



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

October 14, 2025

DIVISION MEMORANDUM

SGOD-2025-697

To : Division Chiefs
Public Schools District Supervisor
Education Program Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **CALL FOR NOMINEES FOR THE DEVELOPMENT ACADEMY OF THE PHILIPPINES – PUBLIC MANAGEMENT AND DEVELOPMENT PROGRAM MIDDLE MANAGERS CLASS BATCH 37 AND SENIOR EXECUTIVE CLASS BATCH 15**

1. This is in reference to Regional Memorandum HRDD-2025-252 dated October 3, 2025, signed by Allan G. Farnazo, Director IV, re: **Call For Nominees for the Development Academy of the Philippines – Public Management and Development Program Middle Managers Class Batch 37 and Senior Executive Class Batch 15** both commencing on the first quarter of 2026.
2. The School Division Office may submit maximum of two qualified nominees with applications and forms approved by the Schools division Superintendent, through the link provided. Relevant details are indicated in the enclosures.
3. In view of the foregoing, complete documentary requirements must be submitted online on or before 15 October 2025 (MMC) and 30 November 2025 (SEC).
4. Corollary to this, Division Scholarship Focal Person is advised to facilitate information dissemination, conduct initial screening, monitor the number of applicants in their respective Divisions, and submit report to the Human Resource Development Division, Regional Office XI, for documentation and endorsement of nominees to DepEd Central Office.
5. Immediate dissemination of this Memorandum is desired.

DepEd Schools Division Office of Digos City
For and in the absence of the
Schools Division Superintendent
RECORDS SECTION
RELEASED
DATE: OCT 15 2025 TIME: 10:11 AM
BY: **MARIA GENEVIEVE T. FRANCISQUETE, CESO VI**
Assistant Schools Division Superintendent
Officer In-Charge

Enclosed: As stated.
SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

Records



Republic of the Philippines
Department of Education
DAVAO REGION



October 3, 2025

REGIONAL MEMORANDUM
HRDD-2025-252

CALL FOR SUBMISSION OF NOMINEES FOR THE DEVELOPMENT ACADEMY OF
THE PHILIPPINES- PUBLIC MANAGEMENT AND DEVELOPMENT
PROGRAM MIDDLE MANAGERS CLASS BATCH 37 AND
SENIOR EXECUTIVE CLASS BATCH 15

To: Assistant Regional Director
Schools Divisions Superintendents

1. Attached is DM-OUHROD-2025-2614 from Wilfredo E. Cabral, Undersecretary, Human Resource and Organizational Development on the submission of nominees for DAP- Public Management Development Program for Middle Managers (MMC) Class Batch 37 and Senior Executive (SEC) Class Batch 15 both commencing on the first quarter of 2026.
2. Regional Office and Schools Division Offices may submit maximum of two qualified nominees with applications and forms approved by the Schools Division Superintendent and Regional Director, through the link provided. Relevant details are indicated in the enclosures.
3. In view of the foregoing, complete documentary requirements must be submitted online on or before 15 October 2025 (MMC) and 30 November 2025 (SEC).
4. Corollary to this, Division Scholarship Focal Persons are advised to facilitate information dissemination, conduct initial screening, monitor the number of applicants in their respective Divisions, and submit report to the Human Resource Development Division, Regional Office XI, for documentation and endorsement of nominees to DepEd Central Office.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated
ROH5/mbt

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

By: [Signature] Date: Oct. 09, 2025
Time: 10:00 AM

ALLAN G. FARNAZO
Director IV



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





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Department of Education

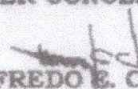
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION BOX
RECEIVED
10/2/2025

10/2/2025
3:37

MEMORANDUM
DM-OUHROD-2025-2614

FOR : UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS
OTHER CONCERNED PERSONNEL

FROM :  Digitally signed
by Wilfredo Cabral
DN: cn=Wilfredo Cabral, o=DepEd, ou=HR&OD, email=wcabral@deped.gov.ph
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

SUBJECT : *Submission of Nominees for the Development Academy of the Philippines - Public Management and Development Program Middle Managers Class Batch 37 and Senior Executive Class Batch 15*

DATE : September 12, 2025

The Development Academy of the Philippines (DAP) has opened the nominations for its Public Management Development Program for Middle Managers Class Batch 37 and Senior Executive Class Batch 15 which will both commence on the first quarter of 2025.

The Middle Managers Class (MMC) is designed to transform division chiefs, promising OIC division chiefs and high-potential specialists into development-oriented, peak performing, dedicated and honest leaders preparatory for a Senior Executive and Middle Manager post and willing to take classes for a period of 12 months.

On the other hand, the Senior Executive Class is designed for incumbents of directorship positions with Salary Grade 25 and up, or OICs of such positions for at least a year, aged 55 years and below and willing to take classes for a period of 55 days spread across 10 months.



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03/23/23	Page	1 of 4





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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

For both programs, scholars shall undergo flexible learning mode of training and work on their respective Capstone Plan/Project that will impact the delivery of DepEd's critical services. Successful applicants shall receive full government scholarships. The MMC and SEC scholars who satisfy all the academic requirements of the program will be conferred with a Master's degree in Development Management and Diploma in Development Management, respectively.

The qualifications and other pertinent details about the MMC and SEC are as follows:

MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
Qualifications	
a. Incumbent of a permanent position with SG 18-24, designated as at least Section or Division Chief, or incumbent Officer-in-Charge for at least one year b. 50 years old and below at the time of the PMDP- MMC conduct c. possessing at least a Bachelor's Degree d. Duly nominated by the head of office (with forms approved by the Regional Directors for Regional Offices (RO) and School Division Offices (SDO), and at least Bureau/ Service Director for Central Office) e. attained very satisfactory (VS) or outstanding performance rating for the past two years f. without pending administrative and/or criminal case g. did not go on habitual leave (max of 2 months/year), excluding maternity leave h. willing to render at least a year of service after completing the program through a service contract	a. must be in government service for at least two (2) years b. Occupying executive positions (including OICs) for at least (one) 1 year c. 55 years old and below at the time of the PMDP-SEC d. High performing and high potential (HHP) employees with Salary Grade 25 or higher e. Without pending administrative and/or criminal case f. Attained Very Satisfactory or Outstanding performance rating for the past two years g. Must not have any ongoing or pending completion of post-graduate studies at the time of the application h. Did not go on habitual leave (max of 2 months/year) i. Must be in good health (no debilitating, chronic illnesses or serious health condition) j. Willing to render time of fifty (50) days spread across 10 months to complete the program.



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
i. possesses managerial and leadership potential j. with good character and commitment to public service k. possessing intellectual and creative capacities l. in good health (no debilitating, chronic illnesses or serious health condition) m. with excellent communication skills (both oral and written)	k. Willing to sign a Tripartite Memorandum of Agreement with DAP and his/her agency l. Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract
Downloadable Forms/ Templates	
https://bit.ly/PMDPMMCFORMS	https://bit.ly/PMDPSECFORMS
Submission Links	
https://bit.ly/pmdponlinesubmissionsMMC	https://bit.ly/pmdponlinesubmissionsSEC
Deadline for Submission of Application	
15 October 2025	30 November 2025
Opening of Class	
08 January 2026	09 February 2026
Conferred Title upon completion	
<i>Certificate of Completion of Residential Training</i> – upon completion of all training modules <i>Diploma in Development Management</i>	<i>Certificate of Completion of Residential Training</i> – upon completion of all training modules <i>Diploma in Development Management</i>



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
- upon completion of all academic requirements including the acceptance of the Capstone Project Plan <i>Master in Development Management</i> - upon successful implementation of the Capstone Project and the approval of the Final Capstone Project Report	- upon completion of all academic requirements including the acceptance of the Capstone Paper

Each SDO, RO, and Bureau/Service may submit maximum of 2 qualified nominees with applications & forms approved by respective Regional or Bureau/Service Directors (see Annexes) **through the links provided** and must copy furnish the Bureau of Human Resource and Organizational Development – Human Resource Development Division (BHROD-HRDD) via email through bhrod.hrdd@deped.gov.ph following this format on the subject line: *[DAP-PMDP MMC 37/SEC 15]_Surname, First Name of Nominee_Regions/Office/Bureau.*

The nominees shall undergo the preliminary screening, examination, and interview to be conducted by DAP and only qualified nominees shortlisted by DAP shall be notified by the Department. Only those nominees who have submitted complete forms and requirements shall be processed by DAP Admission Office. Successful nominees must file their Travel Authority in accordance with DO No. 43 s. 2022 *Omnibus Travel Guidelines for all Personnel of the Department of Education*, and OO-OSEC-2024-197 *Delegation of Signing Authority on Human Resources Actions*. Corresponding Travel Expenses shall be charged to their respective office Local Funds in accordance with the usual Accounting and Auditing Rules and Regulations.

For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD at (02) 8470-6630 or email at bhrod.hrdd@deped.gov.ph.

For your appropriate action.

[BHROD- HRDD/ Salazar



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Doc. Ref. Code	DAH-OUHROD	Rev	00
Effectivity	03/23/23	Page	4 of 4





DepEd XI Davao Region <region11@deped.gov.ph>

01 OCT 2025

Time

1025 R 0078

9:17

[DM-OUHROD-2025-2614] Submission of Nominees for the Development Academy of the Philippines Public Management and Development Program Middle Managers Class Batch 37 and Senior Executive Class Batch 15
1 message

Human Resource Development Division <bhrod.hrdd@deped.gov.ph> Mon, Sep 29, 2025 at 1:21 PM

Dear All,

The Development Academy of the Philippines (DAP) has opened the nominations for its Public Management Development Program for Middle Managers Class Batch 37 and Senior Executive Class Batch 15 which will both commence on the first quarter of 2025.

The Middle Managers Class (MMC) is designed to transform division chiefs, promising OIC division chiefs and high-potential specialists into development-oriented, peak performing, dedicated and honest leaders preparatory for a Senior Executive and Middle Manager post and willing to take classes for a period of 12 months.

On the other hand, the Senior Executive Class is designed for incumbents of directorship positions with Salary Grade 25 and up, or OICs of such positions for at least a year, aged 55 years and below and willing to take classes for a period of 55 days spread across 10 months.

For both programs, scholars shall undergo flexible learning mode of training and work on their respective Capstone Plan/Project that will impact the delivery of DepEd's critical services. Successful applicants shall receive full government scholarships. The MMC and SEC scholars who satisfy all the academic requirements of the program will be conferred with a Master's degree in Development Management and Diploma in Development Management, respectively.

The qualifications and other pertinent details about the MMC and SEC are as follows:

MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
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MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
g. did not go on habitual leave (max of 2 months/year), excluding maternity leave h. willing to render at least a year of service after completing the program through a service contract i. possesses managerial and leadership potential j. with good character and commitment to public service k. possessing intellectual and creative capacities l. in good health (no debilitating, chronic illnesses or serious health condition) m. with excellent communication skills (both oral and written)	h. Did not go on habitual leave (max of 2 months/year) i. Must be in good health (no debilitating, chronic illnesses or serious health condition) j. Willing to render time of fifty (50) days spread across 10 months to complete the program. k. Willing to sign a Tripartite Memorandum of Agreement with DAP and his/her agency l. Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract
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https://bit.ly/PMDPMMCFORMS	https://bit.ly/PMDPSECFORMS
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<i>Certificate of Completion of Residential Training</i> – upon completion of all training modules <i>Diploma in Development Management</i> - upon completion of all academic requirements including the acceptance of the Capstone Project Plan <i>Master in Development Management</i> - upon successful implementation of the Capstone Project and the approval of the Final Capstone Project Report	<i>Certificate of Completion of Residential Training</i> – upon completion of all training modules <i>Diploma in Development Management</i> - upon completion of all academic requirements including the acceptance of the Capstone Paper

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For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD at (02) 8470-6630 or email at bhrod.hrdd@deped.gov.ph.

For your appropriate action.



DEPARTMENT OF EDUCATION
Bureau of Human Resource and Organizational Development

HUMAN RESOURCE DEVELOPMENT DIVISION

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