



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2024- 026

To : Assistant Schools Division Superintendent
Chiefs of SGOD and CID
Section and Unit Heads
Public Schools District Supervisors
Division Program Holders
Public School Heads
All Others Concerned

Subject : **CONDUCT OF THE FOURTH QUARTER FY 2023 MONITORING, EVALUATION AND ADJUSTMENT-PROGRAM IMPLEMENTATION REVIEW (MEA-PIR) (MEA-PIR) SCHEDULES AND ACTIVITIES FOR FY 2023)**

Date : January 14, 2024

1. In reference to Regional Memorandum QAD-2024-002 with the same title above, this Office hereby informs the field of the schedule of the Division activities for the Fourth Quarter of FY 2023 MEA-PIR, as follows:

Quarter	Planning Conference	Conduct of FDMEA-PIR (SGOD, CID, OSDS)	Conduct of DMEA-PIR including Adjustment of Plans	QA of Q4 MEA-PIR Accomplishment Report	Finalization of Q4 MEA-PIR Accomplishment Report	Conduct of RMEA-PIR ¹ (RO-SDOs) and Post Conference ²	Finalization of Adjusted Plans
4th	Jan. 15, 2024 (Virtual via MS Teams @ 10:00AM)	Jan. 22-23, 2024 Conduct/scheme dependent on concerned office)	Jan. 25-26, 2024 (Conduct/scheme dependent on concerned office)	Jan. 31, 2024 (Virtual via MS Teams)	Feb. 20, 2024 (Virtual via MS Teams)	¹ Feb.22-23, 2024 ² Feb. 23, 2024 (Virtual via MS Teams)	Feb. 28, 2024 (Completion of data through the online system)

And for the Districts and Schools:

Dates	Activities	Conduct/Scheme
Jan. 18-19, 2024	School MEA PIR	Depending on the concerned Office
Jan. 22-23, 2024	District MEA-PIR	
Jan. 25-26, 2024	Presentation of the Consolidated DisMEA-PIR Reports to SDO	

2. For you reference, please find enclosed copy of the list of participants and process observers for the said activity.
3. Moreover, the **adoption and utilization of Version 3 of the Compendium** for the Key Result Areas (KRAs) **is hereby reiterated.**





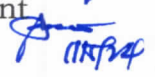
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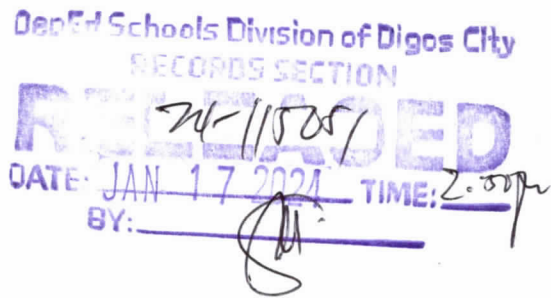
4. All other provisions stipulated in RM-QAD-2023-020 (*Monitoring, Evaluation and Adjustment Program Implementation Review (MEA-PIR) Schedules and Activities for FY 2023*) remain in effect.
5. For immediate dissemination and appropriate action.


MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Enclosed: As stated.
SGOD/smm&e/cuy



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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Office of the Regional Director

REGIONAL MEMORANDUM
QAD-2024-002

To : Assistant Regional Director
Schools Division Superintendents
RO Chiefs of Functional Divisions
All Others Concerned

Subject: **CONDUCT OF THE FOURTH QUARTER FY 2023 MONITORING, EVALUATION AND ADJUSTMENT-PROGRAM IMPLEMENTATION REVIEW (MEA-PIR)**

Date : January 10, 2024

1. The Regional Office through the Quality Assurance Division announces the schedule of activities for the Fourth Quarter of FY 2023 Monitoring, Evaluation and Adjustment-Program Implementation Review (MEA-PIR).

Date	Activity	Scheme
A. Regional and Division MEA-PIR		
Jan.15, 2024 10:00 AM-11:30 AM	Planning Conference	Virtual via MS Teams
Jan.22-23, 2024	Conduct of Q4 RO-FDMEA-PIR	Conduct/scheme will be dependent on the concerned Office
Jan.25-26, 2024	Conduct of Q4 DMEA-PIR	
Jan.31, 2024	QA of Q4 MEA-PIR Accomplishment Report	Virtual via MS Teams
Feb.15-16, 2024	Conduct of RMEA-PIR (RO-FDs)	Virtual via MS Teams
Feb.20, 2024	Finalization of Q4 MEA-PIR Accomplishment Report	
Feb.22-23, 2024	Conduct of RMEA-PIR (RO-SDOs)	
Feb.23, 2024 10:00 AM-11:30 AM	Post Conference	
Feb.28, 2024	Finalization of the Adjusted Plans	
B. District and School MEA-PIR		
Jan.18-19, 2024	School MEA-PIR	Conduct/scheme will be dependent on the concerned Office
Jan.22-23, 2024	District MEA-PIR	
Jan.25-26, 2024	Presentation of the Consolidated DisMEA-PIR Reports to SDO	

2. This Office also reiterates the adoption and utilization of Version 3 of the Compendium for the Key Result Areas (KRAs).

3. **All other provisions stipulated in RM-QAD-2023-020 (Monitoring, Evaluation and Adjustment-Program Implementation Review (MEA-PIR) Schedules and Activities for FY 2023) remain in effect.**



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4. Food (2 snacks and lunch) will be served to the Regional Office participants on February 8, 9, 15 and 16, 2023 to be charged against DepEd RO QAD funds subject to the usual accounting and auditing rules and regulations.
5. Enclosed is a copy of the list of participants and process observers for the Fourth Quarter of FY 2023 MEA-PIR.
6. For compliance and appropriate action.

ALLAN G. FARNAZO

Director

ROQ5/ddl

DEPARTMENT OF EDUCATION ROXI

RECORDS SECTION

RELEASED

By: W 26946

Date: 1-11-24 Time: 9:40



Address: F. Torres St., Davao City (8000)
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Website: www.depedroxi.ph



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director
Enclosure 1

List of Participants

A. Planning Conference

OFFICE	PARTICIPANTS
QAD Chief	1
QAD EPSs	5
RO FDMEA-PIR Focal Persons	9
SDO MEA-PIR Focal Persons and SMME Unit Personnel	22
ICTU Head and Staff	2
QAD Staff	1
Total Number of Participants	40

B. Regional Office Functional Divisions (RO-FDs) MEA-PIR

OFFICE	PARTICIPANTS
RD and ARD	2
Chiefs of Functional Divisions	8
Heads of Units and Sections	9
EPSs, Process Observers, and Program Owners	15
RQMT	5
RO FDMEA-PIR Focal Persons	9
ICTU Staff	1
QAD Staff	1
Total Number of Participants	50

C. Regional MEA-PIR (RO-FDs and SDOs)

OFFICE	PARTICIPANTS
Regional Office	
RD and ARD	2
Chiefs of Functional Divisions	8
EPSs, Process Observers, and Program Owners	15
RQMT	5
ICTU Head and Staff	2
QAD Staff	1
Sub-Total	33
Schools Division Offices (SDOs)	
SDSs and ASDSs	22
SGOD and CID Chiefs	22
SDO MEA-PIR Focal Persons and SMME Unit Personnel	22
Budget Officers	11
Planning Officers and SEPS PR	22
Sub-Total	99
Total Number of Participants	132



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D. Post Conference

OFFICE	PARTICIPANTS
QAD Chief	1
QAD EPSs	5
RO FDMEA-PIR Focal Persons	9
SDO MEA-PIR Focal Persons and SMME Unit Personnel	22
ICTU Head and Staff	2
QAD Staff	1
Total Number of Participants	40



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Enclosure 2

**4th Quarter, FY 2023 Regional Monitoring, Evaluation and Adjustment –
Program Implementation Review (MEA-PIR) RO-FDs**
February 8-9, 2024

Feb 15-16

Functional Division	Chief Education Supervisor/Focal Person	Process Observers
Finance Division	Loradel L. Baricaua	Roy T. Enriquez, Chief, AD
Education Support Services Division	Warlito E. Hua	Maria Gemima V. Galang, Unit Head, PAU Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Policy Planning and Research Division	Marilyn B. Madrazo	Maria Liza I. Berandoy, EPS, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Field Technical Assistance Division	Aris B. Juanillo	Maria Cielo Estrada, EPS, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Human Resource and Development Division-NEAP	Nelma Lyn R. Barnija	Analiza C. Almazan, EPS, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Curriculum and Learning Management Division	Mary Jeanne B. Aldeguer	Maria Gemima V. Galang, Unit Head, PAU Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Quality Assurance Division	Jenielito S. Atillo	Mary Jane B. Mejorada, EPS, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Administrative Division	Roy T. Enriquez	Mary Jeanne B. Aldeguer, CES, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Office of the Regional Director	Gemima V. Galang	Roy T. Enriquez, CES, AD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD



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**4th Quarter, FY 2023 Regional Monitoring, Evaluation and Adjustment –
Program Implementation Review (MEA-PIR) RO-FDs-SDOs**

February 15-16, 2024

Feb 22 - 23

Schools Division Office (SDO)	Schools Division Superintendent	Process Observers
Davao Occidental	Rommel R. Jandayan, CESO VI	Alona C. Uy, SDS, Tagum City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Tagum City	Alona C. Uy, CESO V	Ailene Anonuevo, Chief, SGOD Panabo City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Mati City	Winnie E. Batoon, CESO VI	Christine C. Bagacay, Chief, CLMD Tagum City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Digos City	Melanie P. Estacio, CESO VI	Marilyn V. Deduyo, ASDS, Davao City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Davao del Norte	Reynaldo B. Mellorida, CESO V	Sollie B. Oliver, Chief, SGOD Digos City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Davao de Oro	Cristy C. Epe, CESO V	Winnie E. Batoon, SDS, Mati City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Davao City	Reynante A. Solitario, CESO VI	Rommel R. Jandayan, SDS, Davao Occidental Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Panabo City	Jinky B. Firman, CESO VI	Melanie P. Estacio, SDS, Digos City Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD



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Schools Division Office (SDO)	Schools Division Superintendent	Process Observers
Davao del Sur	Lorenzo E. Mendoza, CESO V	Roy T. Enriquez, Chief, AD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
Davao Oriental	Josephine L. Fadul, CESO V	Janice Gamalong, SAO, AD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD
IGACOS	Nelson C. Lopez, CESO V	Herminia A. Bantiding, EPS, CLMD Loradel L. Baricaua, Chief, FD Katherine I. Datoy, SAO, FD



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