



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 594

To Assistant Schools Division Superintendent
SGOD Chief
CID Chief
Administrative Officer V-Admin

Attention: Division SBM Coordinator
Representative from Finance Division-Budget Officer
Senior Education Program Specialist- P&R
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All Concerned

Subject : **RECONSTITUTION OF THE DIVISION APPRAISAL COMMITTEE**

Date : December 11, 2023

Relative to the Preparation and Submission of Enhanced School Improvement Plan as stipulated in Division Memorandum SGOD-2023-535 dated November 13, 2023, the field is hereby informed on the reconstituted Division Appraisal Committee as follows:

Chairperson	Basilio P. Mana-ay, Jr., CESO VI	Assistant Schools Division Superintendent
Members	Sollie B. Oliver, JD, MATE	SGOD Chief
	Beverly S. Daugdaug, EdD	CID Chief
	Cherrie Anne B. Bohol	EPS, SGOD SDO SBM Coordinator
	Neptune L. Tambilawan	Representative from Finance Division
	Marjun B. Rebosquillo	SEPS, Planning and Research
	PSDS In-Charge of the Schools whose SIP is for Appraisal	

The Terms of Reference of the Division Appraisal Committee are the following:

1. The SIP appraisal is one major activity that shall be done by this committee who will look into the contents of the SIP to make sure that quality standards are met.
2. While this committee is tasked to ensure the quality of the SIP, its major consideration is to look on the important parts rather than focus on the technical aspects, e.g. grammar, coherence, etc.



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Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

3. The Committee shall check on the accuracy of data, consistency of the activities to the objectives of the plan, and how the school will implement the plan. It shall take note on the technical assistance that would be provided to help the schools improve their SIPs.

This memorandum shall take effect immediately upon issuance unless appropriately revised or revoked by a competent authority through a memorandum.

This recalls earlier designation to other personnel as stated in Division Memorandum No. 156 s. 2019, re: School Improvement Plan (SIP) Instructional Videos, Styleguide, Appraisal Process, and Quality Assessment (QA) Tool.

Attached are the SIP Appraisal Process Flow and Quality Assessment (QA) Tool for ready reference.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO

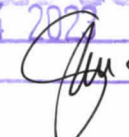
OIC-Schools Division Superintendent 

Enclosed: As stated.
SGOD/cab

Schools Division of Digos City
RECORDS SECTION

RELEASED
22-119668

DATE: DEC 14 2022 TIME: 7:24

BY: 



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Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



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February 18, 2019

DIVISION MEMORANDUM

No. 156, series of 2019

**SCHOOL IMPROVEMENT PLAN (SIP) INSTRUCTIONAL VIDEOS, STYLEGUIDE,
APPRAISAL PROCESS, AND QUALITY ASSESSMENT (QA) TOOL**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor- SGOD
Chief Education Supervisor- CID
Administrative Officer V- Admin

Attn: Division SBM Coordinator
Representative from Finance Division- Jake Lloyd S. Vencio- ADAS III
Senior Education Program Specialist- SMM&E
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Concerned

1. In pursuance to Unnumbered Memorandum from Atty. Revsee A. Escobedo, Assistant Secretary for Project management, BHROD, and Field Operations, which is hereto attached, all concerned personnel and units of this division are hereby directed to properly observe the provisions of the said issuance.
2. The composition of the Division Appraisal Committee is as follows:
Chairperson: Melanie P. Estacio, PhD
OIC-Assistant Schools Division Superintendent

Members: Sollie B. Oliver, MATE, LLB- SGOD Chief
Beverly S. Daugdaug, EdD- CID Chief
Evangeline A. Hernan- Division SBM Coordinator
Jake Lloyd S. Vencio- Representative from Finance Division
Reyzen O. Monserate- SMM&E Senior Education Specialist
PSDS In Charge of the School whose SIP is for Appraisal
3. Details of SIP Instructional Videos, Styleguide, Appraisal Process, and Quality Assessment (QA) Tool are stipulated in the attached issuance.
4. For guidance and compliance.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
24266

DATE: FEB 19 2019 TIME: 1:55

BY:

WINNIE E. BATON, EdD

Officer-In-Charge

Office of the Schools Division Superintendent

References: DepEd Order

EAH: School Improvement Plan (SIP) Instructional Videos, Styleguide, Appraisal Process, and Quality Assessment (QA) Tool

18 February 2019



Republic of the Philippines
Department of Education

Office of the Assistant Secretary

DepEd Schools Division of Digos City
RECORDS SECTION



DATE: DEC 07 2018 TIME: 1:45

BY: 

MEMORANDUM

TO: REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
FTAD AND SGOD CHIEFS
SBM COORDINATORS
SCHOOLS HEADS
ALL OTHERS CONCERNED

FROM: 
ATTY. REV. SEE A. ESCOBEDO
Assistant Secretary for Project Management,
BHROD, and Field Operations

SUBJECT: School Improvement Plan (SIP) Instructional Videos, Styleguide,
Appraisal Process, and Quality Assessment (QA) Tool

DATE: 27 November 2018

In 2015, the Department of Education provided the minimum standard for the preparation of school improvement plan through DepEd Order 44, s. 2015. Under the current policy, the enhanced SIP has a three-year cycle which commenced in SY 2016-2017.

In preparation for the next cycle, the School Effectiveness Division - Bureau of Human Resource and Organizational Development (SED-BHROD) had conducted monitoring and evaluation on SIP implementation and collected feedback from the field on various issues and concerns affecting this policy. Among the issues that were raised include: unstandardized and highly variable training on SIP, absence of assessment tool that Schools Division Offices (SDOs) can use in appraising its quality, and insufficient information on the specific contents of the plan.

To continuously improve DepEd's processes and policy, this Office hereby releases the following tools and references to further guide the schools and SDOs in the preparation and appraisal of SIPs, respectively, for the next cycle:

- **Instructional Videos:** reference materials that will facilitate the preparation of the next SIP cycle; this will guide the new school heads who were not included during the first run of training; and will enlighten further those previously trained but were still a bit confused with the process; these videos can be accessed from this link bit.ly/SIPVideos.

- 
- **Styleguide:** a simple and straightforward template that will guide schools in writing the SIP as a result of the planning process provided in DO 44, s. 2015, which was conducted by the School-Community Planning Team (SPT).
 - **Appraisal Process:** the process that will guide the SDOs and schools in the appraisal of SIPs. It contains steps, which the SDOs may customize to suit their specific needs.
 - **Quality Assessment Tool:** a standardized tool that will be used by the Schools Division Offices to assess the quality of the School Improvement Plan (SIP). This tool does not intend to compare achievement of schools, but determines the degree of meeting the criteria of a good SIP.

The Styleguide, Appraisal Process, and Quality Assessment Tool can be downloaded from this link bit.ly/QAToolandStyleguide.

For more information and inquiries, all concerned may communicate with **BHROD-SED** at bhrod.sed@deped.gov.ph or call 633-5397.

For appropriate action.

Appraisal of the School Improvement Plan (SIP)

After finalizing the SIP, the school shall now prepare for the submission of their SIP to the Division Appraisal Committee, which in turn will endorse to the Schools Division Superintendent for approval.

1. SIP Appraisal

The SIP appraisal is one major activity that shall be done by a committee who will look into the contents of the SIP to make sure that quality standards are met. While this committee is tasked to ensure the quality of the SIP, its major consideration is to look on the important parts rather than focus on the technical aspects, e.g. grammar, coherence, etc.

The Committee shall check on the accuracy of the data, consistency of the activities to the objectives of the plan, and how the school will implement the plan. It shall also take note of the technical assistance that would be provided to help the schools improve their SIPs.

2. Appraisal Committee

The committee who will appraise the SIP at the division level shall be called Division Appraisal Committee (DAC). The members of the DAC shall come from the Division Field Technical Assistance Team (DFTAT); if none, the members can be taken from the existing group that checks and reviews the SIPs of the schools.

For big divisions, the committee may contextualize the appraisal process to fit in their respective unique situations. Below is a suggested composition of the Committee:

- a. Assistant Schools Division Superintendent
- b. School Governance and Operations Division – Chief
- c. Curriculum and Instruction Division – Chief
- d. Public Schools Division Supervisor
- e. Representative from Finance Division
- f. Division SBM Coordinator
- g. M&E Focal Person/Planning Officer

Note: The composition of the team shall comprise of at least seven (7) members. It has the option to add more members as deemed necessary. If more members are added, make sure that the total number is still an odd number to prevent voting deadlocks.

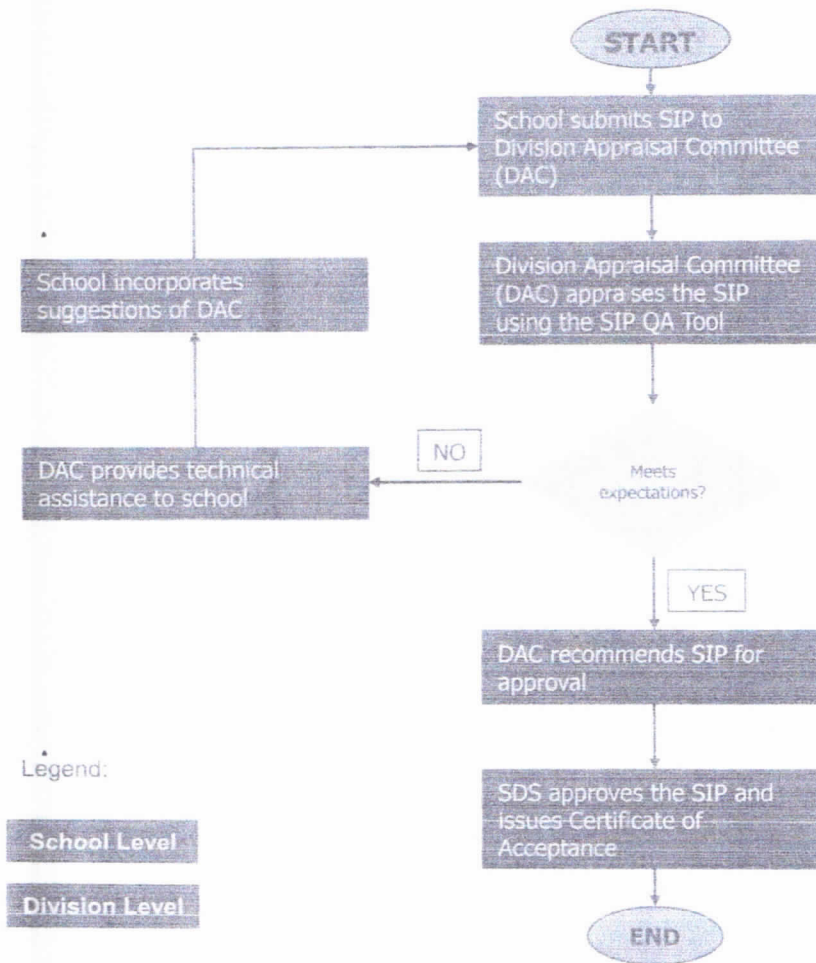
3. Appraisal Process

The SIP appraisal shall be done using the SIP Quality Assessment (QA) Tool. This tool shall be used by DAC to check if the SIPs meet the quality standard. The DAC shall provide some points for improvements to further improve the SIP - which may be a section, chapter, or total revision. Specific revisions must be cited in the "remarks" column of the QA Tool to guide the school heads on the improvements that must be done in their respective SIPs. If none, words of appreciation must be written as well in the remarks column to inform the schools that they did a good job in crafting their SIPs.

4. Approval of the SIP

If the DAC approves the SIP, it shall submit the SIP to the SDS for approval and issuance of certificate of acceptance/ approval to the schools.

SIP Appraisal Process Flow



DEPARTMENT OF EDUCATION
School Improvement Plan (SIP) Quality Assessment (QA) Tool
 SY _____ to SY _____

School ID: _____ School Name: _____ School District: _____
 Name of School Head: _____ Schools Division Office: _____
 Date of SIP Submission: _____ Date of SIP appraisal: _____

The SIP Quality Assessment Tool is a tool that you will use to assess the quality of the School Improvement Plan (SIP) based on the rubrics per characteristic. The rubrics below will guide you in assessing whether the SIP meets quality standards. It does not intend to compare achievement of schools, but the degree of meeting the criteria of a good SIP; and it creates a common framework for assessing SIPs.

Instructions: Put a check mark (✓) on the box before the rubric that fits the SIP you are assessing. You may refer to the documents specified per characteristic to ensure the quality of the SIP you are assessing. Lastly, in the remarks column, specify actions that the school head and the SPT must take to improve the SIP (section or chapter), if any; and words of appreciation if they did a good job.

CHARACTERISTICS	REFERENCES	RUBRICS			REMARKS
		Below Expectation	Meets Expectation	Exceeds Expectation	
Chapter 1: Clarity and completeness of discussion on DepEd VMV	Minutes of the meeting NOTE: This document should contain names of attendees, records of discussion on vision sharing activity, and roles and responsibilities.	The chapter simply states the DepEd VMV.	The chapter clearly articulates the SPT's understanding of the VMV and their aspirations for the school and learners; and states their roles and responsibilities that will contribute to the attainment of the school goals where all members collaborate.	The chapter clearly stipulates the SPT's understanding of the VMV and their aspirations for the school and learners; and commits to perform their roles and responsibilities for the attainment of the school goals where all members collaborate.	
Chapter 2: Clarity and completeness of discussion on School's CURRENT SITUATION <i>by Pillar</i>	SCDT Templates (Annexes 1A - 2C) School Report Card Gap Analysis Template (Annex 3) Previous SIP (if applicable)	The chapter presents accurate and updated school and community data but the discussion on its connection to the school's current situation is not clear.	The chapter presents accurate and updated school and community data with clear discussion on its connection to the school's current situation.	The chapter presents accurate and updated school and community data with clear discussion on its connection to the school's current situation, highlighting alarming data that need to be prioritized for improvement.	
Chapter 2: Alignment and Relevance of PRIORITY IMPROVEMENT AREAS (PIAs) to Intermediate Outcomes (IOs)	Prioritization Template/ Rubrics (Annex 4) Planning Worksheet (Annex 5)	The chapter presents PIAs based on the situational analysis, but are not aligned to IOs.	The chapter presents PIAs that are aligned to IOs based on situational analysis; and uses the prescribed rubric.	The chapter presents PIAs that are aligned to IOs based on situational analysis; and uses the prescribed rubric; with concise discussion on why such PIAs were selected.	
Chapter 2: Responsiveness of the GENERAL OBJECTIVES to PIAs	Planning Worksheet (Annex 5)	The chapter presents objectives that are not responsive to PIAs.	The chapter presents "SMART" objectives that are responsive to PIAs.	The chapter presents "SMART" objectives that are responsive to PIAs; and those applicable are aligned with the Division targets.	

CHARACTERISTICS	REFERENCES	RUBRICS			REMARKS
		Below Expectation *	Meets Expectation	Exceeds Expectation	
Chapter 2: Feasibility of the TARGETS	Planning Worksheet (Annex 5)	The chapter presents general objectives but does not have annual targets.	The chapter presents general objectives that are broken down into annual targets and aligned with the proposed solutions.	The chapter presents general objectives that are broken down into realistic annual targets and aligned with the proposed solutions.	
Chapter 2: Clarity and completeness of the ROOT CAUSE ANALYSIS (RCA) process	Planning Worksheet (Annex 5) Documentation of Listening to the Voice of Learners and other Stakeholders Root Cause Analysis Diagram (Annex 8)	The chapter presents the root causes but there is no evidence of the RCA process.	The chapter presents the root causes with evidence of the RCA process.	The chapter presents the root causes with evidence of the RCA process, which were thoroughly deliberated by the SPT; and with concise discussion on why such root causes were identified.	
Chapter 3: Appropriateness of the major activities in the identified SOLUTION(s)	Project Workplan and Budget Matrix (Annex 9)	The chapter presents the major activities for each project but do not address the root cause/s.	The chapter presents major activities for each project that address the root cause/s; which are within the school's control, economical, sustainable, and with support and commitment from the process owners.	The chapter presents major activities for each project that address several root causes; which are within the school's control, economical, sustainable, and with support and commitment from the process owners.	
Chapter 3: Comprehensiveness of the ANNUAL IMPLEMENTATION PLAN (AIP)	Project Workplan and Budget Matrix (Annex 9) Annual Implementation Plan (Annex 10) OPCRF	The AIP has incomplete data and information.	The AIP has complete data and information with activities supporting the attainment of the school objectives	The AIP has complete data and information with activities supporting the attainment of the school objectives and is aligned with the OPCRf.	
Chapter 4: Completeness of the MONITORING PLAN	Project Monitoring Report Form (PMRF)	The chapter presents incomplete monitoring plan.	The chapters presents a monitoring plan using the PMRF with the following information: project name, objectives and targets, and schedule of monitoring for the year of implementation.	The chapters presents a monitoring plan using the PMRF with the following information; project name, objectives and targets, and schedule of monitoring for the year of implementation, with reporting and feedback mechanism to stakeholders.	

APPRAISER (SIGNATURE OVER PRINTED NAME)



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY
Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 515

To : Assistant Schools Division Superintendent
SGOD & CID Chiefs
Public Schools District Supervisors
Public School Heads
All others concerned

Subject : **TIMELINE RELATIVE TO THE PREPARATION AND SUBMISSION
OF ENHANCED SCHOOL IMPROVEMENT PLAN, ANNUAL
IMPLEMENTATION PLAN, ANNUAL PROCUREMENT PLANS AND
PROJECT PROCUREMENT MANAGEMENT PLANS**

Date : November 13, 2023

In reference to the agreement done during the Year-End Review and 2024 Target Setting on November 9-10, 2023 at Twin Mountain View Resort and in consonance with Division Memorandum SGOD-2022-090 and Division Memorandum SGOD-2022-102, all Public Elementary and Secondary School Heads are hereby informed on the Timeline Relative to the Preparation and Submission of Enhanced School Improvement Plan, as indicated below:

Activities	Date
Mentoring and Coaching on the Alignment of Enhanced School Improvement Plan with MATATAG Agenda, BEDP and DEDP	November 16-17, 2023
Submission of SIP and AIP to PSDS In-charge and Checking of SIP and AIP by the PSDS	December 6-8, 2023
Submission of Checked SIP and AIP to the Division SBM Coordinator	December 13, 2023
SIP and AIP Appraisal by the Division Appraisal Committee	December 13-15, 2023
SIP and AIP Packaging	December 18-20, 2023
Submission of SIP, AIP and APP for Approval by the Schools Division Superintendent and Issuance of Certificate of Acceptance of SIP	December 21, 2023



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

For the two-day activity on **Mentoring and Coaching on the Alignment of Enhanced School Improvement Plan with MATATAG Agenda, BEDP and DEDP**, participants are the following:

- All Public Elementary and Secondary school heads
- Public Schools District Supervisors
- Administrative Officers II assigned in schools
- Facilitators: EPS-SGOD, SEPS in Planning and Research

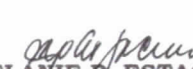
Participants are required to bring a laptop and the soft/hard copy of their draft SIP. They shall convene in the venue on November 16-17, 2023, which will be identified by their respective PSDSs.

Listed below is the schedule when EPS-SGOD and SEPS in Planning and Research shall conduct the aforementioned mentoring and coaching in each district:

District	Date
Digos South & Mt. Apo	November 16, 2023 @8:00-11:30 a.m.
Digos Oriental	November 16, 2023 @ 1:00-4:30 p.m.
Digos Occidental	November 17, 2023 @8:00-11:30 a.m.
Secondary Schools	November 17, 2023 @ 1:00-4:30 p.m.

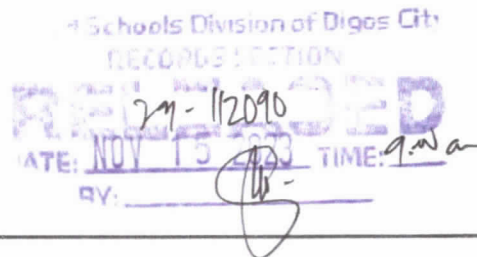
All participants are encouraged to bring their own baon and snacks. Travelling expenses shall be charged to the Division/School MOOE subject to the usual accounting rules and regulations.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO

OIC-Schools Division Superintendent

Enclosed: As stated.
SGOD/cab



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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2022- 102

To : Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All others concerned

Subject : CONTINUATION OF TECHNICAL ASSISTANCE PROVISION ON THE
PREPARATION OF ENHANCED SCHOOL IMPROVEMENT PLAN
(SIP), ANNUAL IMPLEMENTATION PLAN (AIP) AND ANNUAL
PROCUREMENT PLANS (APP)

Date : November 17, 2022

In reference to Division Memorandum SGOD- 2022- 090, this office through the School Governance and Operations Division shall continue to provide Technical Assistance on the Preparation of Enhanced School Improvement Plan (SIP), Annual Implementation Plan (AIP) and Annual Procurement Plans (APP) on the dates and venue specified below:

Date	Venue	Participants
November 21, 2022 @ 1:00-5:00 PM	Ramon Magsaysay CES	SGOD EPS, All School Heads Public Schools District Supervisors
November 22, 2022 @ 8:00 AM- 5:00 PM	District Offices *Or any school preferred by each District	All School Heads Public Schools District Supervisors

The following facilitators/resource speakers are requested to attend the online meeting on November 18, 2022 (Friday) at 1:30 PM through this link meet.google.com/yrk-yodb-mxd.

Name of Facilitator	Position
Inda D. Nacua	School Principal III
Aldin Barsalote	School Principal I
Noba Rubion	School Principal I
Aimee Amor Porto	School Principal II
Mylene G. Samonte	School Principal I
Abdul Gapor de Guzman	School Principal I
Cherrie Anne B. Bohol	Education Program Supervisor, SGOD



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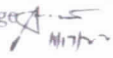
Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

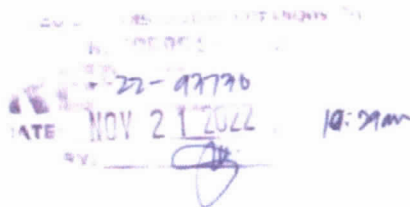
Travel and other incidental expenses incurred relative to the conduct of this activity shall be charged against local funds/ Division MOOE/ School MOOE subject to the existing accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

For and in the absence of the
Schools Division Superintendent


BEVERLY S. DAUGDAUG, EdD
Chief, Curriculum Implementation Division
Officer-In-Charge 

Enclosed: As stated.
SGOD/cab



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Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2022 090

To : Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All others concerned

Subject : PROVISION OF TECHNICAL ASSISTANCE ON THE PREPARATION
OF ENHANCED SCHOOL IMPROVEMENT PLAN (SIP), ANNUAL
IMPLEMENTATION PLAN (AIP) AND ANNUAL PROCUREMENT PLANS
(APP)

Date : November 11, 2022

Pursuant to DepEd Order 44, s. 2015, titled Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC), this office shall provide Technical Assistance on the Preparation of Enhanced School Improvement Plan (SIP), Annual Implementation Plan (AIP) and Annual Procurement Plans (APP) on **November 16, 2022 at 1:00-5:00 PM** at **Don Mariano Marcos ES** gym

This activity aims to guide school heads in aligning their plans with the Basic Education Development Plan (BEDP) 2030. As mentioned in DepEd Order No. 024, s. 2022 titled Adoption of the Basic Education Development Plan 2030, *"All DepEd offices and units in all governance levels shall align their policies, plans and programs with the BEDP 2030."*

Considering that the 3-year Enhanced School Improvement Plan (SIP) for Cycle 3 is to be implemented in School Years 2022-2025, there is a need to revisit the salient points stipulated in DO # 44, series of 2015. Moreover, as specified in the attached Memorandum OUCOS-PS-2022-027 titled Implementation Arrangements for DepEd Order 44, s. 2015 (Guidelines on the Enhanced School Improvement Planning Process and School Report Card), *"For the last School Year of the SIP cycle, the existing processes reflected in the DO 44, s. 2015 particularly on the Assess Phase shall take effect while the review of the SIP-SRC processes is still ongoing and pending the issuance of a revised guidelines."*

Participants to this activity are the following:

- All Public Elementary and Secondary school heads
- Public Schools District Supervisors
- Facilitators: EPS-SGOD, SEPS-M&E, OIC-SEPS in Planning and Research



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Republic of the Philippines
Department of Education
Digos City Division

Office of the Schools Division Superintendent

Travel and other incidental expenses incurred relative to the conduct of this activity shall be charged against local funds/ Division MOOE/ School MOOE subject to the existing accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

for [Signature] 11-15-2022

CRISTY C. EPE
Schools Division Superintendent *[Signature]*

Enclosed: As stated
SGOD/cab

RECEIVED
15 NOV 2022
TIME 14:17A
BY: [Signature]



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Republic of the Philippines
Department of Education

30 MAY 2022

DepEd ORDER
No. **024** s. 2022

ADOPTION OF THE BASIC EDUCATION DEVELOPMENT PLAN 2030

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
School Heads in Public and Private Schools
All Others Concerned

1. The Department of Education (DepEd) adopts the enclosed **Basic Education Development Plan (BEDP) 2030** as the medium term plan for the DepEd covering all formal education from Kindergarten (K), Elementary, Junior High School (JHS), to Senior High School (SHS), as well as nonformal education through the Alternative Learning System (ALS). This BEDP has been developed through a highly participatory and consultative process that considered the views and priorities of all stakeholders in the education sector.

2. The BEDP 2030 is rooted in DepEd aspirations and priorities, national government development agenda, international commitments, and global trends in education adapted to the Philippine context. It describes linkages to the relevant agencies in the early childhood, higher, and technical and vocational education sectors. It is anchored on the goal of the Department that all Filipinos can realize their full potential and contribute meaningfully to a cohesive nation through the protection and promotion of the right to education.

3. More specifically, the BEDP 2030 aims to

- a. serve as blueprint for DepEd in the next decade in formulating, implementing, coordinating, monitoring, evaluating, and supervising policies, plans, programs, and projects in the areas of formal and nonformal basic education;
- b. provide a strategic roadmap for the Department to follow to improve the delivery and quality of basic education and the experience of learners in the basic education learning environment; and
- c. address the immediate impacts of pandemic on learning and participation, addressing learning loss while deepening learning gains; close the remaining access gaps, confront the issue on education quality; and anticipate the future of education and introduce innovations in fostering resiliency and embedding the rights of children and the youth in education.

4. All DepEd offices and units in all governance levels shall align their policies, plans, and programs with the BEDP 2030.



5. The BEDP shall be a living document, serving as a guide to all DepEd units and offices in their operational programming, and subject to the continuing review and emerging priorities of the incoming DepEd leadership.

6. This Order shall take effect immediately upon its approval, issuance, and publication online at www.deped.gov.ph. Its certified copies shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UP LC-ONAR), UP Diliman, Quezon City.

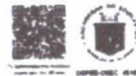
7. For more information, please contact the **Planning Service-Planning and Programming Division**, 2nd Floor, Alonzo Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at ps.ppd@deped.gov.ph or at telephone number (02) 8633-7216.

8. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated



Reference: None

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
BUREAUS AND OFFICES
PROGRAMS
PROJECTS
POLICY
SCHOOLS



Republic of the Philippines
Department of Education

DepEd ORDER
No. 44, s. 2015

29 SEP 2015

**GUIDELINES ON THE ENHANCED SCHOOL IMPROVEMENT PLANNING (SIP)
PROCESS AND THE SCHOOL REPORT CARD (SRC)**

To : Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Republic Act No. 9155 known as *Governance of Basic Education Act of 2001*, this policy aims to strengthen School-Based Management (SBM) by further devolving the governance of education to schools, empowering school teams and personnel, expanding community participation and involvement, and making the delivery of education services to the learners more responsive, efficient, and effective through an enhanced school planning and communication process.

2. The School Improvement Plan (SIP) is a roadmap that lays down specific interventions that a school, with the help of the community and other stakeholders, will undertake within a period of three consecutive school years. The implementation of development activities integral to it are in the school such as projects under the Continuous Improvement Program (CIP), the creation and mobilization of Learning Action Cells (LACs), and the preparation of the School Report Card (SRC). SIP seeks to provide those involved in school planning an evidence-based, systematic approach with the point of view of the learner as the starting point. Ultimately, it is envisioned to help schools reach the goal of providing access to quality education.

3. The SRC is a tool for advocating and communicating the school situation, context, and performance to internal and external stakeholders. Its objective is to increase the participation and involvement of the community and other stakeholders in making the school a better place for learning.

4. The **School Improvement Plan (SIP) Guidebook** is provided which details the procedure in preparing the enhanced SIP and SRC. The enclosed guidelines and the Guidebook shall serve as the official reference in the preparation and implementation of the SIP and SRC. Concerned offices, local government units (LGUs), and development partners are urged to conform to these guidelines as they implement projects and activities related to school planning in DepEd schools.

5. Schools shall begin a new SIP cycle using the enhanced planning process in these guidelines by January 2016 (the start of the SIP cycle). The regional offices (ROs) and schools division offices (SDOs) are expected to create support mechanisms for the schools and to orient them before January 2016. Schools are asked to begin using the SIP Guidebook to update their current Annual Improvement Plan (AIP) and to create the SRC.



6. The participation and involvement of the school head, teachers, and staff in the planning and implementation of the SIP and SRC may be included in the Results-Based Performance Management System (RPMS) as performance objectives under corresponding Key Result Areas. It can be incorporated in the Individual Performance Commitment and Review Form (IPCRF) of teachers and staff or in the Office Performance Commitment and Review Form (OPCRF) of the school head.

7. Planning and implementation of school improvement projects that address problems related to the teaching-learning processes should involve the members of the school's LACs. In the same way, activities of LACs should be aligned to the SIP or AIP. LAC members may also include reports of their activities in the SRC.

8. By virtue of this Order, this Department authorizes the conduct of activities related to the preparation and implementation of the SIP and SRC. Concerned offices and development partners should align their training programs and activities to these guidelines. The training design and learning package should be according to the training program standards set by the National Educators Academy of the Philippines (NEAP). The NEAP, through its ROs, is tasked to ensure the quality of these trainings.

9. All existing Orders and Memoranda inconsistent with this Order are rescinded. These guidelines shall remain in effect, unless sooner repealed, amended, or rescinded.

10. For more information and inquiries, all concerned may contact the **Chief, School Effectiveness Division-Bureau of Human Resource and Organizational Development-(SED-BHROD)**, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no.: (02) 633-7257 or through email address bhrod.sed@deped.gov.ph.

11. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encls.: As stated

Reference: DepEd Order No. 23, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

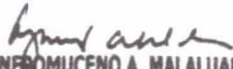
POLICY
PROGRAMS
RULES AND REGULATIONS
SCHOOLS



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM
OUCOS-PS-2022-027

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM : 
ATTY. NEDOMUCENO A. MALALUAN
Undersecretary and Chief of Staff

SUBJECT : **Implementation Arrangements for DepEd Order No. 44, S. 2015
(Guidelines on the Enhanced School Improvement Planning
Process and School Report Card)**

DATE : 28 February 2022

With reference to DM-HROD-2022-0034 on the New Implementation Arrangements on DO 44, s. 2015 stating that the Planning Service will be the process owner of the school improvement planning process and school report card at the Central Office level, please be directed on the following:

1. To further operationalize the transition, the lead process owner at the field level is identified in the table below:

Governance Level	Process	
	School Improvement Process	School Report Card
Regional Offices	Policy, Planning, and Research Division	Quality Assurance Division
Schools Division Offices	School Governance Operations Division - Planning and Research Section	School Governance Operations Division
School	School Principal	School Principal

2. For the last School Year of the SIP cycle, the existing processes reflected in the DO 44, s. 2015 particularly on the Assess Phase shall still take effect while the review of the SIP-SRC processes is still ongoing and pending the issuance of a revised guidelines.

3. Moreover, the newly identified process owners shall continue to collaborate with other functional division and/or unit using existing mechanisms such as the planning, monitoring and evaluation, project teams, and the like. The field offices are also advised to transition properly to ensure continuous technical assistance provided to schools, enable smooth transfer of function, data, knowledge, and skills, and minimize disruption in the delivery of services.
4. For clarification or other concerns relative to this memorandum, please contact the Planning and Programming Division – Planning Service (PPD-PS) at tel no. 028-633-7216 or email address ps_ppd@deped.gov.ph.
5. For your information and appropriate action.



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DME-HROD-2022-0034

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL SCHOOL HEADS
ALL OTHERS CONCERNED

FROM :

Agnesa de Madariaga
ATTN: NEOMUCENDO A. MALUAN
Undersecretary and Chief of Staff

W
WILFREDO E. CABRAL
Regional Director, Region X, R and
Chief-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : New Implementation Arrangement for the IXO 44, s. 2015
(Guidelines on the Enhanced School Improvement Planning
Process and School Report Card)

DATE : 5 January 2022

To further strengthen the implementation of school improvement planning process as provided under IXO 44, s. 2015, kindly be informed that the Planning Service will now be the process owner in terms of the implementation of school improvement planning process and school report card.

During this transition period, the Planning Service will review and check the existing SIP process, amend relevant SIP policies and capabilities and the role on this new implementation arrangement. There will be separate memoranda that shall be issued for these activities.

For your information and appropriate action.