



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent
DIVISION MEMORANDUM
SGOD-2026-076

To : Edsel F. Nacua, Principal IV-RMCES
Etienne U. Sabugaa- SPET III
Richilie N. Solis- Master Teacher III

Subject : PARTICIPATION IN THE RESEARCH TITLED: "A MULTIPLE CASE STUDY OF TEACHING STRATEGIES PROMOTING FUNCTIONAL LITERACY OF LEARNERS WITH TYPICAL LANGUAGE DEVELOPMENT"

Date : January 16, 2025

In reference to the attached Permit to Conduct Research signed by the Schools Division Superintendent Dr. Melanie P. Estacio, dated January 15, 2026, re: "Request of Professor Marilou D. Junsay for the Conduct of her Research titled, A Multiple Case Study of Teaching Strategies Promoting Functional Literacy of Learners with Typical Language Development", this Office interposes no objection to this endorsement, contents of which are self-explanatory.

Personnel mentioned above are encouraged to participate in the activity on January 20, 2025, during their vacant time to promote data-driven interventions for classroom management relative to the inclusive education program under Special Needs Education (SNED).

Participants are reminded to adhere to the policies on "No Disruption of Classes" per DepEd Order No. 9, s. 2005 entitled: "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith", and Division Memorandum CID-2025-021, re: "Implementation of Intensive Academic Engagement Initiative", ensuring that all classes go unhampered. Further, no DepEd funds shall be used.

For information, guidance, and compliance.

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
DATE: 19 JAN 2025 TIME: 2:27
BY: [Signature]

[Signature]
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
SGOD/PR/mbr



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

January 15, 2026

MARILOU D. JUNSAY, PhD
Researcher
University of the Immaculate Conception

Dear Researcher:

This is to inform you that your request for a permit to conduct research entitled "A Multiple Case Study of Teaching Strategies Promoting Functional Literacy of Learners with Typical Language Development", is approved.

You may now proceed with the conduct of your research. During data gathering, you are reminded of Items d, e, and f, indicated in Section 3 - General Guidelines, stating that you are to brief and debrief your research participants/respondents regarding the topic, scope, and nature of your study, provide them a copy of the Confidentiality Agreement and that the participation of the respondents to the study is voluntary. Further, you are reminded of Items i and j in Section 3 of the guidelines, which requires you to adhere to the policy of "no disruption-of-classes" as stated in D.O No. 9, s. 2005 in coordination with the school head assigned, and submit to This Office the hard and soft copies of your final manuscript upon the completion of your research.

Researchers from DepEd Digos City Division are reminded of item k indicated in Section 3 General Guidelines which states that you are to file a leave of absence or mark yourselves absent on the day/s when data collection activities are to be conducted.

Lastly, the interaction between the respondents/participants and the researcher through remote/virtual means of data collection/communication is strongly advised. On the other hand, researchers who would like to implement in-person data collection shall always adhere to maximum health and safety protocols.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Permit No.: NAR-44944-4878

Permit Date: 15/01/2026



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