



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 405

To : **ATTY. CLARISSE JOY C. ARNAEZ-LLABAN**
Legal Officer

Subject : **CORRIGENDUM: ATTENDANCE TO THE QUARTERLY
MEETING WITH SDO LAWYERS AND CONDUCT OF
LEGAL ASSISTANCE**

Date : **October 15, 2025**

1. This is in reference to Division Memorandum OSDS-2025-300 re: ATTENDANCE TO THE QUARTERLY MEETING WITH SDO LAWYERS AND CONDUCT OF LEGAL ASSISTANCE dated October 8, 2025.
2. In line with the Advisory No. 107 s. 2025 dated October 12, 2025, issued by SDO Davao de Oro re: ADVISORY ON THE POSTPONEMENT OF THE CONDUCT OF DIVISION OF DAVAO DE ORO LEGAL CARAVAN ON OCTOBER 13, 2025, the above-mentioned activity shall be moved to **October 20-21, 2025**.
3. All other details in the previous memorandum remain the same.
4. Travel and other incidental expenses relative to the attendance of the said activity will be charged against local funds, subject to usual accounting and auditing rules and regulations.
5. For your information and strict compliance.

For in the absence of the
Schools Division Superintendent
MELANIE P. ESTACIO, PhD, CESO VI

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

Enclosed: As stated.

RELEASED
DATE: OCT 15 2025 TIME: 11:58
BY: _____





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

Advisory No. 107 s. 2025
October 12, 2025

ADVISORY ON THE POSTPONEMENT OF THE CONDUCT OF DIVISION OF DAVAO DE ORO
LEGAL CARAVAN ON OCTOBER 13, 2025 AT DIVISION TRAINING CENTER NABUNTURAN

1. Pursuant to the Executive Order No. 66 issued by the Local Government Unit of Nabunturan "An ORDER OF SUSPENSION OF WORK IN ALL PRIVATE, PUBLIC OFFICES AND NATIONAL AGENCIES IN MUNICIPALITY OF NABUNTURAN DAVAO DE ORO DUE TO EARTHQUAKE"
2. The DEPED Division of Davao de oro informs all the participants and concerned individuals that the abovestated activity will be deferred until further notice.
3. Furthermore, the Quarterly Meeting of all Legal Officers and Legal Assistants from DepEd Region XI and 11 Division offices is likewise postponed until further notice.
4. Keep safe everyone!



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 700

To : **ATTY. CLARISSE JOY C. ARNAEZ-LLABAN**
Legal Officer

Subject : **ATTENDANCE TO QUARTERLY MEETING WITH SDO
LAWYERS AND CONDUCT OF LEGAL ASSISTANCE**

Date : **October 8, 2025**

1. This is in reference to the **Regional Memorandum ORD- 2025-105** dated **October 03, 2025**, re: *Corrigendum and Addendum to RM-ORD-2025-080 dated August 26, 2025 relative to the quarterly meeting with SDO lawyers and conduct of legal assistance in the Division of Davao de Oro, the latter shall be held at Nabunturan Comprehensive High School on October 13, 2025 whereas the meeting shall be held at the Heroben Hometel, Barangay Magugpo West, Tagum City on October 14, 2025.*
2. All other details in the previous memorandum remain the same.
3. Travel and other incidental expenses relative to the attendance of the said activity will be charged against local funds, subject to usual accounting and auditing rules and regulations.
4. For your information and strict compliance.

For in the absence of the
Schools Division Superintendent

MELANIE P. ESTACIO, PhD, CESO VI

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge

Ed Schools Division of Digos City
RECORDS SECTION

70-70284
DATE: OCT 08 2025 TIME: 1:29 PM
BY: [Signature]

Enclosed: As stated.



Republic of the Philippines
Department of Education
DAVAO REGION



October 3, 2025

REGIONAL MEMORANDUM
ORD-2025-105

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM
ORD-2025-080: QUARTERLY MEETING WITH SDO LAWYERS
AND CONDUCT OF LEGAL ASSISTANCE

To: Assistant Regional Director
Schools Division Superintendents

1. Pursuant to Regional Memorandum ORD-2025-080 dated August 26, 2025 relative to the Quarterly Meeting with SDO Lawyers and Conduct of Legal Assistance in the Division of Davao de Oro, the latter shall be held at Nabunturan National Comprehensive High School on October 13, 2025 whereas the meeting shall be held at the Heroben Hometel, Brgy. Magugpo West, Tagum City on October 14, 2025.
2. Atty. Terry Louise P. Boligor-Ocon, Attorney III of the Division of the City of Mati is likewise directed to attend the aforementioned activities.
3. All other details in the previous Memorandum remain the same.
4. Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

ORD/LU 2/ sbt

[Handwritten signature]
Date: *Oct. 08, 2025*
10/25/2025



Republic of the Philippines
Department of Education
DAVAO REGION

August 26, 2025

REGIONAL MEMORANDUM
ORD-2025-080

ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL
SECTION IN-CHARGE AND CONDUCT OF LEGAL ASSISTANCE

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and the conduct of Legal Assistance to be hosted by the Schools Division of Davao de Oro on October 2-3, 2025. The venue will be communicated in a separate issuance. Moreover, the participants for the Legal Caravan will be the selected non-teaching personnel and school heads.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

RELEASED

W. F. 02, 2025

REBONFAMIL R. BAGUIO
Director III
Officer-in-Charge
Office of the Regional Director

CRD/LU-9/mec



Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Prudlan 2. Atty. Shemelyn D. Gamorot- Bilbao 3. Cecille Maria Sheriah Balbas-Limosnero 4. Joyce A. Martinez	4
Davao City	1. Atty. Immaculate G. Clark 2. Joanna Paula Cagape 3. Harey Lyka Roseos	3
Digos City	1. Atty. Clarisse Joy C. Arnaez-Llaban	1
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Wisbel Sassy O. Misagal	2
Davao De Oro	1. Atty. Armando Dalisay Jr. 2. Angelica G. Celo 3. Vanessa G. Barrete	3
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Florentino G. Bernardino III 3. Quennie Albacite Rama	3
Davao Occidental	1. Atty. Glein Mark L. Bodiongian 2. Krystal Joyce R. Cimafranca	2
Mati City	1. Iluminado Boiser	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirle O. Gallo	1
Total No. of Participants		23