



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 109

To : Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Public Schools District Supervisors
Division Sports Management Team
Public and Private School Heads
Health and Nutrition Personnel
DSAC Head and Members
Concerned Teaching, Teaching-Related, & Non-Teaching Personnel
All Others Concerned

Subject : **IN-HOUSE TRAINING IN PREPARATION FOR 2025 DAVRAA MEET**

Date : February 20, 2025

In reference to the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10588 otherwise known as the Palarong Pambansa Act of 2013, this Office informs the field that DepEd Digos City Division, in coordination with the City Government of Digos, will conduct the **In-house Training in Preparation for 2025 DAVRAA Meet on February 24-March 5, 2025.**

Coaches/Assistant Coaches/Chaperons/Athletes from both public and private elementary and secondary schools are strongly advised to give their full support and cooperation in the said training.

To guide the field in ensuring effective implementation of the said training, the final and official organizational structure of the In-House Training is herewith enclosed to wit: Enclosure No. 1: Division Task Force, Tournament Managers, and Support Staff. and Enclosure No. 2: List of Athletes, Coaches, Assistant Coaches, and Chaperons

The Public Schools District Supervisors/Division Task Force shall closely monitor the said training in the venues stipulated below:

EVENT	PLAYING VENUE	TIME
ARNIS	Digos City National High School	8:00 AM-11:00 AM/2:00 PM-6:00 PM
ARCHERY	Digos City National High School	8:00AM-11:00AM/2:00PM-5:00PM
ATHLETICS	Don Mariano Marcos Elementary School	4:00 AM-6:00 AM, 2:30 PM -6:00 PM



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BADMINTON	Digos City National High School/B-Star	9:00 AM-12:00 PM / 1:00 PM-9:00 PM
BASEBALL	Don Mariano Marcos ES	8:00 AM – 5:00 PM
BASKETBALL	Digos City Central Elem School Digos City National High School	8:00 AM -5:00 PM
BILLIARDS	Digos City National High School	8:00 AM -12:00 PM/1:00 PM -5:00 PM
BOXING	Digos City National High School	8:00 AM – 5:00 PM
CHESS	Don Mariano Marcos ES (Bulwagan)	8:00 AM -12:00 PM / 1:00 PM – 5:00 PM
DANCESPORTS	Don Mariano Marcos ES Gym	5:00 PM – 8:00 PM
FOOTBALL	Don Mariano Marcos ES	8:00 AM – 5:00 PM
FUTSAL	Don Mariano Marcos ES Gym	8:00 AM – 5:00 PM
GYMNASTICS	Ramon Magsaysay Central Elem. School	8:00 AM- 5:00 PM
SEPAK TAKRAW	Digos City National High School	8:00 AM -5:00 PM
SOFTBALL	Don Mariano Marcos Elem School	7:00 AM-10:00 AM/ 3:00-5:00 PM
SWIMMING	Sanvali	8:00 AM – 5:00 PM
TABLE TENNIS	GMALL – 3 rd Floor	9:00 AM- 4:00 PM
TAEKWONDO	Ramon Magsaysay CES Gym	8:00 AM – 5:00 PM
TENNIS	Tennis Club, Digos City	8:00 AM – 5:00 PM
VOLLEYBALL	DMMES/ DCNHS	5:00-8:00 AM (3:00 PM)-5:00 PM/ 9:00 PM-3:00 PM
WUSHU	DiCNHS/Pacquiao Gym	5:00 AM-10:00 AM/4:00-7:00 PM
PARA GAMES	RMCES/DMMES Grounds	8:00AM – 11:00 AM/3:00 PM-5:00 PM

There will be an orientation of all coaches, assistant coaches, chaperons, and athletes on February 24, 2025 (8:00 AM) at Don Mariano Marcos Elem. School Gym. Coaches are required to submit training matrix to the Division Sports Officer.

Likewise, at 2:00pm on February 24, a meeting with parents and legal guardians of athletes shall be held at DMMES Gym to orient them of house rules related to the training schedules and billeting of their children.

It is expected that all athletes, coaches, assistant coaches, and chaperons shall bring their own light beddings and utensils. Below are the billeting quarters:



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1. Don Mariano Marcos Elem. School
2. Ramon Magsaysay Central Elem. School
3. Digos City National High School

The Tournament Managers/trainers and coaches of the athletes shall facilitate the conduct of the different events. The student-athletes shall submit parents' consent to their coaches.

The teacher-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken care of by other teachers.

As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their training during holidays, Saturday and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

Meals and snacks shall be charged against Special Education Fund (SEF).

For information and guidance of all concerned.

For and in the absence of the SDS:


BEVERLY S. DAUGDAUG, EdD
Chief ES, CID
Officer-In-Charge 

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: FEB 20 2025 TIME: 4:07 PM

BY: 

SGOD/sbo/pjs



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Enclosure no. 1

A. OPERATIONS AND MANAGEMENT COMMITTEE

Peter-Jason C. Senarillos	SEPS/Division Sports Officer/Chairperson
Eleser D. Mateo	PSDS/Division Sports Officer/Co-Chairperson
Angel V. Bisaga, Jr.	EPS/Schools Sports Coordinator/Training Manager/Co-Chairperson for External
Jay Paul B. Cabural	SP/Division Asst. Sports Officer for Logistics
Eleora Cecilia F. Gundaya	AO II/Technical Staff for Admin and Finance
Mark V. Castañares	AO II/Technical Staff for Admin

B. DIVISION TASK FORCE

Neil D. Bongcayao	Public Schools District Supervisor
Ferna Renira T. Alde	Public Schools District Supervisor
Cherry Rossette E. Oliva	Public Schools District Supervisor
Mary Joy B. Fortun	Public Schools District Supervisor
Clarence S. Pillerin	Public Schools District Supervisor
Jessica G. Lucero	Public Schools District Supervisor
Gervasio R. Salinas, Jr.	Public Schools District Supervisor
Ida I. Juezan	Public Schools District Supervisor
Eleser D. Mateo	PSDS/Division Sports Officer/Vice-Chairperson

C. SCREENING COMMITTEE

Atty. Clarisse Joy C. Arnaez-Llaban	Attorney III/Chairperson
Noba J. Rubion	SP II/Co-Chairperson
Micah A. Fuentes	Medical Officer III
Jasmine A. Asarak	Dentist II
Peter Paul V. Deiparine	School Principal
Abdul Gapor M. De Guzman	School Principal
Melacres L. Campomayor	School Principal
Norwenda G. Hairil	School Principal
King P. Devesfruto	School Principal
Nedymar D. Andrade	School Principal
Rizza L. Villaluna	School Principal
Jay Paul B. Cabural	School Principal
Ferdinand C. Magdadaro	Project Development Officer I

D. SECRETARIAT

Cherrie Anne B. Bohol	SEPS/Chairperson
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Ruben Evarretta	PDO II/Co-Chairperson
Marjun B. Rebosquillo	SEPS/Member
Juvy A. Cardines	AO II/Member
Maria Leonora P. Salazar	AO II/Member
Jessrael T. Bengil	AO II/Member
Thonver R. Sampaga	SST I/Member
Brynel S. Espina	Teacher/Member
Diana Grace V. Amigo	PDO I/Member
Jay Mark Alocelja	Teacher III
Lee Wilson Precellas	Teacher II
Marlou Samontina	Teacher II

E. FOOD / MESS HALL COMMITTEE

Ronald B. Dedace	SEPS
Atty. Rodel L. Pagayon	EPS
Janice S. Alquizar	EPS II
John P. Millan	Teacher/DICNHS
Denise Imari Casilac	Teacher/DICNHS
Angelita Belarde	Teacher/DICNHS
Elizabeth Quiñones	Teacher/DICNHS
Elsie Valleser	Teacher/DICNHS
Gina Bustamante	Teacher/DICNHS
Iname Romitman	Teacher/DICNHS
Michael Mantilla	Teacher/DICNHS
Leonaphine Villarba	Teacher/DICNHS
Ma. Bernadette Pagayon	AO II/Cogon ES
Marieflor Ibañez	ADAS III/OSDS

A. SECURITY / SAFETY / DISCIPLINE COMMITTEE

Juvic V. Sucayre	School Principal/Chairperson
Jayzon T. Cardines	PDO II/Co-Chairperson
King P. Devesfruto	SST I/Goma NHS
Julius C. Castañares	School Principal/Igpit NHS
Geoffrey Andrade	Teacher/Pedro Garcia ES
Marvin Padillo	School Principal/Balabag NHS
Jainal Abidin Ismael	Teacher/Badiang ES

B. BILLETING QUARTER COMMITTEE

Juvy B. Salise	School Head/Chairperson
Edsel F. Nacua	School Principal/Co-Chairperson
Mylene G. Samonte	School Principal/DMMES
Lloyd Cervantes	School Head/Apolandia ES
Marife Bohol	School Head/C. Nonol ES



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F. MEDICAL / HEALTH COMMITTEE

Micah A. Fuentes	Medical Officer III/Chairperson
Dr. Jasmine A. Asarak	Dentist II/Co-Chairperson
Dr. Myracel J. Dalope	Dentist II/Member
Frances Millicent R. Durano	Nurse II/Member
Kristine Marie Y. Bejarin	Nurse II/Member
Ireene P. Dandoy	Nurse II/Member
Joel B. Gomito	Nurse II/Member
Dhelmie Christine S. Peñas	Nurse II/Member
Russel Kevin T. Maurin	Nurse II/Member
Radee King Corpuz	Nurse II/Member

G. MONITORING AND EVALUATION COMMITTEE

Reyzen O. Monserate	SEPS
Marjun B. Rebosquillo	SEPS
Airon M. Alejandro	Planning Officer III

H. LEARNER RIGHTS AND PROTECTION COMMITTEE

April Rose A. Alcala	PDO I
Rofelia T. De Mesa	Guidance Coordinator II
Jose Israel M. Maravilles	PDO I



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