



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**DIVISION MEMORANDUM**  
No. 104, s. 2023

September 11, 2023

**THE CONDUCT OF PROJECT START: ONE DEPED SCHOLARSHIP AND  
TECHNICAL ASSISTANCE FOR THE WORK APPLICATION PLAN AND RE-ENTRY  
PLAN FOR INNOVATION MANAGEMENT**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Concerned Public School Heads  
Concerned Public School Teachers  
HRD Specialists

1. This is in reference to Regional Memorandum HRDD-2023-222 dated September 6, 2023 signed by Allan G. Farnazo, Director IV, re: The Conduct of Project START: One DepEd Scholarship and Technical Assistance for the Work Application Plan and Re-Entry Plan for Innovation Management on September 16, 2023 (Saturday) from 8:00am to 5:00pm at the Emerald Hall, RNEAP XI, Davao City.
2. Below is the list of participants for ready reference:

| NAMES                    | STATION                     |
|--------------------------|-----------------------------|
| Ronald B. Dedace         | SGOD-SEPS-HRD               |
| Janice S. Alquizar       | SGOD-EPS II                 |
| Eduardo P. Paller, Jr.   | School Head-Binaton ES      |
| Aldin Barsalote, Jr.     | School Head-Rizal CES       |
| Jay Ann B. Roldan        | Master Teacher- Dawis ES    |
| Donna S. Nerona          | Teacher III- Digos City NHS |
| Charlon Jessimar A. Ypil | Teacher I- Balabag NHS      |

3. Transportation and incidental expenses of the participants shall be charged to local funds while food and venue shall be charged to Regional Funds. Both expenses are subject to the usual accounting and auditing rules and regulations.
4. This Office grants one (1) day Compensatory Overtime Credits for the Non-Teaching Personnel and Service Credits for the teachers for the services rendered during the date that fall on Saturday in line with their participation subject to the existing CSC and CSC-DBM Joint Circular No. 2, s. 2004 or non-monetary remuneration for the overtime services rendered.
5. For information, guidance, and compliance.

JepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: SEP 14 2023 TIME: 9:28 AM  
BY: [Signature]

**MELANIE P. ESTACIO**

OIC-Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2023-222

To : Assistant Regional Director  
Schools Division Superintendents

Subject: THE CONDUCT OF PROJECT START: ONE DEPED SCHOLARSHIP  
AND TECHNICAL ASSISTANCE FOR THE WORK APPLICATION  
PLAN AND RE-ENTRY PLAN FOR INNOVATION MANAGEMENT

Date : September 6, 2023

The Human Resource Development Division-National Educators Academy of the Philippines, in preparation for the Scholarship Forum on the **Project START: One DepEd Scholarship and Technical Assistance for the Work Application Plan and Re-Entry Plan for Innovation Management**, which is scheduled on September 16, 2023, Saturday, from 8:00 AM to 5:00 PM, at the Emerald Hall, RNEAP XI.

**The activity aims to:**

- A. establish DepEd Region XI Project START as a means to showcase, and recognize best practices, innovations, and creative outputs of scholars;
- B. gather Accomplishment Report on the Work Application Plan (WAP) and Re-Entry Plan (REP) of the Scholarship grantees, and program completers;
- C. Provide motivational direction, technical assistance to the grantees of local, national, and foreign scholarships in the region.

For details, refer to the following enclosures:

- a. Enclosure 1 – List of Participants
- b. Enclosure 2 – Program Matrix

For the conduct of any activities that will fall under weekends and holidays, all facilitators, presenters, Technical Working Group (TWG), and participants of this activity are entitled to Compensatory Overtime Credit (COC) for non-teaching personnel and service credits for teaching personnel, as stipulated under DepEd Order 53, s. 2003 otherwise known as Updated Guidelines on Grant of Vacation



Address: F. Torres St., Davao City (8000)  
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**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

Service Credits and DO 84, 2. 2003 as Addendum to DO 53, s. 2003 also known as Updated Guidelines on Grant Vacation Service Credits to Teachers.

The expenses for meals and snacks shall be chargeable against local funds of the Regional Office, while the travel and other incidental expenses of the participants shall be chargeable to the local funds of their respective SDOs, and schools, subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

Enclosed: As Stated.

ROH9/maba

DEPARTMENT OF EDUCATION  
OFFICE OF THE REGIONAL DIRECTOR  
DAVAO REGION  
**RELEASED**  
By: *[Signature]*  
Date: *9.6.13* Time: *2:33:39*



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**Department of Education**  
DAVAO REGION

Office of the Regional Director

Enclosure A

**LIST OF PARTICIPANTS**

Project START

**One DepEd Scholarship and Technical Assistance for the Work  
Application Plan and Re-Entry Plan for Innovation Management**

September 16, 2023

8:00 AM-5:00 PM

RELC-NEAP, Quirino Avenue, Davao City

**A. Regional Office XI**

| No.          | Name                         | Division/School                        | Position                            |
|--------------|------------------------------|----------------------------------------|-------------------------------------|
| 1.           | Allan G. Farnazo             | ORD                                    | Director IV                         |
| 2.           | Rebonfamil R. Bagiuo         | ORD                                    | Assistant Regional Director         |
| 3.           | Nelma Lyn R. Barnija         | HRDD                                   | Chief Education Supervisor          |
| 4.           | Glen L. Villonez             | HRDD                                   | Education Program Supervisor        |
| 5.           | Isidra B. Despi              | HRDD                                   | Education Program Supervisor        |
| 6.           | Jeoffrey L. Bernabe          | HRDD-RNEAP                             | Senior Education Program Specialist |
| 7.           | Maureen Ava B. Acuna         | HRDD-RNEAP                             | Education Program Specialist II     |
| 8.           | Hannah Camille N. Manlod     | HRDD-RNEAP                             | Administrative Assistant III        |
| 9.           | Mariane B. Tubo              | HRDD                                   | Education Program Specialist II     |
| 10.          | Kirstine Fheb B. Yamomo      | HRDD                                   | Administrative Assistant I          |
| 11.          | Joshin G. Wong               | ORD-ICTU                               | Computer Maintenance Technologist I |
| 12.          | Hazell Elminero              | Davao City Special Elementary School   | Teacher III                         |
| 13.          | Edwin Baldras                | Ampon National High School             | Teacher 1                           |
| 14.          | Stevenson Tugade Velasco     | Doña Carmen Denia National High School | Master Teacher I                    |
| 15.          | Regional Presenter / Scholar | 11 Schools<br>Division Offices         | 11                                  |
| <b>TOTAL</b> |                              |                                        | <b>25</b>                           |



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**Office of the Regional Director**

**B. Schools Division Office**

| No.                | Division         | School Head | Master Teacher | Teacher | SEPS & EPS II-HRD | TOTAL      |
|--------------------|------------------|-------------|----------------|---------|-------------------|------------|
| 1.                 | Davao City       | 2           | 2              | 3       | 3                 | 10         |
| 2.                 | Panabo City      | 2           | 2              | 2       | 2                 | 8          |
| 3.                 | IGACOS           | 2           | 2              | 2       | 2                 | 8          |
| 4.                 | Tagum City       | 2           | 2              | 2       | 2                 | 8          |
| 5.                 | Davao del Norte  | 2           | 2              | 2       | 2                 | 8          |
| 6.                 | Davao de Oro     | 2           | 2              | 2       | 2                 | 8          |
| 7.                 | Mati City        | 2           | 2              | 2       | 2                 | 8          |
| 8.                 | Davao Oriental   | 2           | 1              | 2       | 2                 | 7          |
| 9.                 | Digos City       | 2           | 1              | 2       | 2                 | 7          |
| 10.                | Davao del Sur    | 2           | 1              | 2       | 2                 | 7          |
| 11.                | Davao Occidental | 2           | 1              | 2       | 2                 | 7          |
| <b>TOTAL</b>       |                  |             |                |         |                   | <b>86</b>  |
| <b>GRAND TOTAL</b> |                  |             |                |         |                   | <b>111</b> |

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**Department of Education**  
DAVAO REGION

Office of the Regional Director

Enclosure B

**ACTIVITY MATRIX**

Project START:

**One DepEd Scholarship and Technical Assistance for Work Application  
Plan and Re-Entry Plan for Innovation Management  
REL-C-NEAP, Quirino Avenue, Davao City  
September 16, 2023  
8:00 AM – 5:00 PM**

| TIME               | ACTIVITY                                                                                                                              | PERSON INVOLVED                                                       |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 7:30 AM-8:30 AM    | Registration of the Participants                                                                                                      | HRDD-RNEAP STAFF                                                      |
| 8:30 AM-8:45 AM    | <b>Preliminaries (AVP)</b><br><br>1. Philippine National Anthem<br>2. Invocation<br>3. Davao Regional Hymn<br>4. DepEd Quality Policy | HRDD-RNEAP Staff                                                      |
| 8:45 AM- 9:00AM    | Acknowledgement of Participants                                                                                                       | Glen L. Villonez<br>EPS, HRDD                                         |
| 9:00 AM-9:10 AM    | Statement of Purpose                                                                                                                  | Nelma Lyn R. Barnija, EdD<br>Chief Education Supervisor<br>HRDD-RNEAP |
| 9:10 AM-10:00 AM   | Updates on the Scholarship Program in the Region                                                                                      | Maureen Ava B. Acuna<br>EPS II, HRDD-RNEAP                            |
| 10:00 AM-10: 15 AM | Message                                                                                                                               | Allan G. Farnazo<br>Director IV                                       |
| 10:15AM-10:30AM    | Health Break                                                                                                                          |                                                                       |
| 10:30AM-10:40AM    | Introduction of the Resource Speaker                                                                                                  | Jeoffrey L. Bernabe, PhD<br>SEPS, HRDD-RNEAP                          |
| 10:40AM-12:00 PM   | Revisit the Provision of Work Application Plan and the Program Implementation Plan                                                    | Nelma Lyn R. Barnija, EdD<br>Chief Education Supervisor<br>HRDD-RNEAP |
| 12:00PM-1:00PM     | Lunch Break                                                                                                                           |                                                                       |



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**Office of the Regional Director**

|                |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                         |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:00 PM-4:00PM | Presentation of the Optimized Work Application Plan (WAP) and the Re-Entry Plan (REP) of NEAP-Recognized PD-Scholarship Programs and Courses of the Scholars | <b>Order of Presentation:<br/>15-Minute Presentation<br/>per Schools Division<br/>Office</b><br>1. Davao del Sur<br>2. Tagum City<br>3. Davao del Norte<br>4. Davao Occidental<br>5. Davao City<br>6. Davao de Oro<br>7. Island Garden City of Samal (IGACOS)<br>8. Mati City<br>9. Davao Oriental<br>10. Panabo City<br>11. Digos City |
| 4:00PM-4:10PM  | Break/Program Evaluation                                                                                                                                     | QAME                                                                                                                                                                                                                                                                                                                                    |
| 4:10PM-4:20PM  | Health Break                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                         |
| 4:20PM-5:00PM  | <b>Closing Program/Closing</b><br>Insights<br>Impression<br>Pledge of Commitment<br>Way Forward                                                              |                                                                                                                                                                                                                                                                                                                                         |

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DepEd Schools Division of Digos City

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107837

DATE: 06 SEP 2023

TIME: 2:52

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2023-222

To : Assistant Regional Director  
Schools Division Superintendents

Subject: THE CONDUCT OF PROJECT START: ONE DEPED SCHOLARSHIP  
AND TECHNICAL ASSISTANCE FOR THE WORK APPLICATION  
PLAN AND RE-ENTRY PLAN FOR INNOVATION MANAGEMENT

Date : September 6, 2023

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**ALLAN G. BARNAZO**  
Director IV

Enclosed: As Stated.

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**One DepEd Scholarship and Technical Assistance for the Work  
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September 16, 2023

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| <b>GRAND TOTAL</b> |                  |             |                |         |                   | <b>111</b> |

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Enclosure B

**ACTIVITY MATRIX**

Project START:

**One DepEd Scholarship and Technical Assistance for Work Application  
Plan and Re-Entry Plan for Innovation Management  
RELC-NEAP, Quirino Avenue, Davao City  
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|                |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                         |
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| 4:00PM-4:10PM  | Break/Program Evaluation                                                                                                                                     | QAME                                                                                                                                                                                                                                                                                                                                    |
| 4:10PM-4:20PM  | Health Break                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                         |
| 4:20PM-5:00PM  | <b>Closing Program/Closing</b><br>Insights<br>Impression<br>Pledge of Commitment<br>Way Forward                                                              |                                                                                                                                                                                                                                                                                                                                         |

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