



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 708

To : SGOD Chief

JOSE ISRAEL M. MARAVILLES
Division School Site Focal Person

Subject : **FINAL VENUE FOR THE CONVERGENCE WITH THE DEPARTMENT
OF ENVIRONMENT AND NATURAL RESOURCES: JOINT
ASSESSMENT AND PLANNING ON TITLING**

Date : November 7, 2024

Attached is the Administrative Note from **Atty. Christian E. Rivero**, Director VI, Supervising Director, Sites Titling Office, Office of the Undersecretary for Legal and Legislative Affairs which informs the field that the final venue for the "Convergence with the Department of Environment and Natural Resources: Joint Assessment and Planning on Titling" will be at the **Manila Grand Opera Hotel, 925 Doroteo Jose St., Santa Cruz, Manila** on November 12-15, 2024.

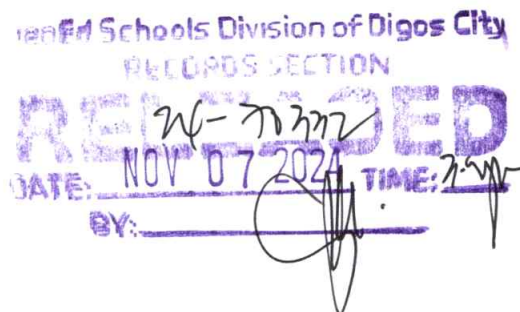
For further details, please see attached Administrative Note.

For information and compliance.

For and in the absence of the
Schools Division Superintendent:

 11/7/24
SOLLIE B. OLIVER, JD, MATE
Chief Education Supervisor
School Governance and Operations Division
Officer-In-Charge

SGOD/LFP-jimm





Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

**Convergence with the Department of Environment and Natural Resources
(DENR): Joint Assessment and Planning on Titling**

ADMINISTRATIVE NOTE

EXPECTATION

The Convergence with the Department of Environment and Natural Resources: Joint Assessment and Planning on Titling aims to assess the implementation of the previous Memorandum of Agreement (MOA) between DepEd and DENR, and to address issues and concerns encountered in the application and processing of special patents for untitled public school sites. DepEd recognizes the value and necessity of conducting an interface activity with the primary counterpart national government agency on issues of public school titling.

Included in this activity for DepEd and DENR to collaboratively assess the implementation of the 3rd version of the MOA, identify and address bottlenecks, and develop action plans to expedite the securing of legal ownership of land properties. This will also enhance coordination, improve communication, and ensure that public school sites are properly titled, thereby securing land ownership and contributing to the stability and sustainability of educational institutions nationwide.

SCHEDULE AND VENUE

Date: November 12-15, 2024
Venue: Manila Grand Opera Hotel
Address: 925 Doroteo Jose St, Santa Cruz, Manila, 1003 Metro Manila
Participants:

- DepEd Regional Lawyers of Schools Sites and/or Focal Person
- School Division Lawyers of Schools Sites and/or Focal Person
- DENR Central Office, PENRO Counterparts

TRAVEL ARRANGEMENTS

Participants are expected to arrive on the Afternoon of Day Zero (0) **November 12, 2024 for registration**. On the other hand, the participants are expected to depart from the venue on Day three (3) **November 15, 2024 on or before 12:00 NN**.

Travel and incidental expenses of all participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

All are advised to secure travel orders/authorities prior to attending the training.



Address: 3F Mabini Bldg., DepEd Complex Meralco Avenue, Pasig City
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Certificate No. PHP
QMS 22 93 0085

REGISTRATION

There will be NO REGISTRATION FEE collected for this activity Participants who sent Confirmation/Reply Form are expected to attend and participate in the said activity as accommodation arrangements have been made.

ACCOMMODATION

All DepEd participants, DENR counterparts, and core team members will be provided with accommodation for three (3) nights.

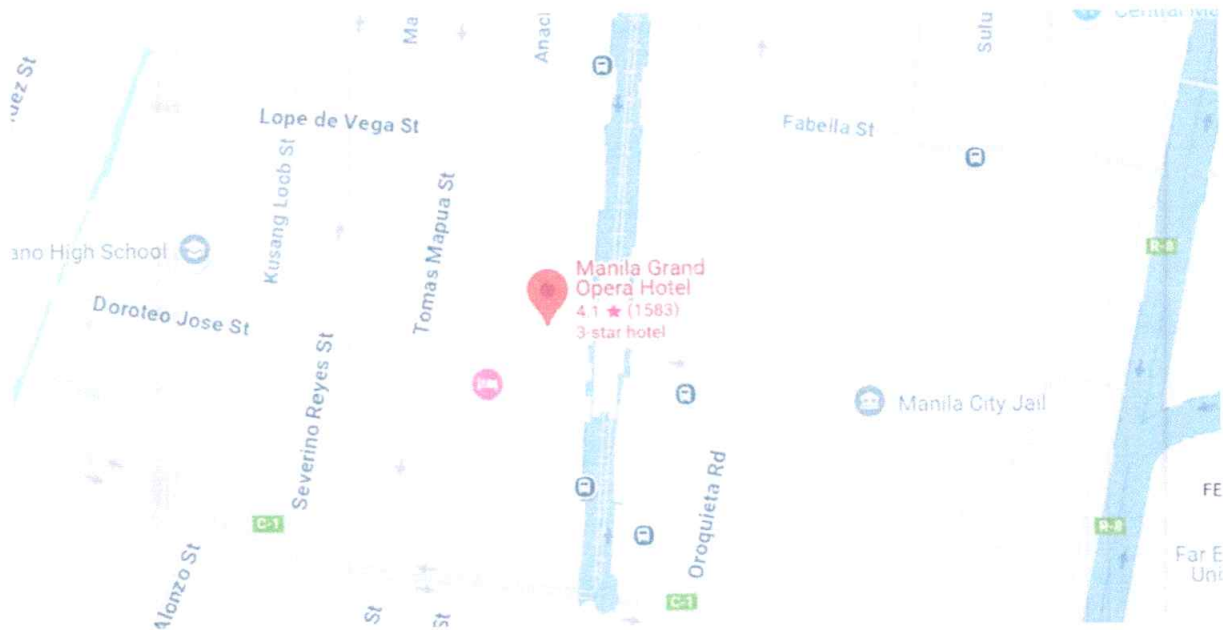
Check in will start on the afternoon of Day Zero (0) November 12, 2024, Tuesday at 2:00 PM. Check out will be on Day Three (3) November 15, 2024, Friday at 12:00 NN.

Participants who wish to stay in the accommodation beyond the check-out date, are expected to cover for their own expenses. Mini-bar and room service expenses WILL NOT be covered by the organizers.

The venue information is provided below:

Manila Grand Opera Hotel

- a. Address: 925 Doroteo Jose St, Santa Cruz, Manila, 1003 Metro Manila
- b. Location Map:



FOOD

Full board meals and snacks will be provided. The **first meal served is Dinner on Day Zero (0)** while the **last meal is lunch on Day Three**. Meals, shall include breakfast, lunch, dinner, and AM and PM snacks will be served at the activity hall.

Participants with special dietary needs and restrictions are advised to indicate it in the registration link prior to said events.

ACTIVITIES

- Registration will start at 7:30 AM on the first day of the activity. The first activity will start at 8:00AM.

This activity encourages active participation from all of the participants.

GENERAL INFORMATION

- The venue is accessible via public utility vehicles.
- Participants are also advised to be careful with their belongings and make the necessary precautions to ensure their safety. The organizers will not be liable for any loss or damage of property.

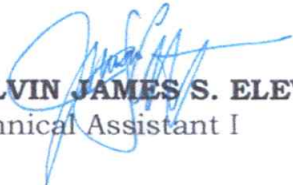
DRESS CODE

Day (1) and Day (2): Corporate Attire

CONTACT INFORMATION

For questions or concerns, please contact **Ms. Hayanie A. Taher** of Sites Titling Office through telephone number **(02) 8631- 8491** or email address at sto@deped.gov.ph.

Prepared by:


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Reviewed by:


JOLINA S. GAMMAD
Administrative Officer IV

Approved by:


ATTY. CHRISTIAN E. RIVERO
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs