



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2024- 371

To : Public Schools District Supervisors
School Heads
School Property and Supply Officers
School ICT Coordinators
Division Supply Officer
Division IT Officer

Subject : ADDITIONAL INFORMATION ON THE GUIDELINES ON THE
DELIVERY AND DISTRIBUTION OF DCP PACKAGES 2023 & 2024

Date : November 18, 2024

This has reference to Memorandum ICTS-OD-MM-2024 dated July 22, 2024 from Ferdinand B. Pitagan, Director IV, Information and Communication Technology Services regarding the Guidelines on the Delivery and Distribution of the DCP Packages 2023 and 2024.

Herewith is the Regional Memorandum ORD-2024-103 with the advisory from Director Ferdinand Pitagan of ICTS on the clarification of the term **“installation”** as used in the Certificate of Completion /COC. This term does not refer to physical installation of the DCP Packages themselves, particularly for the Smart TVs with TV leg stands that are part of the eLearning Cart and Smart TV Packages. Schools have the flexibility to place these items at their discretion, either the top of a table or mounted on the wall, at their own expense. It is important to note that the term “installation” in this context refers to the preinstalled operating systems and useful applications such as Youtube, Netflix, etc., that are already included in the Smart TV.

Please refer to the attached Regional Memo and ICTS memo for the details.

For Information and Compliance.

For and in the Absences of the
Schools Division Superintendent

PETER JASON SENARILLOS
Senior Education Specialist
Officer-In-Charge

Schools Division of Digos City
RECORDS SECTION
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DATE: NOV 18 2024 TIME: 4:57pm
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Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Schools Division of Digos City
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October 21, 2024

REGIONAL MEMORANDUM
ORD-2024-103

DISSEMINATION OF ADVISORY FROM ICTS

To: Schools Division Superintendents

1. Herewith is the Advisory from Ferdinand B. Pitagan, Director IV, Information and Communication Technology Services regarding Memorandum ICTS-OD-MM-2024-0315 dated July 22, 2024, "Guidelines on the Delivery and Distribution of DCP Packages 2023 & 2024" advising all concerned on the clarification to the "Certificate of Completion (COC)" sample indicates **"This certifies the satisfactory completion of the delivery, installation, and commissioning--"**, included in Annex C of the aforementioned Memorandum.
2. The term **"installation"** as used in the COC, does not refer to the physical installation of the DCP packages themselves, particularly for Smart TVs with TV leg stands that are part of the eLearning Cart and Smart TV Packages. Schools have the flexibility to place these items at their discretion, either on top of a table or mounted on the wall, at their own expense. It is important to note that the term "installation" in this context refers to the pre-installed operating systems and useful applications such as YouTube, Netflix, etc., that are already included in the Smart TVs. Some Smart TVs are also equipped with customized functions like Screencast, Mirror Casting, and Wireless Devices.
3. All other guidelines stated in the memorandum remain in effect.
4. For more information and clarification, SDOs may contact the Information and Communications Technology Service – Office of the Director through 86319636 or email icts.od@deped.gov.ph
5. For information and compliance.

DEPARTMENT OF EDUCATION
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RELEASED

RV:

Oct. 23, 2024

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REBONFAMIL R. BAGUIO
Director III
Office-In-Charge
Office of the Regional Director

Encl.: As stated
ORD/ICT3/mcp



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Republika ng Pilipinas

Department of Education

INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE

Office of the Director

ADVISORY

In reference to Memorandum dated July 22, 2024, "**Guidelines on the Delivery and Distribution of DCP Packages 2023 & 2024**" wherein "Annex C – Certificate of Completion (COC) sample" indicates "**This certifies the satisfactory completion of the delivery, installation, and commissioning--**", please be informed that the word "**installation**" does not refer to actual/physical installation on the DCP packages delivered, especially for Smart TVs with TV leg stands that are included in eLearning Cart and Smart TV Packages. Hence, schools have the flexibility where to place it at the top of table or mount it on the wall at their own expense.

To clarify, "installation" refers to operating systems and useful applications that are already installed like YouTube, Netflix, etc. Furthermore, some Smart TVs are also equipped with customized functions such as Screencast, Mirror Casting, Wireless Devices, etc.

Other guidelines stated in the said Memorandum remain in effect.

For more information and clarification, all concerned may contact the Information and Communications Technology Service – Office of the Director through telephone number 86319636 or email us at icts.od@deped.gov.ph

For information and guidance.


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