



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025- 078

To : School Heads
Division Administrative Officer V
School Administrative Officers
School Administrative Assistants
Information Technology Officer I

Subject : BULK SUBMISSION OF PNPKI APPLICATION

Date : January 20, 2025

Attached is regional memorandum ORD-2025-004 regarding the Bulk PNPKI Application of DepED Region XI. This bulk application aims to streamline the applications of DepEd personnel and must be submitted to the regional office no later than February 13, 2025.

All School Administrative Officers and ADAS in charge of personnel data must complete the required information in the Division HRMS on or before February 11, 2025, giving enough time for the IT Officer to consolidate the data gathered.

An orientation on PNPKI Applications and updating of personnel data in the HRMS for this purpose will be conducted on January 20, 2025, 2:00 PM, via Google Meet: <https://meet.google.com/qyt-rkcq-sar>.

For information and compliance.

Melanie P. Estacion
MELANIE P. ESTACION, PHD CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
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Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
(082) 553-8396 | (082) 553-8376
www.depeddigoscity.org | digos.city@deped.gov.ph

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Department of Education
DAVAO REGION

DepEd Schools Division of Digos City
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REGIONAL MEMORANDUM
ORD-2025-004

REITERATION ON THE SUBMISSION OF PNPKI APPLICATION

To: Schools Division Superintendents

1. Attached is the letter from Evamay C. Dela Rosa, CESE, Regional Director of Department of Information and Communications Technology (DICT), dated January 10, 2025, regarding the follow-up on the submission of the **PNPKI Application for DepEd Region XI**. This application must be submitted promptly to reinforce secure digital communication and optimized operational processes within the education sector.
2. The application must be submitted no later than **February 13, 2025**.
3. For any clarifications or concerns regarding the PNPKI application process, SDOs may coordinate with the Digital Certificate Division via info.pnpki@dict.gov.ph or r11.pnpki@dict.gov.ph.
4. For immediate dissemination and compliance.

Encl: As stated.
ORD/ICT3/mcp

DEPARTMENT OF EDUCATION
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BY: [Signature]
DATE: JAN. 14, 2025
44150

ALLAN G. FARNAZO
Director IV



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@depd.gov.ph
Website: www.depedroxi.ph





10 January 2025

ALLAN G. FARNAZO, CESO IV

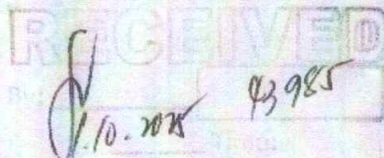
Regional Director

Department of Education (DepEd) XI

Jacinto Extension, Corner F. Torres St, Bajada, Davao City

DEPARTMENT OF EDUCATION ROXI

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Dear Director Farnazo:

Warm greetings from DICT Region 11!

This refers to the Memorandum from the DepEd Central Office dated October 26, 2024, mandating DepEd personnel to adopt the Philippine National Public Key Infrastructure (PNPKI) services provided by the DICT. Furthermore, the DICT Central Office, through the Office of the Undersecretary for Infostructure Management, Cybersecurity, and Upskilling, issued revised requirements for the bulk application process on October 3, 2024, to expedite the application process in support of the upcoming election.

To support this initiative, DICT Region 11 is pleased to offer an orientation session on PNPKI, which will cover its usage, benefits, and legal framework. This session can be conducted online or in person, either for the entire group or in smaller batches, depending on your preference and availability.

In this regard, this letter serves as a formal follow-up regarding the submission of PNPKI applications for DepEd personnel in Region 11. These applications must be submitted promptly to reinforce secure digital communication and optimize operational processes within the education sector.

We kindly request that the application be submitted no later than **February 13, 2025**. This will ensure sufficient time for a thorough review and efficient processing. Additionally, we encourage you to carefully review and include all required documents before the deadline to prevent any delays.

Should you require additional clarification or further assistance, please contact our office via email at r11.pnpki@dict.gov.ph or our landline number (082) 291-2255.

Very truly yours,

Dela Rosa
Evamay
Concillado

EVAMAY C. DELA ROSA, CESE

Regional Director