PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity

Supplier	:	**BRAKS VARIETY STORE**	P.R. No.:	**25-07-091**
Address	:	**Christian Village Aplaya, Digos City, Davao del Sur**	P.O. No.:	**25-08-0134**
Contact No.	:		Date:	**August 5, 2025**
TIN	:		Mode of Procurement:	**Small Value Procurement**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery	:	**DEPED DIGOS CITY DIVISION** **COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery	:	**Within 15 calendar days upon receipt of PO.**
Payment Term	:	**WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
Lot 7		'Procurement of Office Supplies for the Implementation of the ALS Program and Activities			
	piece	'Banner stand, with minimum specifications: Aluminum roll-up banner stand Dimensions: atleast 92cm x 197cm used for 80cm x 180cm Tarpaulin Material: white-coated iron	4	600.00	2,400.00
	unit	'Printer, with minimum specifications: Print, Scan, Copy Connectivity: USB 2.0, Wi-Fi, Wi-Fi Direct, and AirPrint	4	11,500.00	46,000.00
	ream	'Paper, A4, multipurpose (copy), 70gsm	32	217.00	6,944.00
	ream	'Paper, Legal multipurpose (copy), 70gsm	30	228.00	6,840.00
		SUBJECT TO WITHHOLDING TAX	TOTAL		
Total Amount in words:		***Sixty Two Thousand One Hundred Eighty Four Pesos Only.***			**₱62,184.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

BRAKS VARIETY STORE
Luna St., Aplaya, Digos City
443-835-293 (non-VAT)
John Mark Jamora
Signature over printed name of Supplier
8/14/25
Date

COMMISSION ON AUDIT
RECEIVED
BY:
DATE: 14 AUG 2025
TIME: 11:46

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No:
Amount: