



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024- 320

To : Chief-CID
Div. ALS Focal Person
Elvie E. Timon, EPS II - ALS
Cherry Lyne V. Gonzaga, EPS II-ALS

Subject : ATTENDANCE TO THE CONDUCT OF WORKSHOP ON THE ADDITIONAL
COURSE KITS FOR FUNCTIONAL EDUCATION AND LITERACY
PROGRAM

Date : August 15, 2024

In reference to Regional Memorandum CLMD-2024-474 dated August 9, 2024, re: "Conduct of Workshop on the Additional Course Kits for Functional Education and Literacy Program", Elvie E. Timon and Cherry Lyne V. Gonzaga, are hereby directed to attend the said workshop on August 19-23, 2024 at Ritz Hotel, Bo. Obrero, Davao City.

Participants are requested to bring laptops and other gadgets needed for the activity.

1-day Compensatory Overtime Credit for non-teaching personnel/Service Credit for teaching personnel shall be granted for their participation on August 21, 2024 (Holiday) per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.

Travel, per diem and other incidental expenses shall be charged to the downloaded Sub-ARO DBM-NBC 5007 (ALS), subject to usual accounting and auditing rules and regulations.

All other details in this Memorandum are in the enclosure.

For information, guidance, and compliance.


MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent

Enclosed: As stated.
CID/ALS/grs

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
24-26-2024
DATE: AUG 27 2024 TIME: 4:00p
BY: 



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375



Republic of the Philippines
Department of Education
DAVAO REGION

RECORDS SECTION

RECEIVED [125801]

TE: 27 AUG 2024 TIME: 3:28

Office of the Regional Director

REGIONAL MEMORANDUM
CLMD-2024-474

To : Schools Division Superintendents
Chief Education Supervisor, CLMD

Subject : CONDUCT OF WORKSHOP ON THE ADDITIONAL COURSE KITS
FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM
(FELP) COURSES

Date : August 9, 2024

In pursuance to DepEd Memorandum DM-CT-2024-192, the Bureau of Alternative Education (BAE) and the Department of Education Region XI, Curriculum and Learning Management Division will conduct a Workshop on the Additional Course Kits (Work Readiness and Voters Education) for Functional Education and Literacy Program (FELP) Courses on August 19-23, 2024 at Ritz Hotel, Bo. Obrero, Davao City.

Participants are requested to bring laptops and other gadgets needed in the activity. Refer the list of participants to Annex 1.

Participants shall be granted with 1-day Compensatory Overtime Credit for non-teaching personnel/ Service Credits for teaching personnel for their participation on August 21, 2024 (Holiday) per DepEd Order No.53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.

Travel, per diem and other incidental expenses shall be charged to Sub-ARO DBM-NBC 5007 (ALS), directly downloaded to the respective Schools Division Offices, subject to the usual auditing rules and regulations.

All other details are in the enclosure.

Immediate dissemination and strict compliance of this Memorandum to all concerned is directed.

DEPARTMENT OF EDUCATION REGION XI

RECORDS SECTION

RELEASED

ALLAN G. FARNAZO

Director IV

Enclosed: As Stated
ROC6/msl

By: [Signature]
Date: Aug. 10, 2024
Time: 3:28
36359



Address: F. Torres St., Davao City (8000)
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Effectivity	07.01.24	Page	1 of 2





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Annex 1. A

LIST OF PARTICIPANTS
Workshop on Additional Coursekits for Functional Education and Literacy (FELP)
Course

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

No	Course/ Theme	Name	Designation	Region/Division	Role
1	Break-out	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
2	Session 1	Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
3	Module Title:	Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
4	Work	Maria Franchesca C. Padri	EPS II - ALS	IV - A SDO Dasmariñas	Lead Writer
5	Readiness	Braian B. Mahinay	EPS II - ALS	XI SDO Davao City	Lead Writer
6	Education	Miguel H. Panugan Jr.	Principal I	XI SDO Mati City	Writer
7		Alma C. Ando	School Head	XI SDO Davao Oriental	Writer
8		Gemma C. Mabalod	School Head	XI SDO Tagum City	Writer
9		Gladys F. Aldaya	School Principal II	XI SDO Davao de Oro	Writer
10		Jocelyn D. Fernandez	Principal	XI SDO Davao del Norte	Writer
11	Break-out	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
12	Session 2	John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
13	Module Title:	Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
14	Voter	Zaldy P. Fernandez	OIC-EPS II-ALS	CAR SDO Apayao	Lead Writer
15	Education	Christen Greece Ochavillo	ALS Teacher	XI SDO Panabo City	Lead Writer
16		Jefrey B. Bagongon	PSDS	XI SDO Davao Occidental	Writer
17		Verleto C. Florentino	Principal III	XI SDO Davao del Sur	Writer
18		Elvie E. Timon	EPS II - ALS	XI SDO Digos City	Writer
19		Atty. Darwin Z. Polido	EPS, Math	XI SDO IGACOS	Writer
20		Leah C. Pana	PSDS	XI SDO Davao City	Writer
21	Breakout	Rone N. Pequiro	EPS II - ALS	XI SDO Mati City	IT Specialists
22	Session 3	Jo Divine Y. Belarmino	EPS II - ALS	XI SDO Davao Oriental	IT Specialists
23	Downloading	Eddie Jr. A. Cabansag	EPS II - ALS	XI SDO Davao de Oro	IT Specialists
24	of Supple-	Shiela D. Sionosa	EPS II - ALS	XI SDO Davao del Norte	IT Specialists
25	mental ALS	Rosebeth C. Candelasa	EPS II - ALS	XI SDO Panabo City	IT Specialists
26	Learning	Jeffrey C. Langga	EPS II - ALS	XI SDO IGACOS	IT Specialists
27	Materials/Res	Delio C. Caya	EPS II - ALS	XI SDO Tagum City	IT Specialists
28	ources (Soft	Liartes L. Prasno	EPS II - ALS	XI SDO Davao del Sur	IT Specialists
29	files/copies)	Cheery Lyne B. Vallejo	EPS II - ALS	XI SDO Digos City	IT Specialists
30	to tablet	Danilo J. Manuel	EPS II - ALS	XI SDO Davao Occidental	IT Specialists
31	units/IT	Haroun F. Ranain	EPS II - ALS	XI SDO Davao City	IT Specialists
32	gadgets	Aimee O. Langahid	Teacher III	XI SDO DVO City-DCNHS	TWG -Chair
33	RO XI	Mary Jeanne B. Aldeguer	Chief ES	XI CLMD	PMT-Chair
34		Maricel S. Langahid	EPS Reg. ALS FP	XI CLMD	PMT-Co-Chair
35		Rochelle Mae E. Sadaya	ALS Staff/JO	XI CLMD	TWG-Member
36		Elouise Bern P. Montegrando	ALS Staff/JO	XI CLMD	TWG-Member
37		Vincent B. Dinero	ALS Staff/JO	XI CLMD	TWG-Member
38		Alma E. Obusa	ALS Staff/JO	XI CLMD	TWG-Member
39		Donn Marie D. Querubin	ALS Staff/JO	XI CLMD	TWG-Member
40	BAE - CO	Ernie M. Pamor	Supervising EPS	PMS D	Lead Facilitator
41		Michael Angelo Infante	SEPS	PMS D	Lead Facilitator
42		Iza A. Rubiales	SEPS	PMS D	Lead Facilitator



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Annex 1. B

ACTIVITY MATRIX
Workshop on Additional Coursekits for Functional Education and Literacy (FELP)
Course

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

Venue: The Ritz Hotel at Garden Estate, 88, Corrao, Davao City					
Time	Day 0 (August 19, 2024) Monday	Day 1 (August 20, 2024) Tuesday	Day 2 (August 21, 2024) Wednesday	Day 3 (August 22, 2024) Thursday	Day 4 (August 23, 2024) Friday
7:00-8:00AM	Travel time	BREAKFAST			
8:00-9:00AM		Preliminaries			
9:00-10:00AM		Opening Program: - National Anthem - Prayer - Regional Hymn - DepEd Quality Policy - Acknowledgement of Participants - Welcome Message - Statement of Purpose - Mechanics of Conference - Photo Opportunity	Note: For Break-out Session 1 - Work Readiness Education Session 2 - Voters Education		
			Workshop 3 Grouping of Competencies according to themes	Workshop 5 Designing of Activities and Assessment Strategies/Methods for Work Readiness Education and Voters Education Course Kit	Workshop 7 Completion of the Additional FELP Work Readiness Education and Voters Education (Template 1)
		Presentation and Critiquing of Workshop 3 Output	Presentation and Critiquing of Workshop 5 Outputs	Presentation and Critiquing of the Completed FELP - Work Readiness Education and Voters Education Course Template	
10:00-12:00PM	Plenary Session Session 1: Overview and Background of Functional Education and Literacy Program (FELP) Session 2: Orientation on the Guidelines and Mechanics of the Workshop on the Development of Course Outline for Functional Education and Literacy Program (FELP) Session 3: Rationale of Voters Education and Work Readiness Education Course	Note: Simultaneous Activity for Break-out Session 3			
		Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets) - Reading materials - eFLT - Other Supplemental ALS Learning Materials			
12:00-1:00PM		LUNCH			
1:00-3:00PM	Arrival, Registration & Biling (Check-in)	Workshop 1 Discussion on FELP Course Outline Template	Workshop 4 Outlining of Specific Contents of Work Readiness Education and Voters Education	Workshop 6 Designing the Summative Assessment for Micro-certification	Finalization of FELP Course Outline for Work Readiness Education and Voters Education Course based on comments and suggestions
			Presentation and Critiquing of Workshop 4 Outputs	Presentation and Critiquing of Workshop 6 Outputs	Submission of Final Outputs of Group Sessions 1,2,3
3:00-5:00PM		Workshop 2 Harvesting/Mapping of Competencies for Voters Education and Work Readiness Education	Note: Continuation of Simultaneous Activity for Break-out Session 3		Open Forum Synthesis Closing Program - Nationalistic Song - Giving of Impressions - Message of Challenge - Acceptance of Challenge - Pledge of Commitment - Distribution of Certificates - Ways Forward and Reminders/Vote of Thanks - Closing Prayer
		Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets) - Reading materials - eFLT - Other Supplemental ALS Learning Materials			
5:00-6:00PM		DINNER			

Prepared by:

Noted by:

MARICEL S. LANGAHID
EPS CLMD, Regional ALS Focal Person

MARY JEANNE B. ALDEGUER, Ed.D
Chief Education Supervisor CLMD



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List of invited participants from other regions and DepEd Central Office-BAE	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
	Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
	Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
	Maria Franchesca C. Fadri	EPS II - ALS	IV - A SDO Dasmariñas	Lead Writer
	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
	John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
	Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
	Zaldy P. Fernandez	OIC - EPS II - ALS	CAR SDO Apayao	Lead Writer
	Ernie M. Pamor	Supervising EPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Michael Angelo Infante	SEPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Iza A. Rubiales	Senior Education Program Specialist	PMSDD DepEd - CO BAE	Lead Facilitator

Prepared by:

Noted by:

MARICEL S. LANGAHID
EPS CLMD, Regional ALS Focal Person

MARY JEANNE B. ALDEGUER, Ed.D
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Uyong Alay Alay
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
 DE-CT 2024-192

TO : REGIONAL DIRECTORS

FROM : GINA O. GORDON

Undersecretary for Curriculum and Teaching

SUBJECT: WORKSHOP ON THE DEVELOPMENT, EVALUATION, AND REVISION AND ENHANCEMENT OF COURSE KITS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES

DATE: June 10, 2024

The Bureau of Alternative Education Division will conduct a series of workshops on **Workshops on the Development, Evaluation, and Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP) Courses** with the following details:

Name of Activity	Participants	Approximate Dates	Venue
Workshop on the Development of Course Kits for Functional Education and Literacy Program (FELP) Courses	Regional and Division Offices	July 1-5, 2024	Quezon City and Region 10
Workshop on the Evaluation of Course Kits for Functional Education and Literacy Program (FELP) Courses	Regional and Division Offices	September 9-13, 2024	Quezon City and Region 10
Workshop on the Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP) Courses	Regional and Division Offices	October 7-11, 2024	Quezon City and Region 10

These activities specifically aim to: **Develop and enhance the following:**

1. Develop learning Resources for Functional FELP courses;
2. Evaluate and quality assure the learning materials for Functional FELP courses; and
3. Revise and enhance the learning resources for Functional FELP courses.

Very truly yours,
 Gina O. Gordon, Undersecretary for Curriculum and Teaching

DepEd

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Republic of the Philippines
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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND PLANNING

These are Attachment No. 2 for the list of participants and arrangements for the workshop. Participants' participation are subject to the following conditions: transport, food, and other related traveling expenses for the workshop.

Food and lodging, other expenses for supplies and materials, and other incidental expenses incurred by the participants for the activity will be charged to the DPE PLO-ALSC fund subject to the usual accounting and auditing rules and regulations. Travel and other necessary expenses for participants shall be charged to the funds comprehensively released to the Regional Offices (DO-RO 2012-14-6).

Should the need arises or clarification, please contact Ira A. Rubiales, Sr. Regional Director, Division Office, Bureau of Alternative Education Program Management and Adult Development & Training (BAE-TMA) through email at ira_rubiales@deped.gov.ph.

Immediate dissemination of this Memorandum is requested.

Very truly yours,
ATTY. RYAN A. CRONADO
Undersecretary for Curriculum and Planning

DepEd

Division Office



DO

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