



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-481

To : Assistant Schools Division Superintendent
SGOD Chief
Division SBM Coordinator
Division GAD Focal Person
School Heads Concerned

Subject : **CONDUCT OF THE SCHOOL-BASED MANAGEMENT (SBM) AND GENDER AND DEVELOPMENT (GAD) THIRD QUARTER POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**

Date : August 8, 2025

In reference to Regional Memorandum FTAD-2025-021, the field is hereby informed of the School-Based Management (SBM) and Gender and Development (GAD) Third Quarter Pocket Meeting to be conducted on **September 25-26, 2025** at the Schools Division of Digos City.

The meeting aims to discuss updates, interact with other GAD and SBM champions share and document best practices, and provide best solutions to problems, gaps, and bottlenecks that have been identified by each participant.

The participants of the meeting are the GAD Focal Persons and SBM Coordinators from the Schools Division Offices and Functional Divisions of DepEd Region XI, as listed in the enclosure.

Further, the team will visit Kapatagan National High School and Digos City National High School to assess GAD facilities, resources, programs and SBM initiatives in support of a gender-responsive and well-managed basic education. Classes must remain undisrupted during the visit, and the provision of tokens, leis, or any lavish preparations are strictly prohibited.

Participants from the Schools Division of Digos City are as follows:

Name	Position/Designation
Maria Genevieve T. Francisqueste	ASDS
Sollie B. Oliver, JD, MATE	SGOD Chief
Cherrie Anne B. Bohol	EPS-SGOD/ Division SBM Coordinator
Janice S. Alquizar	EPS II,HRD/Division GAD Focal Person
Aimee Amor C. Porto	School Principal IV/ Presenter
Noba G. Rubion	School Principal II/Presenter
Mylene G. Samonte	School Principal I/ Presenter



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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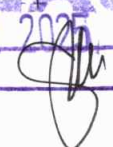
Republic of the Philippines
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SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

Food and snacks during the meeting shall be charged to the GAD fund or other available sources of the host division, while travel, accommodation and other expenses incurred for the activity shall be charged to local funds, subject to the usual accounting rules and regulations.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
AUG 11 2025
8:11 PM

DepEd Schools Division of Digos City
RELATIONS SECTION
RECEIVED
25-718
DATE: AUG 12 2025 TIME: 8:12 AM
BY: 

Enclosed: As stated.
SGOD/cab



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RECORDS
0725 121574



Republic of the Philippines
Department of Education
DAVAO REGION



July 25, 2025

REGIONAL MEMORANDUM
FTAD-2025-021

CONDUCT OF THE SCHOOL-BASED MANAGEMENT (SBM) AND GENDER AND
DEVELOPMENT (GAD) THIRD QUARTER POCKET MEETING AND
PROVISION OF TECHNICAL ASSISTANCE

To: Schools Division Superintendents
Chiefs of Functional Divisions

1. Pursuant to Regional Memorandum FTAD-2025-007 on the conduct of the School-Based Management (SBM) and Gender and Development (GAD) Quarterly Pocket Meetings for Calendar Year 2025, this Office informs the Schools Division Superintendents and Functional Division Chiefs on the schedule for the Third Quarter Pocket Meeting to be conducted on September 25-26, 2025, at the Schools Division of Digos City.
2. The participants of the meeting are the GAD Focal Persons and SBM Coordinators from the Schools Division Offices and Functional Divisions of DepEd RO XI, as listed in the enclosure.
3. The meeting aims to discuss updates, interact with other GAD and SBM champions, share and document best practices, and provide best solutions to problems, gaps, and bottlenecks that have been identified by each participant.
4. Further, the team will visit Kapatagan National High School and Digos City National High School to assess its GAD facilities, resources, programs, and SBM initiatives in support of a gender-responsive and well-managed basic education. Classes must remain undisrupted during the visit, and the provision of tokens, leis, or any lavish preparations are strictly prohibited.
5. Food and snacks during the meeting shall be charged to the GAD fund or other available sources of the host division, while travel, accommodation, and other related expenses incurred for the activity shall be charged to local funds, subject to the usual accounting rules and regulations.
6. Immediate dissemination and compliance with this Memorandum are directed.

DEPARTMENT OF EDUCATION RO XI
RECORDS SECTION
RELEASED
JUL 30, 2025

ALLAN G. FARNAZO
Director

Encl.: As stated

ROF3/app



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Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1

LIST OF PARTICIPANTS

A. Division GAD Focal Persons or their Alternate

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	Cristopher B. Gonzales/ April Julie Mae Gonzaga
Davao de Oro	Grace D. Pontillas
Mati City	Ana Mae S. Padullon
Davao Occidental	Nelson G. Balagtas
Davao Oriental	Mary Grace Y. Mercado
Digos City	Janice S. Serenio-Alquizar
Panabo City	Lea Jane M. Isleta
Tagum City	Eduard Mark A. Bautista
Davao City	Jonas P. Piore
Samal City	Evangeline C. Bongcac
Davao del Sur	Jessie S. Sajol

B. Division SBM Coordinators

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	Cristopher B. Gonzales
Davao de Oro	Marnelyjane A. Bernal
Mati City	Leorisyl D. Siarot
Davao Occidental	Elenita L. Bernales
Davao Oriental	Alan D. Limbadan
Digos City	Cherrie Ann B. Bohol
Panabo City	Ronmar V. Jayoma
Tagum City	Francisca R. Fadlan
Davao City	Flora C. Arcenal
Samal City	Graciela A. Robles
Davao del Sur	Jessie S. Sajol

C. Regional Office

FTAD SBM and GAD TWG	Aris B. Juanillo	CES, GAD Regional Focal Person
	Aida P. Placencia	EPS, GAD Alternate Focal Person
	Ronnie S. Mercado	EPS, SBM Coordinator



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Department of Education
DAVAO REGION

	Julietta S. Nicolas	ADAS 1, GAD Secretariat
Finance Division (FD)	Katherine C. Datoy SAO	Functional Divisions GAD Focal Persons
Administrative Division (AD)	Joy L. Sibonga AO IV	
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble AO II	
Human Resource Development Division (HRDD)	Mariane B. Tubo EPS II	
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio EPS	
Education Support Services Division (ESSD)		
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero EPS	
Office of the Regional Director (ORD)	Cecile Maria Sheelah B. Limosnero	