



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025- 148

To : **ELECTION TASK FORCE (ETF) MEMBERS
PRECINCT DEPARTMENT OF EDUCATION SUPERVISOR
OFFICIALS (DESO) or REPRESENTATIVE**

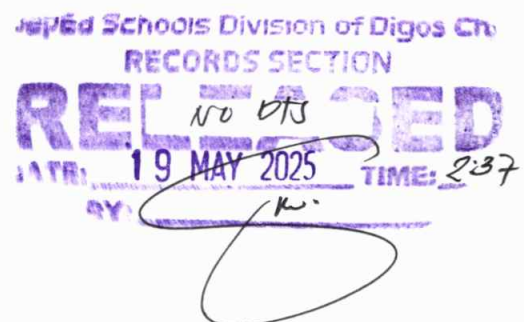
Subject: **Conduct of Post-Election Monitoring and Evaluation**

Date : **May 19, 2025**

1. This is in reference recently concluded National and Local Elections on May 12, 2025 in which several issues and concerns were raised that should be taken notice of.
2. In relation to this, you are hereby directed to attend the conduct of the post-election monitoring and evaluation on May 21, 2025 (Wednesday) to be held at the Digos City Division's Conference Room from 8:00 am to 5:00 pm, snacks and lunch will be served.
3. Attached is the copy of the list of participants
4. For proper guidance and strict compliance.

For and in the absence of the
Schools Division Superintendent
MELANIE P. ESTACIO, Ph.D.,
CESO VI

Cherrie Anne B. Bohol 5/19/25
CHERRIE ANNE B. BOHOL
Education Program Supervisor
Officer-in-Charge



LIST OF DEPARTMENT OF EDUCATION SUPERVISOR OFFICIAL (DESO)
DIGOS CITY
12-May-25

BARANGAY	VOTING CENTER	NAME
ZONE 1	DIGOS CITY CENTRAL ELEM. SCHOOL	FORTUNE, MARY JOY B.
ZONE 2	DIGOS CITY NATIONAL HIGH SCHOOL	FLORES, MARIA BASILIA G.
ZONE 3	RAMON MAGSAYSAY CENTRAL ES	NACUA, EDSEL F.
		SENIRES, LEILANI T
APLAYA	APLAYA ELEM SCHOOL	SALISE, JUVY B.
		ROSIMA, ROWELEM V.
BALABAG	BALABAG ELEM SCHOOL	SUCAYRE, JUVIC V.
BINATON	BINATON ELEM SCHOOL	MABANDOS, JEANIEFER O.
	MATTI ELEM SCHOOL	EÑOLA, RHODORA M
COGON	COGON ELEM SCHOOL	DE GUZNAB, ABDUL GAPOR M.
	P. GARCIA ELEM SCHOOL	HAIRIL NORWENDA G.
COLORADO	COLORADO ELEM SCHOOL	CAMPOMAYOR, MELACRES L.
DAWIS	DAWIS ELEM SCHOOL	SAMONTE, MYLEN G.
DULANGAN	DULANGAN ELEM SCHOOL	PORTO, AIMEE AMOR C.
GOMA	FEDERICO ALFEREZ ELEM SCHOOL	VILLAGONZALO, ANGELITO M.
	DAMÑAS ELEM SCHOOL	GRANADA, GERWIN L.
IGPIT	IGPIT ELEM SCHOOL	CARTAJENA, JOEL A.
KAPATAGAN	RIZAL CENTRAL ES	BACALING, CHARLENE M
	N. ISIDRO ELEM SCHOOL	BECAMON, DANN D
	MARAWER ELEM SCHOOL	GEVERA JR., CESAR M.
KIAGOT	G. REUSORA ELEM SCHOOL	DEIPARINE, REBECCA LORELIE
LUNGAG	LUNGAG ELEM SCHOOL	LUCERO, NELSON E.
MAHAYAHAY	MAHAYAHAY ELEM SCHOOL	ALMACIN, JONATHAN C.
MATTI	R. SAPLALA ELEM SCHOOL	SALBORO, MERILYN T.
RUPARAN	RUPARAN ELEM SCHOOL	JUMAWAN, ANTONIA S.
SAN AGUSTIN	SAN AGUSTIN ELEM SCHOOL	ANDRADE, NEDYMAR D.
SAN JOSE	I ABALAYAN ES	RABAYA, BONAFAE CATHRINE B.
SAN MIGUEL ES	SAN MIGUEL ELEM SCHOOL	ANDALES, MARIO M.
		CABRELLA, JEM BOY B.
SAN ROQUE	CASILDO NONOL ELEM SCHOOL	BOHOL, MARIFE M.
SINAWILAN	BADIANG ELEM SCHOOL	CALIPAYAN, RENATO D.
SOONG	SOONG ELEM SCHOOL	DEIPARINE, PETER PAUL V.
TIGUMAN	TIGUMAN ES	HERAMIZ, TITA T.
TRES DE MAYO	P. BASALAN ELEM SCHOOL	PILLERIN, CLARENCE S.
		LOYOLA, QUMRAN M.



PURCHASE REQUEST

Department of Education

DIVISION OF DIGOS CITY

Agency/ Procuring Entity



Department : DepEd, Digos City
Section : Division of Digos City

PR No. 75-OS-OTS
SAI No. _____

Date: May 15, 2025

Stock No.	Unit	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
Lot 1	head	Procurement and Delivery of Catering Services for the Post-Election Monitoring and Evaluation on May 20, 2025 May 20, 2025 Place of delivery: Conference Hall, Schools Division of Digos City, Digos City Type of serving: Buffet type AM Snacks: Beef pinoy spaghetti with bread, and cucumber juice Lunch: Egg and corn soup, steamed rice, garlic chicken, beef steak, assorted steamed vegetables with sawsawan, fresh fruits, and soft drinks PM Snacks: Two (2) pieces turon and buko juice Inclusions: Hot/cold water, coffee, pica-pica (finger food), tarpaulin for backdrop	42	475.00	19,950.00
				Sub-total A	19,950.00
Lot 2	piece	Procurement and Delivery of Supplies for the Post-Election Monitoring and Evaluation Notebook, spiral, 80 leaves, medium sizedook	42	30.00	1,260.00
	piece	Sign pen, black, 0.5	42	41.43	1,740.00
				Sub-total B	3,000.00
				Grand Total	22,950.00

SUBJECT TO WITHHOLDING TAX

Purpose / Remarks: Procurement and Delivery of Catering Services and Supplies for the Post-Election Monitoring and Evaluation on May 20, 2025

Signature:	Requested by:	Funds available: <u>22,950.00</u>	Approved by:
Printed Name:	FRANCIS JUDE D. ALCOMENDRAS	NEPTUNE L. TAMBILAWAN	MELANIE P. ESTACIO, PhD, CESO VI
Designation:	Administrative Officer V / Election Task Force Chairperson	Administrative Officer V / Budget Officer	Schools Division Superintendent
Date:	Date: May 15, 2025	5/15/25	



PURCHASE REQUEST

Department of Education
DIVISION OF DIGOS CITY
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Printed Name:	FRANCIS JUDE D. ALCOMENDRAS	NEPTUNE L. TAMBILAWAN	MELANIE P. ESTACIO, PhD, CESO VI
Designation:	Administrative Officer V / Election Task Force Chairperson	Administrative Officer V / Budget Officer	Schools Division Superintendent
Date:	Date: May 15, 2025		



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OFFICE



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Unit/Section: **Office of the Schools Division Superintendent - Administrative Section**

Account Code	General Description	Unit	QTY		Estimated Cost/Unit	Estimated Budget		SCHEDULE/MILESTONE OF ACTIVITIES			
			Charged to Division Fund	Charged to School MOOE		Division MOOE	School MOOE	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Lot 1	Procurement and Delivery of Catering Services for the Post-Election Monitoring and Evaluation on May 20, 2025										
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Lot 2	Procurement and Delivery of Supplies for the Post-Election Monitoring and Evaluation										
	Notebook , spiral, 80 leaves, medium sizedook	piece	42		30.00	1,260.00			✓		
	Sign pen , black, 0.5	piece	42		41.43	1,740.00			✓		
					Grand Total	22,950.00					

Prepared:

FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V / Election Task Force Chairperson
Date: May 15, 2025

Funds Availability:

NEPTUNE L. TAMBILAWAN
Administrative Officer V / Budget Officer

Recommending Approval:

MARIA GENEVIEVE T. FRANCISQUETE
Assistant Schools Division Superintendent

Approved:

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region XI
DIGOS CITY DIVISION

PROGRAM IMPLEMENTATION PLAN

A. PROGRAM/PROJECT PROFILE

PROGRAM TITLE	POST ELECTION MONITORING AND EVALUATION
RATIONALE	Post-Election monitoring and evaluation refers to a set of actions conducted after the election to ensure accountability and restoration of the schools during the electoral process. These activities are crucial to assess the integrity of the elections, address any irregularities, and improve future electoral processes. During the May 2025 elections, coordination and communication among electoral stakeholders—particularly between the Electoral Boards, DESO personnel, and the Division Task Force—proved critical in addressing technical concerns, verifying voter eligibility, and ensuring the smooth transport and retrieval of election paraphernalia and proper restoration of the schools/voting centers after the election. Objectives: 1. To hold authorities accountable. 2. To reassure the public and political stakeholders of electoral legitimacy. 3. To conduct to appropriate activities of post-election. 4. To put forward appropriate activities to be undertaken after the elections with budget downloaded ahead of the election period. 5. To have clear and proactive communication channels, combined with real-time reporting mechanisms, significantly minimize response time to technical issues.

POST ELECTION MONITORING AND EVALUATION

Program of Activities
May 21, 2025
Schools Division Office Conference Room

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 am – 8:30 am	Registration	ETF Members
8:31 am – 9:00 am	Preliminary Activities	ETF Members
9:01 am – 10:30	DepEd Election Task Force	Resource Speaker
10:31 am – 10:45	Health Break	
10:46 am – 12:00 noon	Electioneering and Partisan Political Activities	Resource Speaker
12:01 noon – 12:59 pm	Lunch Break	
1:00 pm – 3:00 pm	Continuation: Electioneering and Partisan Political Activities	Resource Speaker
3:01 pm – 3:15 pm	Health Break	
3:16 pm – 4:30 pm	Workshop (observation, action and recommendation)	ETF Members
4:31 pm – 5:00 pm	Closing Program	ETF Members