



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

DIVISION MEMORANDUM
OSDS-2024- 691

To: Human Resource Merit Promotion and Selection Board
Division Health and Nutrition Personnel
All Concerned Applicants

Subject: **SCHEDULE OF WRITTEN EXAMINATION, OPEN ASSESSMENT AND INTERVIEW OF APPLICANTS FOR THE VACANT POSITION OF ADMINISTRATIVE OFFICER-II (AO-II)**

Date: February 20, 2024

- 1. The schedule of written examination, open assessment, and interview of applicants for vacant positions of Administrative Officer-II will be on February 21, 2024, 9:30 am to 5:00 pm at Schools Division Conference Room.
- 2. Schedule of the Written Examination, Open Assessment and Interview are as follows:

Activity	Time	Batch	Venue
Written Examination	9:30am-12:00nn	Batch 1 and Batch 2	Don Mariano Marcos Elementary School-Feeding Room
Open Assessment and Interview	1:00pm-3:00pm	Batch 1	Schools Division Conference Room
	3:00pm-5:00pm	Batch 2	

- 3. Bring the original copy of the documents you submitted. Only those with original copy of documents will be given points.
- 4. Applicants are hereby required to bring their own laptop with internet connection/mobile data, extension wire, flash drive and other essentials for the accomplishment of online exercises.
- 5. Minimum Health protocols shall be observed during the conduct of this activity.
- 6. Herewith is the list of applicants and batch details.
- 7. For information, guidance, and compliance.

Schools Division of Digos City
RECORDS SECTION
RECEIVED
DATE: FEB 21 2024 TIME: 9:17am
BY: [Signature]

[Signature]
MELANIE P. ESTACIO, PhD, CESO VI
OIC-Schools Division Superintendent



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

ADMINISTRATIVE OFFICER II (AO-II)
OSEC-DECSB-ADOF2-750116-2021 vice MAGDADARO, FERDINAND C.
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Time	Name of Applicants	Time	Name of Applicants
1:00 pm-3:00 pm (Batch 1)	Gundaya, Eleora Cecilia F.	3:00 pm-5:00 pm (Batch 2)	Enanoria, May Abeguil L.
	Depalubos, Ireen N.		Cagang, Rosalyn B.
	Javier, Johannah Rose D.		Flores, Rolly A.
	Grajo, Arnie B.		Velasco, Lizzie-Love S.
	Niere, Marelle T.		Lico, Mark Jayson A.
	Gonzales, Giselle D.		Labajo, Cyrell N.
	Villagonzalo, Kim John D.		Madelo, Jia Rose R.
	Reyes, Von Ludwig D.		Espera, Christine Jane G.
	Fuentes, Jayvee P.		Echavia, Jaylord M.
	Matillano, Iby M.		Loyola, Indira M.
	Ortiz, Glojean L.		Mediodia, Rafael Ronald Rodrigo A.
	Villota, Mariskha J.		Lascuña, Michelle D.
	Vivas, Jhana Jester G.		Dugasan, GERALYN L.
	Camingawan, John Paul R.		