



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2024-258

To : SGOD and CID Chiefs  
President/School Heads/Principals of Private Schools  
Private Schools Focal Person  
Learning Managers  
Selected School Heads of Elementary and Secondary Public Schools  
Selected Teachers of Elementary and Secondary Public Schools  
All Others Concerned

Subject : **ADDENDUM TO DM-CID-2024-249 ON TRAINING OF SCHOOL PRINCIPALS AND TEACHERS OF PRIVATE SCHOOLS ON MATATAG CURRICULUM AND PREPARATORY ACTIVITY**

Date : July 13, 2024

This is reference to DM-CID-2024-249, re: Training of School Principals and Teachers of Private Schools on MATATAG Curriculum and Preparatory Activity.

The specific venues of the said training are the following:

- Plenary sessions – Auditorium, 6<sup>th</sup> Floor, Norbert Building, Cor Jesu College, Sacred Heart Avenue, Digos City
- Breakout sessions – 5<sup>th</sup> Floor Rooms, Norbert Building, Cor Jesu College, Sacred Heart Avenue, Digos City

Attached are the List of Additional Trainers from Public Schools, List of Learning Managers and the Training Matrix.

Teaching personnel who will serve as teacher-trainers shall be given service credits for services rendered during end-of-school-year break per DepEd Order No. 53, s. 2003 and CSC and DBM Joint Circular No. 2, s. 2004.

Travel and other incidental expenses of trainers from public schools shall be charged against school MOOE/local funds while the travel and other incidental expenses of trainers from the Division Office shall be charged against Division MOOE/local funds.

All other details of the above-mentioned Division Memorandum remain in effect.

Immediate and wide dissemination of this Memorandum is hereby enjoined.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED  
24-24117  
JUL 15 2024  
TIME: 4:27 PM

Enclosed: As stated.

CID/jbc

BY:

For and in the absence of  
Schools Division Superintendent

**NORELIZA A. MISAL**

Accountant III  
Officer-In-Charge



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
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LIST OF ADDITIONAL TRAINERS FROM PUBLIC SCHOOLS

| No. | Name                    | Position          | Office/School              |
|-----|-------------------------|-------------------|----------------------------|
| 30  | Marilyn D. Delos Santos | Master Teacher I  | Ramon Magsaysay CES        |
| 31  | Maylene Quimque         | Master Teacher I  | Kapatagan NHS              |
| 32  | Jernalyn L. Castro      | Master Teacher II | Digos City NHS             |
| 33  | Lilybeth Sayson         | Master Teacher II | Digos City NHS             |
| 34  | Lorelei Deiparine       | Principal I       | G. Reusora Elem. School    |
| 35  | Brynel Espina           | Teacher I         | Don Mariano Marcos ES      |
| 36  | Charliemae dela Torre   | Teacher I         | Isaac Abalayn Elem. School |
| 37  | Gay Rovillos            | Teacher II        | Digos City NHS             |
| 38  | Bea Samantha Gasing     | Teacher III       | Digos City NHS             |
| 39  | Elvy Jean Phori         | Teacher III       | Marawer Elem. School       |
| 40  | Jason G. Bisnar         | Teacher III       | Ruparan NHS                |
| 41  | Wella Marie Palmero     | Teacher III       | Digos City NHS             |



LIST OF LEARNING MANAGERS

| No. | Name                     | Private School                                   |
|-----|--------------------------|--------------------------------------------------|
| 1   | Charmaine P. Gonzaga     | Polytechnic College of Davao del Sur             |
| 2   | Jayford Gracia           | Royal Valley SDA Elem. School - San Jose         |
| 3   | Jennifer G. Quinquiño    | Cavite Bible Baptist Academy -Tres de Mayo, Inc. |
| 4   | Katrina M. Ganal         | Little Ambassador Child Dev't Center of Digos    |
| 5   | Manelyn G. Gallos        | Southern Mindanao Computer College, Inc          |
| 6   | Maylen G. Zamora         | Asian Institute of Technology-Digos, Inc.        |
| 7   | Merlinie C. Entera       | Prime Innovations School of South Davao, Inc.    |
| 8   | Niña Maelyn D. dela Peña | Rhema King's Kid Academy, Inc.                   |
| 9   | Rusell M. Orquina        | Ananda Marga Special Academic Institution, Inc.  |



**Enclosure 3 of DM-CID-2024-\_\_\_\_\_**



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TRAINING OF SCHOOL PRINCIPALS AND TEACHERS ON MATATAG CURRICULUM

Digos City Division

Venue for Plenary Sessions: CJC Auditorium, 6th Floor, Norbert Building, Cor Jesu College

Venue for Breakout Sessions: 5th Floor Rooms of Norbert Building, Cor Jesu College

July 15 to 18, 2024

| Days and Time         | Session                                                   | Kindergarten<br>(Class A)                                                         | Grades 1, 4 and 7 Learning Areas |                          |                          |                       |                           |                           |                               |                        |
|-----------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------|--------------------------|--------------------------|-----------------------|---------------------------|---------------------------|-------------------------------|------------------------|
|                       |                                                           |                                                                                   | Grade 1<br>(Class B)             | English 4&7<br>(Class C) | Science 4&7<br>(Class D) | Math 4&7<br>(Class E) | Filipino 4&7<br>(Class F) | Aral Pan 4&7<br>(Class G) | EPP 4 & TLE<br>7<br>(Class H) | MAPEH 4&7<br>(Class I) |
| Day 1 (July 15, 2024) |                                                           |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 7:30-8:30 am          | Registration                                              |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 8:30-9:00 am          | Opening Program                                           |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 9:00-9:30 am          | Pretest                                                   |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 9:30-9:45 am          | Uninterrupted Health Break                                |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 9:45-11:30 am         | <b>Session 1 (K, Gr. 1, 4 &amp; 7) in Plenary</b>         | Clarence S. Pillerin, EDD<br>Public Schools District Supervisor<br>SDO Digos City |                                  |                          |                          |                       |                           |                           |                               |                        |
|                       | The General Shape of MATATAG Curriculum                   |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 11:30-12:30 pm        | Uninterrupted Lunch Break                                 |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 12:30-12:45 pm        | Management of Learning (MOL) - in Plenary Session         |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 12:45-2:15 pm         | <b>Session 2 (K, Gr. 1, 4 &amp; 7) in Plenary</b>         | Thomer U. Kimsing<br>Prime Innovation School of South Davao, Inc.                 |                                  |                          |                          |                       |                           |                           |                               |                        |
|                       | 21 <sup>st</sup> Century Skills in the MATATAG Curriculum |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
| 2:15-2:30 pm          | Uninterrupted Health Break                                |                                                                                   |                                  |                          |                          |                       |                           |                           |                               |                        |
|                       | Session 3 (in Breakout Rooms)                             |                                                                                   |                                  |                          |                          |                       |                           |                           | Gemma P.                      |                        |



| Grades 1, 4 and 7 Learning Areas |                                                                                                             |                                      |                                     |                                                                                  |                                                   |                                             |                                                      |                                      |                                                  |                                                              |                                                 |
|----------------------------------|-------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------|------------------------------------------------------|--------------------------------------|--------------------------------------------------|--------------------------------------------------------------|-------------------------------------------------|
| Days and Time                    | Session                                                                                                     | Kindergarten<br>n (Class A)          | Grade 1<br>(Class B)                | English 4&7<br>(Class C)                                                         | Science 4&7<br>(Class D)                          | Math 4&7<br>(Class E)                       | Filipino 4&7<br>(Class F)                            | Aral Pan 4&7<br>(Class G)            | EPP 4 & TLE<br>7<br>(Class H)                    | MAPEH 4&7<br>(Class I)                                       | ESP 4&7<br>(Class J)                            |
| 2:30-3:45 pm                     | Walkthrough of Kindergarten Shaping Paper<br>(Kindergarten)                                                 | Lilibeth S. Regidor<br>(AMSAI Digos) | Marife D. Gocotano<br>(AMSAI Digos) | Brynel Espina<br>T-I, DMMS<br>Bea Samantha Gasing<br>Teacher III, Digos City NHS | Wella Marie Palmero<br>Teacher III Digos City NHS | Jernalyn L. Castro<br>MT-II, Digos City NHS | Maria Erlinda Omacoeng<br>(Holy Cross Academy, Inc.) | Gemma Daño MT-II, Davis Elem. School | Salanga, EDD<br>EPS<br>SDO Digos City            | Mylene Samonte Principal,<br>Don Mariano Marcos Elem. School | Liberty Soas<br>Head Teacher,<br>Digos City NHS |
|                                  | Walkthrough of Language, Reading and Literacy Shaping Paper and Clustering of Learning Competencies (Gr. 1) |                                      |                                     |                                                                                  |                                                   |                                             |                                                      |                                      | Juvic Sucayre<br>Principal I, Matti NHS<br>TLE 7 |                                                              |                                                 |
|                                  | Walkthrough of (Learning Area) Shaping Paper (Gr. 4 & 7)                                                    |                                      |                                     |                                                                                  |                                                   |                                             |                                                      |                                      | Edsel F. Nacua<br>P-II, Pedro V. Basalan ES      |                                                              |                                                 |
|                                  | Session 4 (in Breakout Rooms)                                                                               |                                      |                                     |                                                                                  |                                                   |                                             |                                                      |                                      |                                                  |                                                              |                                                 |
|                                  | Equipping the Kindergarten Learner for the Modern World (Kindergarten)                                      |                                      |                                     |                                                                                  |                                                   |                                             |                                                      |                                      | Gemma P. Salanga, EDD                            | Maria Glida Lourdes                                          |                                                 |







| Days and Time    |                                                                                               | Session                  | Kindergarten<br>(Class A) | Grades 1, 4 and 7 Learning Areas                    |                          |                          |                       |                           |                           |                                            |                                                      |                      |
|------------------|-----------------------------------------------------------------------------------------------|--------------------------|---------------------------|-----------------------------------------------------|--------------------------|--------------------------|-----------------------|---------------------------|---------------------------|--------------------------------------------|------------------------------------------------------|----------------------|
|                  |                                                                                               |                          |                           | Grade 1<br>(Class B)                                | English 4&7<br>(Class C) | Science 4&7<br>(Class D) | Math 4&7<br>(Class E) | Filipino 4&7<br>(Class F) | Aral Pan 4&7<br>(Class G) | EPP 4 & TLE<br>7<br>(Class H)              | MAPEH 4&7<br>(Class I)                               | ESP 4&7<br>(Class J) |
| 8:15 - 10:30 am  | Quarter 2 Curriculum Standards and Unpacking/ Clustering of Learning Competencies (Gr. 4 & 7) |                          |                           |                                                     |                          |                          |                       |                           |                           |                                            |                                                      |                      |
|                  | Continuation of Session 5 for: Kindergarten, Gr. 4 & 7 only                                   |                          |                           |                                                     |                          |                          |                       |                           |                           |                                            |                                                      |                      |
|                  | Session 6                                                                                     |                          |                           | Marilyn D. Delos Santos MT-III, Ramon Magsaysay CES |                          |                          |                       |                           |                           | Juvic Sucayre Principal I, Matti NHS TLE 7 |                                                      |                      |
| 10:30 - 10:45 am | Walkthrough of the Mathematics Shaping Paper and Clustering of Learning Competencies (Gr. 1)  |                          |                           |                                                     |                          |                          |                       |                           |                           | Edsel F. Nacua P-III, Pedro V. Basalan ES  | Lilybeth M. Sayson Master Teacher II, Digos City NHS |                      |
|                  | Uninterrupted Health Break                                                                    |                          |                           |                                                     |                          |                          |                       |                           |                           |                                            |                                                      |                      |
|                  |                                                                                               | Session 6 (K, Gr. 4 & 7) |                           |                                                     |                          |                          |                       |                           |                           |                                            |                                                      |                      |



[illegible]







| Days and Time    | Session                                                                                    | Grades 1, 4 and 7 Learning Areas                                           |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
|------------------|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------|--------------------------|--------------------------|-----------------------|---------------------------|---------------------------|-------------------------------|------------------------|----------------------|--|
|                  |                                                                                            | Kindergarten<br>(Class A)                                                  | Grade 1<br>(Class B) | English 4&7<br>(Class C) | Science 4&7<br>(Class D) | Math 4&7<br>(Class E) | Filipino 4&7<br>(Class F) | Aral Pan 4&7<br>(Class G) | EPP 4 & TLE<br>7<br>(Class H) | MAPEH 4&7<br>(Class I) | ESP 4&7<br>(Class J) |  |
| 10:15 - 12:00 pm | <b>Session 9 (Gr. 1; TLE/EPP)</b><br>Assessment in the 21st Century Classroom (In Plenary) | Linda B. Mahomoc, Edd<br>Principal, Little Ambassador                      |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
| 12:00-1:00 pm    | Uninterrupted Lunch Break                                                                  |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
| 1:00-1:10 pm     | Management of Learning (MOL) - in Plenary Session                                          |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
| 1:00 - 2:00 pm   | <b>Session 9 (K, Gr. 4 &amp; 7)</b>                                                        | Zandria M. Sy<br>Education Program Supervisor<br>SDO Digos City            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
|                  | <b>Session 10 (Gr. 1; TLE/EPP)</b>                                                         |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
| 2:00 - 3:15 pm   | Classroom Practices to Promote Inclusion for Special Needs Education Learners (In plenary) | Jem Boy B. Cabrella, PhD<br>Education Program Supervisor<br>SDO Digos City |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
|                  | <b>Session 10 (K, Gr. 4 &amp; 7)</b>                                                       |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
|                  | <b>Session 11 (Gr. 1; TLE/EPP)</b>                                                         |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |
| 3:15 - 3:30 pm   | Uninterrupted Health Break                                                                 |                                                                            |                      |                          |                          |                       |                           |                           |                               |                        |                      |  |



| Grades 1, 4 and 7 Learning Areas |                                                                           |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
|----------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------|----------------------------------------|-----------------------|----------------------------------------------------------------------------------------------|---------------------------|--------------------------|-----------------------------|--------------------------------------------------------|
| Days and Time                    | Session                                                                   | Kindergarten<br>(Class A)                                                  | Grade 1<br>(Class B)                                           | English 4&7<br>(Class C) | Science 4&7<br>(Class D)               | Math 4&7<br>(Class E) | Filipino 4&7<br>(Class F)                                                                    | Aral Pan 4&7<br>(Class G) | EPP 4 & TLE<br>(Class H) | MAPEH 4&7<br>(Class I)      | ESP 4&7<br>(Class J)                                   |
| 3:30 - 5:00 pm                   | Session 11 (K, Gr. 4 & 7)                                                 | Jem Boy B. Cabrella, PhD<br>Education Program Supervisor<br>SDO Digos City |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
|                                  | Session 12 (Gr. 1; TLE/EPP)                                               |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
|                                  | COT and Demonstration Teaching (In plenary)                               |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| Day 4 (July 18, 2024)            |                                                                           |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| 8:00 - 8:15 am                   | Management of Learning (MOL) - in Breakout Rooms                          |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| 8:15 - 10:30 am                  | Demo Teaching and Processing                                              | Genalyn Crispino<br>President,<br>Preschool<br>Adventure                   | Linda B. Mahomoc,<br>EDD<br>Principal,<br>Little<br>Ambassador | Tito M. Endrina          | Elser D. Mateo /<br>Mary Joy D. Fortun | Jernalyn L. Castro    | JOHAN M. Niones, EDD<br>Education<br>Program<br>Supervisor-<br>Filipino<br>SDO Digos<br>City | Atty. Rodel Pagayon       | Gemma P. Salanga, EDD    | Angel V. Bisaga, Jr.<br>EDD | Liberty Sosas<br>Head<br>Teacher,<br>Digos City<br>NHS |
| 10:30 - 10:45 am                 | Uninterrupted Health Break                                                |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| 10:45 - 12:00 pm                 | Session 12 (K, Gr. 4 & 7)                                                 | Eduardo P. Paller, Jr.<br>School Principal I, Rizal Central Elem. School   |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
|                                  | Session 13 (Gr. 1; TLE/EPP)                                               |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
|                                  | Management of School-based Professional Development Programs (In plenary) |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| 12:00 - 1:00 pm                  | Uninterrupted Lunch Break                                                 |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |
| Session 13 (K, Gr. 4 & 7)        |                                                                           |                                                                            |                                                                |                          |                                        |                       |                                                                                              |                           |                          |                             |                                                        |



| Grades 1, 4 and 7 Learning Areas |                                        |                                                                                               |                      |                          |                          |                       |                           |                           |                               |                        |                      |
|----------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------|----------------------|--------------------------|--------------------------|-----------------------|---------------------------|---------------------------|-------------------------------|------------------------|----------------------|
| Days and Time                    | Session                                | Kindergarten<br>(Class A)                                                                     | Grade 1<br>(Class B) | English 4&7<br>(Class C) | Science 4&7<br>(Class D) | Math 4&7<br>(Class E) | Filipino 4&7<br>(Class F) | Aral Pan 4&7<br>(Class G) | EPP 4 & TLE<br>7<br>(Class H) | MAPEH 4&7<br>(Class I) | ESP 4&7<br>(Class J) |
| 1:00 - 2:30 pm                   | <b>Session 14 (Gr. 1;<br/>TLE/EPP)</b> | <div>Gervasio R. Salinas, Jr.<br/>Public Schools District Supervisor<br/>SDO Digos City</div> |                      |                          |                          |                       |                           |                           |                               |                        |                      |
|                                  | Facilitation Skills<br>(In plenary)    |                                                                                               |                      |                          |                          |                       |                           |                           |                               |                        |                      |
| 2:30 - 4:00 pm                   | Q&A and Posttest                       |                                                                                               |                      |                          |                          |                       |                           |                           |                               |                        |                      |
| Closing Program (by HRD)         |                                        |                                                                                               |                      |                          |                          |                       |                           |                           |                               |                        |                      |