



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- *064*

To : Curriculum Implementation Division Chief
Public Schools District Supervisors
School Head Concerned

Attention: **BETH B. DEDACE-HT-III**
DICNHS

Subject : **COMPOSITION OF THE REGIONAL INSPECTORATE TEAM FOR
THE PRE-DELIVERY INSPECTION ON ITB 003-02-2025 AND ITB
021-10-2025**

Date : February 16, 2026

Pursuant to Regional Memorandum CLMD-2026-062, this office directs BETH B. DEDACE, HT-III of Digos City National High School, to attend the Pre-Delivery Inspection (PDI) scheduled on February 18-19, 2026, at Andsons Educational Resources, Inc., Imus Cavite, and on February 20-21, 2026, at Geronimo Sportswear and General Merchandise, Bulacan, prior to the delivery of ITB 003-02-2025 and ITB 021-10-2025.

Mrs. Dedace is hereby ORDERED to comply with the necessary documents for the inspection and SUBMIT reports for the continuous improvement of transactions.

All expenses incurred for travel, board, lodging, and other incidentals shall be chargeable against the FY 2025 Learning Tools and Equipment-Science and Math Equipment (LTE-SME) funds, DBM-NBC Annex No. 595, subject to existing accounting and auditing rules and regulations.

For immediate dissemination and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *AP*

Enclosed: As stated,
CID/LR/lts

JepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: 18 FEB 2026 TIME: 9:01 AM
BY: *[Signature]*



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DAVAO REGION

February 13, 2026

REGIONAL MEMORANDUM
CLMD-2026-062

COMPOSITION OF THE REGIONAL INSPECTORATE TEAM FOR THE PRE-
DELIVERY INSPECTION ON ITB 003-02-2025 AND ITB 021-10-2025

To: Schools Division Superintendents
Davao del Norte, Davao Occidental, and Digos City
Chief Education Supervisors - PPRD and CLMD
Chief Administrative Officers - AD and FD

1. In compliance to DepEd Order No. 041, s. 2021, re: **Inspection and Acceptance Protocols for the Procurement of Goods in the Department of Education**, the following shall compose the Inspectorate Team on ITB 003-02-2025 and ITB 021-10-2025:

Designation	Names	Office/Station	Date and Location
Team Leader	Cherry Ann D. Into	PPRD	February 18-19, 2026 - Andsons Educational Resources, Inc., Imus, Cavite
Representative, Asset Management Section	Charles G. Saguibo	AD	
Representative-Accounting Section	Rachael C. Mondejar	FD	
End-User Unit/ Provisional Member	Analiza C. Almazan	CLMD	February 20-21, 2026 - Geronimo Sportswear and General Merchandise, Bulacan
	Peter M. Cainglet		
	Vicky Ruth P. Costelo	Davao del Norte	
	Cristal Marie S. Anico	Davao Occidental	
	Rafael V. Crisostomo II	Digos City	
	Beth B. Dedace		

2. This Office advises the team to comply with the necessary documents for the inspection and submit report for the continuous improvement of transaction.

3. Travel, board and lodging, and other incidental expenses incurred of the participants shall be charged against FY 2025 Learning Tools and Equipment-Science and Math Equipment (LTE-SME) DBM-NBC Annex No. 595 funds, all subject to the usual government accounting and auditing rules and regulations.

4. For information and strict compliance.

ALLAN G. FARNAZO
Director IV

ROC12/aca



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Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Block 22 Lot 2 Sicily Street
Pallas Athena Executive Village
Anabu II-C, Imus City, Cavite 4103
046-4367106/09479984085
Andsons Educational

February 9, 2026

DEPARTMENT OF EDUCATION
Regional Office XI - DAVAO REGION
F. Torres Street, Davao City

RECEIVED
226120496
11.0 PLO 2026

Dear Sir/Madam,

We refer to the Contract/Bidding Documents relative to the procurement of **NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DOOR-TO-DOOR DELIVERY TO THE RECIPIENT SCHOOLS FOR PROCUREMENT OF SCIENCE AND MATHEMATICAL EQUIPMENT (SME) PACKAGES TO PUBLIC ELEMENTARY, JUNIOR AND SENIOR HIGH SCHOOLS**, which stipulate the conduct of a Pre-Delivery Inspection (PDI) prior to delivery.

In compliance with the provisions of the Bidding Documents, we respectfully request the scheduling of the Pre-Delivery Inspection for the above-mentioned project. The inspection is intended to verify conformity with the approved technical specifications, contractual requirements, and applicable standards before delivery.

Kindly advise us of the proposed date, time, for the Pre-Delivery Inspection, as well as any documentation or arrangements required on our part to facilitate the process.

We look forward to your confirmation and thank you for your continued cooperation.

Very truly yours,


EARL JOSEPH C. ANDRADE
President
Andsons Educational Resources Inc.