



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2023- 503

To: : **RONALD B. DEDACE – Focal Person**
 Senior Education Program Specialist (HRD)
JANICE S. ALQUIZAR – Alternate Focal Person
 Education Program Specialist II (HRD)
CECILE C. UY
 Education Program Specialist II (Monitoring & Evaluation)
JESSICA G. LUCERO – PSDS In-Charge
 Public Schools District Supervisor
ELESER D. MATEO
 Public Schools District Supervisor

Subject : **DESIGNATION AS DIVISION LEARNING ACTION CELL (LAC)
 FOCAL PERSON, ALTERNATE FOCAL PERSON, AND PSDS
 IN-CHARGE**

Date : October 23, 2023

In the exigency of service and in addition to your current duties and functions, you are hereby designated as Division Learning Action Cell (LAC) Focal person, alternate Focal person, and PSDS In-Charge.

In this connection, be informed of the various tasks to perform as follows:

1. Coordinate and oversee the establishment and functioning of Learning Action Cells (LAC) within the division.
2. Provide technical assistance to schools and conduct systematic monitoring so that good teaching happens in all classrooms.
3. The Curriculum Implementation Division (CID) attention: **JESSICA G. LUCERO-PSDS** will work on the entire content set as follows;
 - a. **Topics for LAC Sessions** on DO No. 35 s. 2016 Paragraph 14-16
 - b. **LAC Implementation Process** on DO No. 35 s. 2016 Paragraph 17-17.10
 - c. **Roles and Responsibilities of Various DepEd Offices (School Level)** on DO No. 35 s. 2016 Paragraph 20-22
4. The School Governance and Operations Division (SGOD) in the LAC operation and management;
 - a. Should support the schools in establishing, maintaining, and sustaining their LAC practice. It should provide technical assistance (TA) as may be required.

Enclosed: As stated
 SGOD/jsa



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- b. Shall lead in identifying practices that are potentially replicable as well as in highlighting accomplishments and setting up reward systems.
 - c. Provide technical assistance to schools and conduct systematic monitoring so that good teaching happens in all classrooms.
 - d. Encourage the schools to conduct action research about pedagogies and assessment methods that successfully support student learning and holistic development.
 - e. Ensure that there are LAC plans across all the learning areas and key stages as this is consistent with the DepEd's mandate to ensure good quality teaching for all subjects and all students.
 - f. Administration of LAC accreditation for CPD and NEAP.
5. **LAC Progress Monitoring and Evaluation (M&E)** attention: **ELESER D. MATEO-PSDS** and **Cecile C. Uy - EPS II**
- a. Monitoring and feedback should be ongoing throughout the LAC planning and implementation phases. This will include a variety of forms including both qualitative and quantitative approaches. A core principle of the M&E of the LACs is that evaluators, such as principals and district supervisors, should not seek to establish overly simplistic correlation between LAC activity and changes in student performance. This policy notes that:
 - a.1 Schools or school clusters will need to be given time to establish effective LACs.
 - a.2 The process of professional learning and subsequent developments in teachers' quality will vary from school to school and cannot be easily quantified.
 - a.3. The key indicators for the effectiveness of the LAC is that there are clear evidences of:
 - a. critical reflection amongst teachers leading to changes in classroom practice;
 - b. increased understanding and knowledge of the curriculum; and
 - c. changes in teachers' pedagogy or practices which are aimed at improving learners' participation and achievement in school.
 - b. Therefore, when evaluating the LAC, evaluators should remain focused on the way in which the LAC is raising levels of teacher quality and contributing to improved outcomes for students. When evaluating the effectiveness of the LAC, LAC members are expected to assess the:
 - b.1 development in teacher quality;
 - b.2 impact on students' performance; and
 - b.3 effectiveness of the implemented strategies.
 - c. Additional guidelines for progress M&E as provided in DO No.35 s. 2016 paragraph 35-35.6

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Both Curriculum and Implementation Division (CID) and School Governance and Operations Division (SGOD) will interface in the implementation of Learning Action Cell (LAC).

These functions do not carry with it any additional remuneration nor priority in promotion.

This Memorandum shall take effect immediately, unless sooner revoked by the Approving Authority.

For information, guidance and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO

OIC-Schools Division Superintendent

10/22/22

Schools Division of Digos City
RECORDS SECTION

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