOUNDATION, INC.

April 14, 2023

DR. ALLAN G. FARNAZO

Regional Director

Department of Education - Region XI

27-18767
25 APR 2023
1-33

Invitation for Teachers to Participate in 3 Year Training Program on Teaching Skills

Dear Dr. Farnazo,

Greetings!

Security Bank Foundation, Inc. (SBFI) is offering an all-expense paid 3-year training program for 1 English and 1 Mathematics Master Teacher in each of our 35 classrooms beneficiary elementary schools in Visayas and Mindanao.

The training will cover the following competencies:

1. **Teaching Students 21st Century Skills**
2. **Developing Model Lesson Plans**
3. **Creating and Administering Effective Assessments**
4. **Engaging Stakeholders to improve student performance**

We believe that the Regional Office plays a crucial role in ensuring that qualified and deserving Master Teachers benefit from the program by:

1. Issuing endorsement memo to DepEd Divisions with SBFI classrooms beneficiary elementary schools to ask the school principals to send their Master Teachers for the slots
2. Supporting selected Master Teachers in implementing the strategies acquired from the program and cascading these to fellow teachers

The Program

1. The three-year program covers transformation of self, school and community. Teachers are expected to:
 - a. Develop model lesson plans addressing specific learning gaps
 - b. Implement complementary learner support programs in partnership with community stakeholders
 - c. Improve students' academic performance as measured by better results in DepEd standardized tests or equivalent where school performance is within or above national average
- Be part of a professional fellowship of trained Master Teachers to continue the work by mentoring teachers in other schools in the DepEd Division

 1

2. Eligible for the training are Master Teachers in Elementary Math (Grades 1-3) and Elementary English (Grades 1-3)
3. Module development and training are handled by Ateneo De Manila University
4. The program involves 35 beneficiary elementary schools in Visayas and Mindanao where each school will be entitled to send one participant for English and one participant for Math
5. The program includes 3.5 days of in-person training and 9 online training days. The in-person training will be held at Ateneo de Iloilo from August 22-25, 2023.
6. SBFI will shoulder the meals, accommodation, and transportation of participants as well as provide training kits and materials.
7. Submission of applications to participate in the program is on or before **May 12, 2023**.
8. Application must be sent via email to aced@ateneo.edu with instructions stated in Annex 4 and 5. For questions on applying for the program, please get in touch with **Mrs. Amelia Dycoco of ACED at 09175760036**.

We have provided for your additional information the following relevant details about the Program:

Annex 1: Program Details

Annex 2: Participant Selection Criteria

Annex 3: List of SBFI Beneficiary Elementary Schools in Visayas and Mindanao

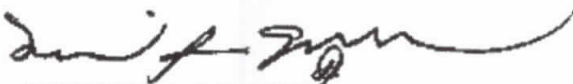
Annex 4: Application Requirements

Annex 5: Application Form

May we therefore request the DepEd Regional Office to issue an endorsement memo to DepEd Divisions with SBFI classrooms beneficiary elementary schools to ask the school principals to send their qualified Master Teachers for the slots.

For concerns regarding our request for partnership, you may contact our Training Program Officer, **Karlo Marko D. Valladores** at kvalladores@securitybank.com.ph and 0999-8899-309.

Very truly yours,



MELISSA R. AQUINO

Trustee and Corporate Secretary

Security Bank Foundation, Inc.

ANNEX 1: PROGRAM DETAILS

- 1. The three-year training program will be implemented through the following phases:
 - Year 1 (Transforming the Self) involves the testing of the competencies of Master Teachers in model lesson plan development and implementation with intended impact to the trained teachers' handled sections
 - Year 2 (Transforming the School) involves training Master Teachers in mentoring their fellow teachers to undergo the model lesson plans process to address significant learning gaps and improve academic performance of students
 - Year 3 (Transforming the Community) involves training Master Teachers in creating and activating a team of mentored teachers and stakeholders to develop school-wide programs to complement model lesson plans and address significant learning gaps of students
- 2. At the end of the 3 year training program, the following must be achieved through training participants:
 - Developed model lesson plans addressing specific learning gaps
 - Implemented complementary learner support programs in partnership with community stakeholders
 - Achieved improvement in students academic performance as measured by better results in DepEd standardized tests or equivalent (i.e. above the baseline) where school performance is within or above national average
 - Created a professional fellowship of trained Master Teachers to continue the work by mentoring teachers in other schools in the DepEd Division
- 3. The Program targets to specifically see improvement in the academic performance of the following students:
 - Elementary Math and English - Grades 1 to 3 Students
 - Junior High School Science - Grades 7 to 10 Students

4. The Program involves the participation of the following parties as Program Partners:

Partner	Roles
Ateneo Center for Educational Development (ACED)	Develops modules and conducts training for Elementary English and Math teachers (beginning 2023)
De La Salle Philippines Inc. (DLSP)	Develops modules and conducts training for Junior High School Science teachers (beginning 2024)
Security Bank Foundation, Inc. (SBFI)	Funds logistics requirements of the Program, covering meals, accommodations and transportation of participants

April 5, 2024	Better Capturing, Analyzing, Reporting, and Sharing Data on Student Performance
May 3, 2024	Identifying Opportunities for Further Lesson Plan Improvement

7. Certificates to be given per training phase are as follows:

- a. Certificate of Attendance given upon completion of the 3.5 days In-Person Course
- b. Certificate of Completion given after completing 3.5 days In-Person and 9 Online Courses with submission and successful defense of model lesson plans implemented

ANNEX 2: PARTICIPANT ELIGIBILITY AND SELECTION

1. 2 slots will be given for each of the 35 SBFI classrooms beneficiary elementary schools from Visayas and Mindanao where:
 - I. 1 slot is for Elementary English
 - II. 1 slot is for Elementary Math
2. Slots shall be taken by the **highest ranking master teachers in the school.**
3. In case the school has multiple master teachers of the same highest rank, the school shall send the teacher with the highest performance rating in SY 2021-2022.
4. In case the school only has 1 or no master teacher, the school shall send the **highest ranking regular teacher.**
5. **Assignment of teacher to a specific training path (English or Math) is based on teaching load experience, training and competence, or interest in terms of curriculum development to be declared by the teacher in the application form.**
6. Teachers to be sent to the program must still have **at least 5 remaining years of teaching service.**

ANNEX 3: LIST OF SBFI BENEFICIARY ELEMENTARY SCHOOLS IN VISAYAS AND MINDANAO

	SCHOOL NAME	MAJOR ISLAND	REGION	PROVINCE	CITY
1	KALIBO PILOT ELEMENTARY SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	AKLAN	KALIBO
2	PRES MANUEL A. ROXAS MEMORIAL SCHOOL SOUTH AND SPED	VISAYAS	REGION VI - WESTERN VISAYAS	CAPIZ	ROXAS CITY
3	BAKHAW INTEGRATED SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	ILOILO	ILOILO CITY
4	A. BONIFACIO INTEGRATED SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	ILOILO	ILOILO CITY
5	A.L. JAYME ELEMENTARY SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	NEGROS OCCIDENTAL	BACOLOD CITY
6	GOVERNOR EMILIO GASTON MEMORIAL ELEMENTARY SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	NEGROS OCCIDENTAL	SILAY CITY
7	SILAY SOUTH ELEMENTARY SCHOOL	VISAYAS	REGION VI - WESTERN VISAYAS	NEGROS OCCIDENTAL	SILAY CITY
8	TAGBILARAN CITY CENTRAL SCHOOL	VISAYAS	REGION VII - CENTRAL VISAYAS	BOHOL	TAGBILARAN CITY
9	TAGBILARAN CITY EAST ELEMENTARY SCHOOL	VISAYAS	REGION VII - CENTRAL VISAYAS	BOHOL	TAGBILARAN CITY
10	SABANG ELEMENTARY SCHOOL (DANAO)	VISAYAS	REGION VII - CENTRAL VISAYAS	CEBU	DANAO CITY
11	PUSOK ELEMENTARY SCHOOL	VISAYAS	REGION VII - CENTRAL VISAYAS	CEBU	LAPU-LAPU CITY
12	BASAK ELEMENTARY SCHOOL	VISAYAS	REGION VII - CENTRAL VISAYAS	CEBU	MANDAUE CITY
13	IPIL CENTRAL SCHOOL	VISAYAS	REGION VIII - EASTERN VISAYAS	LEYTE	ORMOC CITY
14	SAN JOSE CENTRAL SCHOOL	VISAYAS	REGION VIII - EASTERN VISAYAS	LEYTE	TACLOBAN CITY
15	BARRA ELEMENTARY SCHOOL	MINDANAO	REGION IX - ZAMBOANGA PENINSULA	ZAMBOANGA DEL NORTE	DIPOLOG CITY
16	CANELAR ELEMENTARY SCHOOL	MINDANAO	REGION IX - ZAMBOANGA PENINSULA	ZAMBOANGA DEL SUR	ZAMBOANGA CITY
17	VALENCIA CENTRAL ELEMENTARY SCHOOL	MINDANAO	REGION X - NORTHERN MINDANAO	BUKIDNON	VALENCIA CITY
18	TAMBO CENTRAL SCHOOL	MINDANAO	REGION X - NORTHERN MINDANAO	LANAO DEL NORTE	ILIGAN CITY
19	AGUSAN ELEMENTARY SCHOOL	MINDANAO	REGION X - NORTHERN MINDANAO	MISAMIS ORIENTAL	CAGAYAN DE ORO CITY

ANNEX 4: APPLICATION REQUIREMENTS

The application requirements include:

- An accomplished Application Form including relevant requirements for submission (See *Annex 3*)
- An essay (1,000 words) answering the following questions:
 - What learning gap do you want to seriously address based on your experience with past batches of students handled?
 - What lessons would you want to improve your existing lesson plans to help address your Identified learning gap? What measures (i.e. standardized tests/indicators) would help you gauge that the learning gap has been effectively addressed?
 - What is your idea of a model lesson plan?
- Submission of school-wide ELNA/EGRA/PHIL-IRI results for the last three school years (SY. 2018-2019, SY. 2019-2020 and SY 2021-2022). In the absence of results for said standardized tests, kindly provide results from alternative similar tests.

Application forms and requirements should be provided via email to **Dr. Carmela C. Oracion**, Director, Ateneo Center for Educational Development (aced@ateneo.edu) and using the email subject line format **SBFI Teacher Training- Name of Division - Last Name, First Name**.

For questions and concerns on applying for the program, please get in touch with **Mrs. Amelia Dycoco of ACED** at **09175760036**.

The deadline for the submission of the application requirements is on **31 May 2023** (Friday).



**SECURITY BANK
FOUNDATION, INC.**

**APPLICATION FOR ADMISSION TO SECURITY BANK
FOUNDATION INC. AND ATENEO CENTER FOR
EDUCATIONAL DEVELOPMENT'S INTENSIVE TEACHER
TRAINING PROGRAM**

Affix recent
Passport-size
Photograph here

1. All sections of the application form must be filled with the required information. If any section does not apply to you, please enter "NA" or "Not Applicable."
2. The application form must be completed in *neat print* and returned together with supporting documents requested.
3. Submit original and photocopy of certificates and documents with your application. The office, however will not be responsible for damage or loss of certificates or documents.
4. The application form when completed should be sent with all requested documents to:

ATTN: Dr. Carmela C. Oracion
Director

Ateneo Center for Educational Development
aced@ateneo.edu

(A) PERSONAL DETAILS

Please check one: ☐ Dr. ☐ Mr. ☐ Mrs. ☐ Ms.
Last Name

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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UNITED STATES DEPARTMENT OF AGRICULTURE

PROFESSIONAL IDENTIFICATION CARD (PRC) DETAILS

Registration number

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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Valid until (dd/mm/yy)

DATE	TIME
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If PRC card is expired, indicate expected date of renewal

DATE OF BIRTH (dd/mm/yy)

□□□□

AGE

GENDER: _____

CITIZENSHIP:

RELIGION: _____

MARITAL STATUS

☐ *Single* ☐ *Divorced*

☐ *Married* ☐ *Widowed*

SPOUSE'S NAME: _____

FATHER'S NAME :

MOTHER'S NAME:

HOME ADDRESS

(postal code)

PREFERRED MAILING ADDRESS

Invested (rds)

TELEPHONE NO.

(area code + home number)

(foreign code + office number)

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mobile number

(D) TRAININGS

Fill-out the tables below. Feel free to attach additional sheets of paper if space provided is not enough.

Table 1: Past Trainings: Kindly refer to the categories given below for Column 3. Write the number of the corresponding category. Include also if Training is related to English or Math (if Elementary) or Science if Junior High School.

Categories

1. Curriculum and Design - may involve training on setting objectives, pedagogical strategies, innovative approaches
2. Teaching 21st Century Skills - refers to training on developing critical thinking and problem solving skills as well as digital literacy for students
3. Assessment - refers to training on developing effective and real assessments, from formative, diagnostic to summative assessment
4. Stakeholder engagement - refers to trainings on how to effectively collaborate with community stakeholders to improve learner performance
5. Others (kindly specify)

[illegible]

Table 2: Topics/ Skills you want to enhance

[illegible]

Table 3: Reasons why previous trainings were ineffective or not able to achieve their goals

[illegible]

(E) WORK EXPERIENCE

(Starting with your present position, please indicate in reverse chronological order your employment history.)

<i>From</i> <i>(mm/yy)</i>	<i>To</i> <i>(mm/yy)</i>	<i>Designation</i>	<i>Organization/ School/Company</i>

(F) APPLICANT'S CHECKLIST

Please send clear scanned copies of each of the following documents together with your application form at the time of submission:

1. Birth Certificate ☐
2. Professional Regulation Commission ID card ☐
3. Affidavit or documentary evidence to substantiate the addition or change in your name as recorded in the Birth Certificate (if applicable) ☐
4. Marriage Certificate (if applicable) ☐
5. University Transcript or equivalent ☐
6. Any other educational certificate or diploma ☐
7. Department of Education ID card ☐

NOTE:

1. All applications with incomplete information and/or not accompanied by copies of supporting documents will not be considered.
2. Certified true copies of your academic documents must be submitted with your application.

(G) DECLARATION

1. I affirm that all statements made by me on this form are true and correct.
2. I understand that any inaccurate or false information (or omission of material information) will render this application invalid and that, if admitted on the basis of such information, I can be required to withdraw from the programme.

Signature of Applicant

Date