

80M



PURCHASE ORDER

Department of Education

SCHOOLS DIVISION OF DIGOS CITY

Agency / Procuring Entity



Supplier : HOTEL DE CRISBELLE

Address : San Jose, Digos City

Contact No. : 298 7504

TIN : 1

P.R. No. : 25-10-144

P.O. No. : 25-11-0191

Date : November 5, 2025

Mode of Procurement : Lease of Real Property and Venue

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : DEPED DIGOS CITY DIVISION  
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY

Date of Delivery : As per schedule needed

Payment Term : WITHIN 30 DAYS

| ITEM NO.                                                                           | UNIT | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | QTY         | UNIT COST | AMOUNT      |
|------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------|-------------|
| lot 1                                                                              | head | Lease of Venue with Meals and Snacks for the Exhibit and Convergence of Best Practices on Creative Pedagogies, Literacy and Numeracy (MATATAG Agenda) cum Basic Education Achievements of Notable Educators and Genuine Individuals Awards (B.A.N.G.A.) Awarding Ceremony on December 5, 2025<br><br>AM Snacks: Chicken bam-I with bread and cucumber juice<br>Lunch: Rice, chicken tinola, sweet & sour fish, mixed vegetables, fresh fruits, and fresh juice<br>PM Snacks: Spaghetti with garlic bread and fresh juice<br>Early Dinner: (Buffet style) Rice, garlic chicken, pinoy beef steak, vegetables salad, brownies, and fresh juice<br><br>Additional specifications:<br>Stage - High-rise stage to improve audience visibility and performance safety;<br>Lighting system - Professional lights to provide sufficient illumination for both indoor and outdoor settings;<br>Sound system - Enhanced and upgraded audio setup to ensure clear sound coverage across the venue; and<br>LED Wall - LED video wall inclusion for multimedia presentations and real-time event visuals<br><br>Inclusions: Hot/cold water, sound system, red carpet, alcohol, thermal scanner, tarpaulin for backdrop, photo wall, and stage decorations | 183         | 800.00    | 146,400.00  |
| SUBJECT TO WITHHOLDING TAX                                                         |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | GRAND TOTAL |           |             |
| Total Amount in words: One Hundred Forty Six Thousand and Four Hundred Pesos Only. |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |             |           | ₱146,400.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,  
  
MELANIE P. ESTACIO, PhD, CESO VI  
Schools Division Superintendent

Conforme:  
  
FREDY G. DIZON  
Signature over printed name of Supplier  
Date 11/11/25

Funds Available: MA. FLORINEL GALLARDO, CPA  
Accountant III  
4/4/25

ORS No: 1832  
Amount: 146,400

COMMISSION ON AUDIT  
RECEIVED  
BY: 12 NOV 2025  
DATE: 8:44  
TIME:

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