008/0906

PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity

Supplier	: **BRAKS VARIETY STORE**	P.R. No.:	**25-11-160**
Address	: **Christian Village Aplaya, Digos City, Davao del Sur**	P.O. No.:	**25-11-0220**
Contact No.	:	Date:	**November 28, 2025**
TIN	:	Mode of Procurement:	**Small Value Procurement**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery	: **DEPED DIGOS CITY DIVISION**
	COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Delivery	: **Within 15 Calendar days upon receipt of PO.**
Payment Term	: **WITHIN 30 DAYS**

ITEM NO.	*UNIT*	*DESCRIPTION*	*QTY*	*UNIT COST*	*AMOUNT*
		Supply and Delivery of Printers for the Implementation of Indigenous Peoples Education (IPEd) Program			
lot 1	unit	Printer, with minimum specifications: 3 in 1 - Print, scan, copy; Compact integrated tank design; High yield bottles; Spill-free and error-free refilling; Borderless printing up to 4R	7	9500	**66,500.00**
		SUBJECT TO WITHHOLDING TAX	**GRAND TOTAL**		
Total Amount in words:		***Sixty Six Thousand Five Hundred Pesos Only.***			**₱66,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme: John Mark Jamora 12-15-2025

Signature over printed name of Supplier

Date

Funds Available:	ORS No: 2111
MA. FLORINEL GALLARDO, CPA Accountant III	Amount: 66,500

COMMISSION ON AUDIT
RECEIVED
BY:
DATE: 16 DEC 2025
TIME: 8:30