



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

August 15, 2023

DIVISION MEMORANDUM

No. 047, s. 2023

**REITERATION TO THE IMPLEMENTING GUIDELINES ON THE SCHOOL
CALENDAR AND ACTIVITIES FOR THE SCHOOL YEAR 2023-2024**

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
All Other Division Personnel
Private and Public School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 018, s. 2023 and DepEd Order No. 22, s.2023, this office reiterates the IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR AND ACTIVITIES FOR THE SCHOOL YEAR 2023-2024 to enable schools and community learning centers (CLCs) to implement school activities and maximize instructional time in cognizance of the goals and objectives of the DepEd MATATAg Agenda.
2. Pursuant to Republic Act No. 11480, otherwise known as **An Act of Lengthening the School Calendar from Two hundred (200) Days to Not More Than Two Hundred Twenty (220) Class Days**, the SY 2023-2024 shall formally open on Tuesday, August 29, 2023 and end on Friday June 14, 2024, inclusive of the End of School Year (EOSY) Rites.
3. For the Alternative Learning System (ALS), learning intervention shall formally open on the same date as the public formal basic education, August 29, 2023. The program duration shall depend on the learners individual learning agreements based on the results of the pre-assessments and the recognition of their prior learning.
4. Private schools may adopt these omnibus implementing guidelines on the school calendar and shall follow the provisions stipulated under RA 114080 concerning the required number of class days and the opening of the School Year. Schools shall report any inevitable deviation from these guidelines in advance to their respective regional offices.
5. The Curriculum and Learning Management Division shall monitor the schools compliance with the provisions of these guidelines. The Curriculum Implementation Division and the School Governance Operations Division shall submit reports to the regional office on the implementation of this policy and the compliance of the schools.
6. The Disaster Risk Reduction and Management shall monitor the schools compliance with the standards, particularly on health and safety protocols and mechanisms during class suspensions or cancellations brought about by the natural disasters or calamities and other emergencies.



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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

7. In consonance with the DepEd Order No. 27, s. 2019, all personnel involved in the Learners Information System in all the public schools, district, division, and regional office, are allowed to render overtime (OT) services with pay during weekdays, weekends and holidays when necessary. At the school level, these OT services can be converted to service credits as provided in DepEd Order No. 58, s. 2008 "Authorizing the grant of Overtime Pay and Other benefits to Personnel Involved in the Operations of Basic Education System".
8. For immediate dissemination and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD., CESO VI
OIC-Schools Division Superintendent

Enclosed: As stated.

Regional Memorandum, and
DepEd Order No. 22, s. 2023

CID/bsd

DepEd Schools Division Office of Digos City

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BY: *[Signature]*





Republic of the Philippines
Department of Education
DAVAO REGION

23-22410
DepEd Schools Division Office - Digos City
RECORDS SECTION
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BY: [Signature]

Office of the Regional Director

August 8, 2023

REGIONAL MEMORANDUM
No. 018, s. 2023

**REITERATION TO THE IMPLEMENTING GUIDELINES ON THE SCHOOL
CALENDAR AND ACTIVITIES FOR THE SCHOOL YEAR 2023-2024**

To: Schools Division Superintendents

1. The Department of Education issues DepEd Order No. 22, s. 2023, known as Implementing Guidelines on the School Calendar and Activities for School Year (SY) 2023-2024 to enable schools and community learning centers (CLCs) to implement school activities and maximize instructional time in cognizance of the goals and objectives of the DepEd MATATAG Agenda.
2. Pursuant to Republic Act No. 11480, otherwise known as **An Act of Lengthening the School Calendar from Two Hundred (200) Days to Not More Than Two Hundred Twenty (220) Class Days**, the **SY 2023-2024** shall formally open on **Tuesday, August 29, 2023** and end on **Friday June 14, 2024**, inclusive of the End of School Year (EOSY) Rites.
3. For the Alternative Learning System (ALS), learning intervention shall formally open on the same date as the public formal basic education, August 29, 2023. The program duration shall depend on the learners individual learning agreements based on the results of the pre-assessments and the recognition of their prior learning.
4. Private schools and state/local universities and colleges may adopt these omnibus implementing guidelines on the school calendar and shall follow the provisions stipulated under RA 11480 concerning the required number of class days and the opening of the School Year. Schools shall report any inevitable deviation from these guidelines in advance to their respective regional offices.
5. The Curriculum and Learning Management Division shall monitor the schools compliance with the provisions of these guidelines. The SDOs, through the Curriculum Implementation Division and the Schools Governance Operations Division shall submit the reports to the regional office on the implementation of this policy and the compliance of the schools.
6. The Disaster Risk Reduction and Management Service shall monitor the schools compliance with the standards, particularly on health and safety protocols and the mechanisms during class suspensions or cancellations brought about by the natural disasters or calamities and other emergencies.



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

7. In consonance with DepEd Order No. 27, s. 2019, all personnel involved in the Learners Information System in all the public schools, district, division, and regional office, are allowed to render overtime (OT) services with pay during weekdays, weekends and holidays when necessary. At the school level, these OT services can be converted to service credits as provided in DepEd Order No. 58, s. 2008 "Authorizing the grant of Overtime Pay and Other benefits to Personnel Involved in the Operations of Basic Education System".
8. For further inquiries and clarifications on this matter, contact Cherry Ann D. Into, Education Program Supervisor of Policy Planning and Research Division, at (082) 224-0750.
9. For dissemination and immediate compliance.

Enclosure: As Stated
ROP2/cadi

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director:

DEPARTMENT OF EDUCATION - DAVAO REGION

RECORDS SECTION

RELEASED

BY:

22410
Aug. 8, 2023

ROBERT ENRIQUEZ
Chief Administrative Officer
Officer-in-Charge



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Republic of the Philippines
Department of Education

AUG 04 2023

DepEd ORDER
No. **022**, s. 2023

**IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR
AND ACTIVITIES FOR THE SCHOOL YEAR 2023-2024**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
State/Local Universities and College Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Implementing Guidelines on the School Calendar and Activities for the School Year (SY) 2023-2024** to enable schools and community learning centers (CLCs) to implement school activities and maximize instructional time in cognizance of the goals and objectives of the DepEd MATATAG Agenda effectively and efficiently.
2. Pursuant to Republic Act (RA) No. 11480, otherwise known as **An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More Than Two Hundred Twenty (220) Class Days**, the **SY 2023-2024** shall formally open on **Tuesday, August 29, 2023**, and end on **Friday, June 14, 2024**, inclusive of the End-of-School-Year (EOSY) Rites.
3. For the Alternative Learning System (ALS), learning intervention shall formally open on the same date as the public formal basic education, **August 29, 2023**. The program duration shall depend on the learners' individual learning agreements based on the results of the pre-assessments and the recognition of their prior learning.
4. Private schools and state/local universities and colleges may adopt these omnibus implementing guidelines on the school calendar and shall follow the provisions stipulated under RA 11480 concerning the required number of class days and the opening of the SY. Schools shall report any inevitable deviation from these guidelines in advance to their respective regional offices (ROs).
5. All DepEd Orders and other related issuances, rules and regulations, and provisions, which are inconsistent with these guidelines are repealed, rescinded, or modified accordingly.
6. This Order shall take effect upon its approval, issuance, and publication on the DepEd website. Certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.

7. For more information, please contact the **Bureau of Learning Delivery-Office of the Director**, 4th Floor, Bonifacio Building, DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.od@deped.gov.ph or at telephone numbers (02) 8536-6540 and (02) 8637-4347.

8. Immediate dissemination of and compliance with this Order is directed.



SARA Z. DUTERTE

*Vice President of the Republic of the Philippines
Secretary of the Department of Education*

Encls.:

As stated



References:

DepEd Order Nos. 044, and 034, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

CALENDAR, SCHOOL
CELEBRATIONS AND FESTIVALS
CLASSES
LEARNERS
POLICY
SCHOOLS
TEACHERS



**IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR AND ACTIVITIES
FOR SCHOOL YEAR (SY) 2023-2024**

I. RATIONALE

1. The Department of Education (DepEd) ensures the effective and efficient implementation of the K to 12 Curriculum in accordance with the goals and objectives of the DepEd MATATAG Agenda.
2. The implementation of these guidelines on the school calendar and activities for SY 2023-2024 shall allow schools and community learning centers (CLCs), schools division offices (SDOs), and regional offices (ROs) to continuously improve management and operations relative to the implementation of school activities and enhancement of the teaching-learning process. Likewise, these guidelines shall allow the SDOs and ROs to provide technical assistance (TA) to schools, particularly in areas of instruction and progress monitoring and evaluation (M&E).
3. However, recognizing the occurrence of unforeseen circumstances in the form of natural disasters, armed conflicts, health emergencies, and other crises that may disrupt classes, further issuance/s shall be released to effect changes in the school calendar.

II. SCOPE

4. The **Implementing Guidelines on the School Calendar and Activities for SY 2023-2024** shall apply to public elementary and secondary schools, including CLCs nationwide. Private schools and state /local universities and colleges may adopt these guidelines but shall not deviate from the provisions stipulated under Republic Act (RA) No. 11480 which provides that the school calendar shall consist of not more than 220 class days.

III. DEFINITION OF TERMS

5. For this policy, the following terms are operationally defined as follows:

a. Alternative Delivery Modes (ADMs) refers to the non-traditional education program recognized by DepEd which applies a flexible learning philosophy and a curricular delivery program that includes non-formal and informal sources of knowledge and skills. An alternative delivery mode may include the use of facilitator-aided and interactive self-instructional print and audio-based learning materials, videotapes, face-to-face structured learning groups, semi-structured and unstructured discussions, one-on-one tutorials, study groups, and self-learning groups, demonstration sessions, home visits, mentoring, and remediation (RA 10618, *Rural Farm Schools Act*).

b. Blended Learning Delivery Modality (BLDM) refers to a learning delivery modality that combines in-person classes with any or a mix of Online Distance Learning, Modular Distance Learning, TV/Radio-based Instruction.

c. Brigada Eskwela Week refers to the week dedicated to the conduct of Brigada Eskwela activities to prepare the school for the opening of classes (DO

24 s. 2008, *Institutionalization of the Brigada Eskwela Program or the National Schools Maintenance Week*).

d. *Class Days* refers to the days when curricular and co-curricular activities are conducted within or outside school premises, including the home, devoted to attaining learning objectives and intended to ensure effective curriculum delivery (DO 7, s. 2020, *School Calendar and Activities for School Year 2020-2021*).

e. *Community Learning Center (CLC)* refers to a physical space to house learning resources and facilities of a learning program for adults and out-of-school children in special cases. It is a venue for face-to-face learning activities and other learning opportunities for community development and the improvement of people's quality of life (RA 11510, *Alternative Learning System Act*).

f. *Co-curricular Activities* refers to voluntary and non-graded in- or off-campus activities organized by DepEd to reinforce curriculum delivery. They are considered extensions of formal learning experiences as they are anchored on curriculum content and standards and enrich the diverse intelligences and skills of the learners.

g. *Curricular Activities* refers to opportunities and experiences undertaken by the learners in the classrooms, laboratories, workshops, and homes, as well as school-based and out-of-school activities conducted to ensure learners' acquisition of the K to 12 learning standards and the 21st-century skills (DO 21, s. 2019, *Policy Guidelines on the K to 12 Basic Education Program*).

h. *Distance Learning* refers to a learning delivery modality where learning takes place between the teacher and learners who are geographically remote from each other during instruction. It includes Modular Distance Learning (MDL), Online Distance Learning (ODL), Television (TV)/Radio-based Instruction (TV/RBI), and Blended Distance Learning.

i. *End-of-the-School Year (EOSY)* refers to the last day of the school calendar. Thus, for SY 2023–2024, the EOSY is on June 14, 2024.

j. *Exit Assessment* refers to a standardized set of examinations taken by learners in Grades 4, 6, 10, and 12. It covers 21st-century skills and is designed to determine if learners are meeting the learning standards outlined in the K to 12 Basic Education Program (DO 55, s. 2016, *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*).

k. *Extra-Curricular Activities* refers to voluntary and non-graded off-campus activities initiated and coordinated by external stakeholders. They are conducted beyond class hours and complement curriculum delivery to help promote learners' holistic development.

l. *Homeschooling Program* refers to an Alternative Delivery Mode of public and private elementary and secondary schools where the learner's education is managed by parents or guardians and happens primarily at home (DO 001, s. 2022, *Revised Policy Guidelines on Homeschooling Program*).

m. In-Service Training (INSET) refers to a modality of professional development (PD) intervention organized either at school-level (school-based INSET) or division/district level (cluster-based INSET) to address and resolve areas of need identified by the teachers or school leaders to continuously improve their competencies. INSET classes are participatory and should be offered to small groups to maximize impact on teacher and school leader quality (DO 11, s. 2019, *Implementation of the NEAP Transformation*).

n. Modular Distance Learning (MDL) refers to one among the sub-categories of distance learning delivery modality (DLDM) which is a form of self-directed learning using self-learning modules (SLMs), textbooks, and activity sheets as primary learning resources (LRs) and other supplementary learning materials.

o. Online Distance Learning (ODL) refers to one of the sub-categories of DLDM that allows teachers to conduct classes using various technologies accessed via the internet while they are geographically remote from the learners.

p. Parent-Teacher Conference (PTC) refers to an opportunity to bring parents and legal guardians and teachers together to discuss the learners' academic progress and social behavior to support their holistic success in school (DO 34, s. 2022, *School Calendar and Activities for School Year 2022-2023*).

IV. POLICY STATEMENT

6. DepEd issues the **Implementing Guidelines on the School Calendar and Activities for SY 2023–2024** to assist schools and CLCs in planning for continuous improvement in management and operations related to the implementation of school activities and enhancement of teaching-learning process and to allow SDOs and ROs to provide technical assistance through progress Monitoring and Evaluation (M&E). These guidelines are intended to ensure that public and private schools and non-DepEd schools offering basic education adhere to the number of class days required to implement the curriculum and other measures provided herein to maximize contact time between teachers and learners to achieve the prescribed learning standards.

V. GENERAL GUIDELINES

7. Pursuant to RA 11480, the school year (SY) 2023–2024 **shall formally start on August 29, 2023, Tuesday and end on June 14, 2024, Friday.**

8. For the Alternative Learning System (ALS), learning intervention shall formally open on the same date as the public formal basic education, August 29, 2023. The program duration shall depend on the learners' individual learning agreements based on the results of the pre-assessments and the recognition of their prior learning.

LEARNING DELIVERY MODALITIES

9. Recognizing its crucial role in enabling in-depth and real-time teacher-learner interaction, in-person learning shall remain the primary learning delivery modality in all schools.

10. For private schools, paragraph 2 of DO 44, s. 2022 shall remain in effect for SY 2023–2024. It stipulates that private schools may continue to implement any of the following options:

- a. Five (5) days of in-person classes
- b. Blended Learning Delivery Modality (BLDM)
 - b.1. Three (days of in-person classes and two (2) days of distance learning MDL, ODL, or TV/RBI;
 - e.g., Mondays to Wednesdays (in-person classes) and Thursdays to Fridays (distance learning)
 - e.g., Mondays to Thursdays (in-person classes) and Fridays (distance learning)
- c. Full Distance Learning

11. Schools and CLCs shall automatically implement Blended Learning Delivery Modality (BLDM) in the event of a declaration of suspension or cancellation of in-person classes by authorized offices, including LGUs, brought about by natural or human-induced disasters or calamities, armed conflicts, emergencies that endanger the lives and limbs of learners and teaching and non-teaching personnel, and other disruptions to in person classes. Home learning activities shall only be provided if learners can accomplish them based on the severity of the situation in their respective areas. Teachers shall ensure that learners have access to the print or non-print self-learning modules (SLMs) and the home learning plan to guide them during class suspensions.

For guidance on the cancellation or suspension of in-person classes, DO 037, s. 2022, otherwise known as the *Guidelines on the Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages/Power Interruptions, and Other Calamities*, shall apply.

12. In the event of a declaration of suspension or cancellation of in-person classes for one (1) week or more, where learners temporarily stay in evacuation centers, school heads shall ensure that teachers are assigned to provide learner instructional support which can be delivered through any of the learning delivery modalities.

National and Local Celebrations and Holidays

13. Schools and CLCs shall only observe national and local holidays declared by law.

Preparations for the Opening of Classes

14. In preparation for the opening of classes, public schools shall conduct the following activities:

- a. **Early Registration of Learners.** DO 10, s. 2023, Amendment to DO 3, s. 2018 (*Basic Education Enrollment Policy*) stipulates that early registration for all **incoming Kindergarten, Grades 1, 7, and 11 learners** in all public elementary and secondary schools shall be conducted from **May 10 to**

June 9, 2023 to allow the Department to make necessary preparations and adjustments of plans for the incoming SY. **Grades 2 to 6, 8 to 10, and 12** are considered **pre-registered** and shall not be required to participate in the early registration.

- b. **Enrollment.** Schools and CLCs shall facilitate the process of registering learners into the Learner Information System (LIS) upon submission of the required supporting documents. DO 3, s. 2018 discusses the eligibility and documentary requirements in the registration, tagging, and enrollment-recording protocols. Enrollment shall start on **August 7, 2023** and shall end on **August 26, 2023**.
- c. **Brigada Eskwela.** The Brigada Eskwela is a DepEd initiative under the Adopt-A-School Program that calls for the engagement and collaboration of various DepEd personnel and stakeholders, such as, but not limited to students, teachers, school officials, private individuals, parents, community members, local government officials, non-government organizations, religious groups, and other private sectors for school readiness in the opening of classes.

For SY 2023–2024, the Department, through the External Partnerships Service (EPS), shall implement the Brigada Eskwela Program on **August 14–19, 2023** with the theme, **“Bayanihan Para sa MATATAG na Paaralan.”** The National Kick-off Program shall be held on **August 7, 2023**, to be streamed live via DepEd Philippines official Facebook Page. ROs and SDOs may hold their own kick-off ceremonies and advocacy activities after the national kick-off program, from **August 8–11, 2023** to launch and campaign for the *Brigada Eskwela* in their respective areas.

- d. **Oplan Balik Eskwela (OBE).** The OBE is an annual initiative that engages agencies, organizations, and other stakeholders in preparation for the opening of the SY. It is part of DepEd’s effort to ensure that learners from public and private schools are properly enrolled and that problems, queries, and other concerns commonly encountered by the public at the start of the school year are promptly and properly addressed. It shall be conducted from **August 14 to August 26, 2023**.

Classroom-Based and System Assessment

15. To monitor learners’ progress vis-à-vis the learning competencies and provide appropriate instructional support, teachers shall regularly conduct formative and summative assessments. At the national level, the Bureau of Education Assessment (BEA) shall conduct the following system assessments as stipulated in DO 55, s. 2016, *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*:

- a. **Early Language Literacy and Numeracy Assessment (ELLNA)** shall be administered at the end of Grade 3 as a key stage assessment to determine if learners are meeting the learning standards in early language, literacy, and numeracy. ELLNA shall be administered to Grade 4 learners three (3) weeks after the first day of classes.

b. **National Achievement Test (NAT)** shall be administered to Grades 6, 10, and 12 learners to assess their 21st-century skills, i.e., problem-solving, information literacy, and critical thinking, and to determine if learners have met the learning standards in their respective key stages. NAT Grades 6 and 10 shall be administered to Grades 7 and 11 learners three (3) weeks after the first day of classes while NAT Grade 12 shall be administered on the third week of the second semester.

c. **National Career Assessment Examination (NCAE)** shall be administered to Grade 9 learners to ascertain their aptitude and interests and provide them with relevant information on their skills, abilities, and readiness for academic and non-academic courses. For SY 2023–2024, it shall be administered within the month of October.

d. **Accreditation and Equivalency Assessment (A&E)** is to be taken by out-of-school youth and adults (OSYAs) to certify elementary and secondary education completion. It shall be administered yearly every first Sunday of October for the Luzon cluster and every second Sunday of October for the Visayas and Mindanao clusters at designated testing centers in SDOs. Walk-in clients shall be accommodated to take the same test only after the administration of the test in field offices in October.

e. **Grade Level Placement Assessment** is administered for learners in special circumstances specified in Section 6 of DO 55, s. 2016 to determine their appropriate grade level in the formal system.

16. All elementary schools shall administer the **Early Childhood Development (ECD) Checklist** for Kindergarten during the opening of classes, midyear, and EOSY. The results shall be used to plan and formulate appropriate interventions for the learners.

17. As provided for in DO 14, s. 2018, *Implementing Guidelines on the Administration of the Revised Philippine Informal Reading Inventory (Phil-IRI)*, the **Phil-IRI Groups Screening Test (GST)** for Filipino (Grades 3 to 6) and for English (Grades 4 to 6) shall be conducted within the first or second month of the SY while the individualized Phil-IRI Assessment shall be completed within a month after the GST has been administered. The GST and individualized assessment post-test shall be administered at least within a month or two before the EOSY. The results of Phil-IRI shall provide feedback data to classroom teachers as bases for designing and delivering appropriate reading interventions for learners.

18. The **Multi-Factored Assessment Tool (MFAT)** shall be administered to Grade 1 learners a month after the opening of classes, as provided for in DO 29, s. 2018, *Policy on the Implementation of MFAT*. The results shall be used as bases for instructional planning and formulating appropriate intervention strategies for learners who exhibit developmental advancement, delays, or manifestations of learning disabilities.

Career Guidance Activities

19. Career guidance activities shall be conducted within the first or second quarter of the SY to assist junior high school (JHS) learners in making informed decisions regarding their preferred senior high school (SHS) track, as well as to support SHS

learners in pursuing their subsequent curriculum exits. College and middle-level skills fairs, job fairs, business and entrepreneurship expos, and similar activities shall be conducted during the last quarter of the SY.

General Assembly and PTA Conferences

20. Schools shall hold a general assembly with stakeholders at the beginning of the SY to orient stakeholders on DepEd's vision, mission, core values, and the curriculum and ancillary services that support learners' development. Public schools shall conduct General Assembly at the start of the SY, midway through the SY, and at the EOSY to present the School Report Cards (SRC) and consult stakeholders on how to achieve the school's vision, goals, and objectives better. The SRC provides stakeholders with the school's current context and performance in achieving learning outcomes. The General Assembly may be conducted via in-person, online, or hybrid modality.

21. Parent-Teacher Conferences (PTC) shall be conducted to distribute report cards, apprise the parents/legal guardians about their children's learning progress and performance, and promote parental involvement in school activities. PTCs shall be conducted after the quarterly examinations on a date and time to be determined by the schools.

Professional Development of Teachers

22. There shall be an annual five-day mid-year break that shall be spent for the conduct of the Midyear Performance Review and Evaluation and the School-Based In-service Training (INSET) of teachers. For **SY 2023-2024**, the five-day mid-year break shall be from **January 24-26 and January 29-30, 2024**. The first two (2) days shall be spent evaluating the school's progress in implementing the educational programs, projects, and activities, as well as reviewing the performance of teachers and the school staff to address concerns through cooperative effort. The last three (3) days shall be devoted to the conduct of school-based INSET activities for the teachers and preparation of instructional materials. The National Educators Academy of the Philippines (NEAP) shall issue a policy that will guide the conduct of INSET.

23. The Learning Action Cell (LAC) shall be sustained by conducting it at least once a month - in any modality. DO 35, s. 2016, *The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning*, suggests the following broad areas of discussion from which specific topics may be deduced:

- a. Learner Diversity and Student Inclusion;
- b. Assessment and Reporting in the K to 12 Basic Education Program;
- c. 21st Century Skills and ICT Integration in Teaching and Assessment; and
- d. Curriculum Contextualization, Localization, and Indigenization.

24. In selecting subjects for the LAC sessions, schools shall be guided by the Professional Development (PD) Priorities for Teachers which is drawn from the Philippine Professional Standards for Teachers (PPST). The PD priorities shall adhere to the provisions defined in Item VI, Nos. 16-18 of DO 001, s. 2020 which states among others, that PD priorities shall allow flexibility for specific local needs, priorities, and emerging developments in teacher professional development (DM 050,

s. 2020, *DepEd Professional Development Priorities for Teachers and School Leaders for SY 2020-2023*).

Christmas Break

25. For **SY 2023-2024**, the Christmas break shall begin on **December 18, 2023**, and end on **January 2, 2024**. Classes shall resume on **January 3, 2024**.

Year-End Deliberation of Awards

26. The deliberation of awards and recognition may be conducted not later than **ten (10) calendar days before the conduct of the EOSY rites** by the School Awards Committee for the following: (a) learners who will receive recognition and awards; and (b) learners who are candidates for graduation.

27. The accomplishment of year-end financial clearance of learners is strictly prohibited in public schools in accordance with DO 19, s. 2008, *Implementation of No Collection Policy in all Public Elementary and Secondary Schools*.

End of School Year Break

28. The End of School Year break shall be from **June 17 to August 25, 2024**.

Monthly School Calendar of Activities for School Year 2023-2024

29. Enclosure No. 2 of this policy presents the school calendar with the following markings on relevant dates:

- a. Declared holidays (X);
- b. Days for INSET, Co-Curricular Activities, and Home-School Collaboration-Related Activities (□); and
- c. Days for the administration of Quarterly Examinations (Δ).

VI. MONITORING AND EVALUATION

30. The Bureau of Learning Delivery (BLD), through the Curriculum and Learning Management Division (CLMD), shall monitor the schools' compliance with the provisions of these guidelines. The SDOs, through the Curriculum Implementation Division (CID) and the School Governance Operations Division (SGOD), shall submit reports to the ROs on the implementation of this policy and the compliance of schools with the number of class days.

31. The Planning Service (PS) in coordination with the School Effectiveness Division of the Bureau of Human Resource and Organizational Development (BHROD) shall monitor the conduct of the General Assembly at the start of the SY, midway through the SY, and at the EOSY to present the School Report Cards (SRC). The ROs and SDOs, through the Policy, Planning, and Research Division (PPRD) and SGOD, respectively, shall submit M&E reports to PS.

32. The Bureau of Learner Support Services (BLSS) and the Disaster Risk Reduction and Management Service (DRRMS) shall monitor the schools' compliance with the standards, particularly on health and safety protocols and the mechanisms during class suspensions or cancellations brought about by natural disasters or

calamities and other emergencies. The ROs and SDOs shall ensure that measures to protect the safety and security of learners, teachers, and non-teaching personnel are in place during these eventualities. The SDOs shall submit progress M&E reports to the BLSS and DRRMS.

33. The BLSS shall lead the monitoring and evaluation of the consistent compliance of DepEd offices and schools regarding the ban on unnecessary single-use plastics and ensure that schools establish effective measures that guarantee the strict enforcement of these guidelines. It shall coordinate with BLD in ensuring compliance with the integration of environment education into the school curriculum.

34. The External Partnerships Service (EPS) shall lead the M&E of the implementation of the conduct of PTA Conferences and *Brigada Eskwela* and the compliance of ROs, SDOs, and schools vis-a-vis the guidelines set forth under this issuance. It shall prepare the M&E tool and Monitoring Plan for adoption by the ROs and SDOs. The M&E tool and Monitoring Plan shall guide the ROs - Education Support Service Division (ESSD) as the lead division, as well as the SGOD - Social Mobilization and Networking (SocMobNet) as the lead unit in gathering relevant data and submitting M&E reports.

35. The EPS shall lead an annual review of the program implementation and processes to assess its effectiveness. At the end of the *Brigada Eskwela* implementation, it shall lead the evaluation of this policy and its operating procedures. The policy and its feedback shall be discussed by the respective policy owners across governance levels through regular meetings and conferences.

36. Queries on the guidelines shall be addressed to the Office of the Director of the Bureau of Learning Delivery (BLD), via email address bld.od@deped.gov.ph or at telephone numbers 8637-4346 and 8637-4347.

VII. REFERENCES

37. The following references are used in the development of this policy.

Republic Act No. 11480. *An Act Amending Section 3 of Republic Act No. 7797, Otherwise Known As "An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More than Two Hundred Twenty (220) Class Days.*

Republic Act No. 11510. *An Act Institutionalizing the Alternative Learning System in Basic Education For Out-Of-School Children in Special Cases and Adults and Appropriating Funds Therefor.*

Department of Education. (2023). DepEd Order No. 14, s. 2023, *Policy Guidelines on the Implementation of the National Learning Camp.*

Department of Education. (2022). DepEd Order No. 34, s. 2022, *School Calendar and Activities for School Year 2022-2023.*

Department of Education. (2022). DepEd Order No. 001, s. 2022, *Revised Policy Guidelines on Homeschooling Program.*

Department of Education. (2019). DepEd Order No. 21, s. 2019, *Policy Guidelines on the K to 12 Basic Education Program.*

Department of Education. (2018). DepEd Order No. 03, s. 2018, *Basic Education Enrollment Policy*.

Department of Education. (2018). DepEd Order No. 14, s. 2018, *Implementing Guidelines on the Administration of the Revised Philippine Informal Reading Inventory*.

Department of Education. (2018). DepEd Order No. 029, s. 2018, *Policy on the Implementation of Multi-Factored Assessment Tool*.

Department of Education. (2016). DepEd Order No. 35, s. 2016, *The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning*.

Department of Education. (2016). DepEd Order No. 55, s. 2016, *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*.

Department of Education. (2005). DepEd Order No. 9, s. 2005, *Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*.

VIII. EFFECTIVITY

38. This Order shall take effect upon its approval, issuance, and publication on the DepEd website. Certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.

IX. REPEALING CLAUSE

39. All DepEd Orders and other related issuances, rules and regulations, and provisions, which are inconsistent with these guidelines are repealed, rescinded, or modified accordingly.

**Monthly School Calendar of Activities for School Year 2023-2024**

Month	Activity																																																		
May	• Early Registration	May 10 to June 9, 2023																																																	
July		JULY 2023 <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>Sa</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr></table> Class days: 0	S	M	T	W	T	F	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
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23	24	25	26	27	28	29																																													
30	31																																																		
August	7-26 7 14-19 21 26 28 29 - Start of Enrollment Period - Brigada Eskwela National Kick-Off - Brigada Eskwela (National Schools' Repair and Maintenance Period - Ninoy Aquino Day - End of Enrollment Period - National Heroes Day - Opening of Classes/Opening of ALS Learning Intervention	AUGUST 2023 <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>Sa</th></tr><tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr><tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr><tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr><tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr><tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr></table> Class days: 3	S	M	T	W	T	F	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
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20	21	22	23	24	25	26																																													
27	28	29	30	31																																															
September	TBA TBA TBA TBA - Accreditation and Equivalency Test (A&E) - Start of Career Guidance Orientation for Grades 9, 10, 11, and 12 - Early Language, Literacy, and Numeracy Assessment (ELLNA) - National Achievement Test for Grades 6 and 10 (NAT G6 and G10)	SEPTEMBER 2023 <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>Sa</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr></table> Class days: 21	S	M	T	W	T	F	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
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10	11	12	13	14	15	16																																													
17	18	19	20	21	22	23																																													
24	25	26	27	28	29	30																																													
October	TBA 26 & 27 30 TBA 31 - Accreditation and Equivalency (A&E) Test - First Quarter Examination - End of Academic Quarter 1 - National Career Assessment Examination (NCAE) - Start of Academic Quarter 2	OCTOBER 2023 <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>Sa</th></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr><tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr><tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr><tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr><tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr></table> Class days: 22	S	M	T	W	T	F	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
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22	23	24	25	26	27	28																																													
29	30	31																																																	

November		NOVEMBER 2023						
1	• All Saints Day (Special Non-Working Holiday)	S	M	T	W	T	F	Sa
2	• All Souls Day (Additional Special Non-Working Day Holiday)				*	2	3	4
TBA	• Parent-Teacher Conference (PTC)/Distribution of Report Cards	5	6	7	8	9	10	11
30	• Bonifacio Day (Regular holiday)	12	13	14	15	16	17	18
TBA	• Philippine Educational Placement Test (PEPT)	19	20	21	22	23	24	25
		26	27	28	29	30		
		Class days: 19						
December		DECEMBER 2023						
8	• Feast of the Immaculate Conception Day (Special Non-working Day)	S	M	T	W	T	F	Sa
18	• Start of Christmas Break						1	2
25	• Christmas Day (Regular Holiday)	3	4	5	6	7	8	9
30	• Rizal Day (Regular Holiday)	10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
		31						
		Class days: 10						
January		JANUARY 2024						
3	• Resumption of classes	S	M	T	W	T	F	Sa
22-23	• Second Quarter Examination		*	2	3	4	5	6
23	• End of Academic Quarter 2	7	8	9	10	11	12	13
24-26 & 29-30	• Midyear Break (MPRE and INSET)	14	15	16	17	18	19	20
31	• Start of Academic Quarter 3/Second Semester	21	22	23	24	25	26	27
		28	29	30	31			
		Class days: 21						
February		FEBRUARY 2024						
TBA	• Parent-Teacher Conference (PTC)/Distribution of Report Cards	S	M	T	W	T	F	Sa
10	• Chinese New Year (Special Non-working Day)					1	2	3
25	• EDSA People Power Revolution Anniversary (Special Non-working Day)	4	5	6	7	8	9	10
		11	12	13	14	15	16	17
		18	19	20	21	22	23	24
		25	26	27	28	29		
		Class days: 21						
March		MARCH 2024						
TBA	• National Achievement Test (NAT) for Grade 12	S	M	T	W	T	F	Sa
28	• Maunday Thursday (Regular Holiday)						1	2
29	• Good Friday (Regular Holiday)	3	4	5	6	7	8	9
		10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
		31						
		Class days: 19						

April			APRIL 2024						
3-4	- Third Quarter Examination - End of Academic Quarter 3 - Start of Academic Quarter 4 - The Day of Valor (Regular Holiday) - Parent-Teacher Conference (PTC)/ Distribution of Report Cards		S	M	T	W	T	F	Sa
4				1	2	△	△	5	6
5			7	8	9	10	11	12	13
9			14	15	16	17	18	19	20
TBA			21	22	23	24	25	26	27
			28	29	30				
			Class days:21						
May			MAY 2024						
1	- Labor Day (Regular Holiday) - SPG/SSG Election (First to Second Week) - Fourth Quarter Examination (Final Examinations for Grades 6 and 12) - Fourth Quarter Examination (Final Examinations for Grades 1-5 & 7-11)		S	M	T	W	T	F	Sa
1st -2nd Week						*	2	3	4
23-24			5	6	7	8	9	10	11
			12	13	14	15	16	17	18
30-31			19	20	21	22	△	△	25
			26	27	28	29	△	△	
			Class days: 22						
June			JUNE 2024						
10	- End of Academic Quarter 4 - End of School Year Rites - Independence Day - Start of EOSY Break - Parent-Teacher Conference (PTC)/ Distribution of Report Cards		S	M	T	W	T	F	Sa
11, 13-14									1
12			2	3	4	5	6	7	8
17			9	10	11	12	13	14	15
TBA			16	17	18	19	20	21	22
			23	24	25	26	27	28	29
			30						
			Class days: 11						
July			JULY 2024						
29	- Start of National Learning Camp (NLC) and other EOSY Break Activities - National of Talents (NFOT) - National Schools Press Conference (NSPC), - Palarong Pambansa, Learners' Convergence and other activities		S	M	T	W	T	F	Sa
TBA				1	2	3	4	5	6
TBA			7	8	9	10	11	12	13
TBA			14	15	16	17	18	19	20
			21	22	23	24	25	26	27
			28	29	30	31			
			Class days: 0						
August			AUGUST 2024						
TBA	- Brigada Eskwela - Tentative Opening of SY 2025-2026		S	M	T	W	T	F	Sa
Last week of August							1	2	3
			4	5	6	7	8	9	10
			11	12	13	14	15	16	17
			18	19	20	21	22	23	24
			25	26	27	28	29	30	31
			Class days:						

Legend:

- ✕ - Declared Holidays
- - Days for INSET, Co-Curricular Activities, and Home-School Collaboration-Related Activities
- △ - Administration of Quarter Examination